



SUMMONS OF NOTICE TO ATTEND MARTHAM PARISH COUNCIL MEETING

Held at the Community Centre, Playing Field Lane, Martham
Wednesday 23 October 2024 at 7.30 pm

AGENDA

Public Participation – To receive questions from members of the public and to receive reports from County Councillor and District Councillors. In line with standing orders, each public member may address the Council for a maximum of five minutes in relation to items on the agenda.

Baptist Churchyard Information Board - to receive an update

1. ATTENDANCE - To consider apologies and note those present.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

2.1 Declarations

- You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests form.
- You must declare your interest and **leave the room whilst** the matter is under discussion.
- You have a Personal Interest in a matter to be discussed if it affects:
Your well-being or financial position, that of your family or close friends, of a club or society in which you have a management role

2.2. Parish Councillor Register of Interests

GYBC is currently conducting a review of the Parish Councillor Register of Interests (ROI) in order to ensure compliance. Declarations of interest forms have been circulated and are available at the meeting for completion. Once completed by members all declarations of interest forms will be required to be submitted to the Electoral Services Team – Cllrs

3. MINUTES OF PREVIOUS MEETING

To confirm the accuracy of the Parish Council meeting minutes held on 18 September 2024.

4. MATTERS ARISING FROM PREVIOUS MINUTES – for information only

4.1. Casual Vacancy

GYBC Electoral Services have given notice of the casual vacancy in the office of Parish Councillor for Martham. An election to fill the said vacancy will be held within sixty days (computed in accordance with the provisions of the Local Government Act, 1972) if by 4 November 2024 a request for such an election is made in writing to the Returning Officer of the Council, the Parish of Martham will fill the vacancy on that Council by co-option.

4.2 Councillor updates. To receive updates from Councillors since the last meeting.

5. CORRESPONDENCE/CONSULTATIONS

5.1. Carols on the Green - request for access to use the Village Green

5.2. Remembrance Sunday - 10 November 2024

To note the invitation to all Parish Councillors to attend the Martham Remembrance Sunday Service on Sunday 10 November 2024 at 10.15 am at St Mary the Virgin in Martham and for a councilor to consider undertaking a 'reading'.

5.3. Norfolk Police and Crime Commissioners Police and Crime Plan Consultation

The consultation will run from Monday 2nd September until 5 pm, 1st November 2024.

<https://www.norfolk-pcc.gov.uk/police-and-crime-plan/police-and-crime-plan-202529-consultation/>

6. PLANNING

To consider applications and decisions received from Great Yarmouth Borough Council, Broads Authority, and Norfolk County Council.

6.1 Great Yarmouth Borough Council - to consider applications and decisions received [GYBC](#)

Applications:

6/24/0805/TRE	5 Alder Avenue Martham NR29 4FA	Proposed works to tree - T1 Oak (TPO No.10 2016) - Laterals on eastern side of crown to be pruned back by 1m; overall crown reduction; height reduction by 3m	09-10-24	Works to TPO trees	Undecided
06/24/0754/TRE	Land to rear of 5 Alder Avenue Martham Great yarmouth NR29 4FA	Proposed works to trees (TPO No.7 2107) - Crown reduction, limbs below 2 meters to Oak tree; (TPO No.10 2016) - Crown reduction, limbs below 2 meters to Oak tree	24-09-24	Works to TPO trees	Undecided
06/24/0732/TCA	30 Repps Road Martham NR29 4QT	Proposed works to a tree in a conservation area - crown reduction	14-09-24	Trees in Con.Area	Undecided

Decisions received from GYBC:

06/24/0399/TCA	South of The Green and East of Martham Residential Care Home Martham	Proposed works to tree in a conservation area - T2 Cherry - Raise lower canopy by approx 2.5m from ground level; Remove low branches overhanging access way	14-05-24	Trees in Con.Area	NO OBJECTION
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<u>06/24/0400/TRE</u>	South of the Green and east of Marth Lodge Residential Care Home	Works to a tree protected by Tree Preservation Order (ref. TPO No.7 2013) - T1 Copper Beach - Raise the lower canopy by approx 2.5m from ground level	14-05-24	Works to TPO trees	APPROVE
<u>06/24/0402/TCA</u>	20 The Green Martham Great Yarmouth NR29 4PA	Proposed works to trees within a Conservation Area: Reduction of the canopy by 2m, including the overall height and lateral branches; and crown lift up to 8m	14-05-24	Trees in Con.Area	NO OBJECTION
<u>06/24/0338/HH</u>	16 Willow Way Martham NR29 4SH	Removal of existing conservatory; Erection of single-storey rear flat-roof extension with rooflight	29-04-24	Householder	APPROVE
<u>06/24/0258/NMA</u>	Land north of Hemsby Road Hemsby Road Martham NR29 4QG	Non-Material Amendment to pp 06/20/0390/F (Residential development of 112 dwellings and open space) - Changes to approved materials and location of electricity substation	09-04-24	Non Material Amendm'	Accept Amend Notice

6.2 Broads Authority

To consider applications and decisions received: none

6.3 Norfolk County Council

To consider applications and decisions received

Norfolk Minerals and Waste Local Plan: Publication of proposed Main Modifications and Additional Modifications. The County Council has published the proposed Main Modifications of the Norfolk Minerals and Waste Local Plan (NM&WLP). These have been published to allow representations on the soundness and legal compliance of the Main Modifications to be made, over an eight-week

period, between 9am on 17 October to 5pm on 13 December 2024. [View and respond to the proposed Main Modifications](#)

7. PROJECTS

To receive updates:

7.1. Defibrillator project - Cllrs Coates/Fossey

7.2. Speed Awareness – Cllr Fossey

- SAM2 Sign and Speed reduction sessions

Training has been requested and more brackets ordered in light of the weight of the unit and challenge for one person to keep moving the sign.

9. VILLAGE MATTERS

To receive updates:

9.1. Coop refurbishment – Cllr Fossey

Work started on 18 October 2024 and is expected to last four weeks. Negotiation of shared costs to the surface is ongoing.

9.2. Use of the Green – to note complaints about picnic tables – Cllrs

10. FINANCIAL MATTERS

10.1 Income and Bank Balance

To receive an update on income received, a bank balance, and reconciliation.

10.2 Expenditure

To authorise expenditure payments up to and including October 2024.

10.3 Precept

To note receipt of the precept of

10.4 External Audit Report

To note the interim audit report.

10.5. Budgeting

To note the work on setting the budget will start in November-December 2024.

- Cllrs to consider any Councillor training requirements for the year ahead.

10.6. Insurance

To note renewal of the council policy.

11. ADMINISTRATION

11.1 Annual Parish Meeting

Preparation for the annual meeting

To note early planning of the Annual Parish meeting and agree on a date – Cllrs

11.2. Retirement

To note the retirement of an upstanding member of the community – Cllrs

11.3. Allotments

The Parish Council administers allotment plots which are located off Cess Road in Martham.

The Council website has details of the costs of a plot, how to pay, and a copy of the tenancy agreement. This information has been available since 2018, and more recently a form for

applicants to add their names to the waiting list has been added. More details can be found here:

<https://marthampc.org.uk/parish-council/allotments/>

- a) To receive an update from committee members and consider the next steps including:
- Invoicing format
 - Notice board updates
 - Waiting list
 - Ongoing works list

12. NEXT FULL COUNCIL MEETING – Wednesday 20 November 2024

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Stacey Kent

Clerk and Responsible Financial Officer