



SUMMONS OF NOTICE TO ATTEND MARTHAM PARISH COUNCIL MEETING

Held at the Community Centre, Playing Field Lane, Martham
Wednesday 18 December 2024 at 7.30 pm

AGENDA

Public Participation – To receive questions from members of the public and to receive reports from County Councillor and District Councillors. In line with standing orders, each public member may address the Council for a maximum of five minutes in relation to items on the agenda.

- SMEE Project - to receive an update.

1. ATTENDANCE - To consider apologies and note those present.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

2.1 Declarations

- You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests form.
- You must declare your interest and **leave the room** whilst the matter is under discussion.
- You have a Personal Interest in a matter to be discussed if it affects:
Your well-being or financial position, that of your family or close friends, of a club or society in which you have a management role.

3. MINUTES OF PREVIOUS MEETING

To confirm the accuracy of the Parish Council meeting minutes held November 2024.

4. MATTERS ARISING FROM PREVIOUS MINUTES – for information only

- 4.1. Parish Council Gazebo has been purchased – awaiting delivery.
- 4.2. Christmas Tree and Lights – Cllrs Bradford, Fossey and Starkings.
To note action taken to recognise the volunteers who supported the installation.
- 4.3. Access to the Green – Cllr Fossey
- 4.4. Parish Online Training – Circulated to Cllrs
- 4.5. Village Sign Posts - installation.

5. CORRESPONDENCE/CONSULTATIONS

5.1. Parking:

- Waitings Lane Parking
- Use of the Central Car Park
- Increased parking across the village
- Road markings

5.2. Bench - permission to place a memorial bench – Cllrs

5.3. Thank you - Email of thanks from Bure Valley Conservation and Norfolk Wildlife Trust.

5.4. Cricket Club - request from Cricket Club for use of the outside area of community centre.

6. PLANNING

To consider applications and decisions received from Great Yarmouth Borough Council, Broads Authority, and Norfolk County Council.

6.1 Great Yarmouth Borough Council - to consider applications and decisions received [GYBC Applications](#):

- a) **Application No: 06/24/0892/HH: Development:** Restoration of walls and roof to ancillary outbuilding, including infilled doorways and 4.no new rooflights.
Location: Brooklyn House, 27, The Green, Martham.

- b) **Application No: 06/24/0867/F: Development:** Subdivision of residential garden curtilage, creation of new road access and erection of 1x 3-bedroom self-build or custom-build dwelling with associated parking.
Location: Mill House 53 Hemsby Road Martham NR29 4QQ

- c) **Application No: 06/24/0796/F: Development:** Erection of an agricultural building and associated new hard surfacing.
Location: Grove Farm, East Coast Growers Ltd Lettuce Lane Martham NR29 4TY

- d) **Application No: 06/24/0797/F: Development:** Use of agricultural land for the siting of 8no. 6-person static caravans for seasonal occupation by agricultural workers, plus one shipping container to be used as a laundry facility; Installation of a wastewater treatment plant; Creation of hardstanding as surfacing for the caravans.
Location: Grove Farm, East Coast Growers Ltd Lettuce Lane Martham NR29 4TY

- e) **Local Plan – Great Yarmouth Borough Council**

Publication of the Great Yarmouth Local Plan (Pre-Submission Document) - Consultation Period: 6th December 2024 to 31st January 2025

Great Yarmouth Borough Council is preparing a new Local Plan to replace the existing Core Strategy and Local Plan Part 2. Great Yarmouth Borough Council published the Final Draft Local Plan under Regulation 19 of the Town and Country Planning (Local Planning) Regulations 2012 on 6th December 2024. The new Local Plan sets out a strategy for the development of the Borough over the period to 2041, the amount of new development needed, and determines where that development will go and how it should be delivered. The new Local Plan contains planning policies that will be used in determining planning applications.

The Parish Council are invited to make representations (comments) on the document between 6th December 2024 and 31st January 2025. Following the representations period, the plan together with all duly-made representations will then be submitted to the Secretary of State for independent examination. A Planning Inspector will then determine whether the Final Draft Plan is 'sound' and legally compliant by holding a public examination.

Please note that representations on the Final Draft Local Plan can only be accepted if they relate to 'soundness' and 'legal compliance', because this is what the Planning Inspector will be considering

at the Examination in Public. These terms are explained in the Guidance Note which is available on the Council's website: <https://localplan.great-yarmouth.gov.uk/article/9963/Emerging-Local-Plan>.

The documents which have been published comprise:

1) Final Draft Local Plan (Regulation 19)

2) Final Draft Policies Map (Regulation 19)

3) Supporting documents:

- a) **Sustainability Appraisal Report**, showing how the different potential options and potential effects of the plan were evaluated.
- b) **Habitats Regulations Assessment Report**, showing how the potential impact of the Local Plan on internationally protected habitats and species was evaluated and is addressed.
- c) **Consultation Statement**, detailing how the Council have considered comments on the Local Plan during previous stages of consultation.
- d) **Other supporting and evidential documents**, forming the evidence base.

The documents are available to view on the council's website: <https://localplan.great-yarmouth.gov.uk/article/9963/Emerging-Local-Plan>.

6.2 Broads Authority

To consider applications and decisions received

6.3. Norfolk County Council

To consider applications and decisions received

6.4. Other Consultations:

Great Yarmouth Community Infrastructure Levy (CIL) Draft Charging Schedule. Representations Period: 6th December 2024 to 31st January 2025

Great Yarmouth Borough Council is preparing a new Local Plan to replace the existing Core Strategy and Local Plan Part 2. As part of the preparation of the plan, the Council has considered whether it would be appropriate to introduce a Community Infrastructure Levy (CIL). Consequently, following the March to May 2024 preliminary CIL consultation, the Council has produced a draft charging schedule and supporting evidence documents.

CIL is a levy which local authorities can introduce to require developers to make financial contributions towards the provision of infrastructure to support new development. Most development has some impact on the need for infrastructure and services, or benefits from them. CIL helps to ensure that the infrastructure that is needed to make development acceptable is funded and delivered.

The Parish Council are invited to make representations (comments) on the Community Infrastructure Levy (CIL) Draft Charging Schedule between 6th December 2024 and 31st January 2025. Following the representation period, the Council will submit the CIL Draft Charging Schedule (and supporting evidence base) for independent examination, in accordance with Section 212 of the Planning Act 2008 (as amended).

The CIL Draft Charging Schedule and supporting evidence are available to view on the Council's website: cil.planning.great-yarmouth.gov.uk.

7. PROJECTS

To receive updates:

- 7.1. Defibrillator project - Cllrs Coates/Fossey
- 7.2. Speed Awareness – Cllr Fossey

9. VILLAGE MATTERS

To receive updates:

- 9.1. Garden Club update – Cllr Coates
- 9.2. Playing Field Park Improvements – Chair

10. FINANCIAL MATTERS

To consider the following matters:

10.1 Income and Bank Balance

To receive an update on income received, a bank balance, and reconciliation.

10.2 Budget Setting

- To consider the Precept in line with budget discussions for 2025/2026.

10.3 Policies – to adopt/note new and reviewed presented policies.

10.4 Banking Arrangements

- To add Cllr Bob Fossey to the list of signatories.

- To appoint Vick Smith as Scrutineer for 2025/2026.

- To open a Unity Trust Savings Account.

- To close the Santander and Lloyds Accounts once the balances have been agreed for transfer.

- To apply for a Unity Trust Multi-Pay Card for online payment transactions.

10.4 Projector Purchase

To consider the purchase of a projector for the Community Centre up to the value of £1000.

11. ADMINISTRATION

11.1. Councillor updates – all

12. NEXT FULL COUNCIL MEETING – Wednesday 15 January 2024

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Stacey Kent

Clerk and Responsible Financial Officer