



SUMMONS OF NOTICE TO ATTEND MARTHAM PARISH COUNCIL MEETING

Held at the Community Centre, Playing Field Lane, Martham
Wednesday 18 September 2024 at 7.30 pm

AGENDA

Public Participation – To receive questions from members of the public and to receive reports from County Councillor and District Councillors. In line with standing orders, each public member may address the Council for a maximum of five minutes in relation to items on the agenda.

1. ATTENDANCE - To consider apologies and note those present.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests form. You must declare your interest and leave the room whilst the matter is under discussion. You have a Personal Interest in a matter to be discussed if it affects: Your well-being or financial position, that of your family or close friends, of a club or society in which you have a management role

3. MINUTES OF PREVIOUS MEETING

To confirm the accuracy of the Parish Council meeting minutes held on 24 July 2024.

4. MATTERS ARISING FROM PREVIOUS MINUTES – for information only

4.1. Councillor updates. To receive an update from Councillors since the last meeting.

5. CORRESPONDENCE/CONSULTATIONS

5.1. UK Power Networks

To receive an update on request for access to the Village Green – Cllr Fossey

5.2. Councillor Resignation

To note the resignation of a councillor.

6. PLANNING

To consider applications and decisions received from Great Yarmouth Borough Council, Broads Authority, and Norfolk County Council.

6.1 Great Yarmouth Borough Council

To consider applications and decisions received. Full application details can be accessed on the Local Planning Authority site directly here: [GYBC](#)

Applications:

06/24/0621/CU: Development: Change of Use from agricultural land to Local Community use in association with Scout Association activities (Use Class F2(b)). Location: Land immediately

06/23/0143/LB: Development: Listed Building Consent for the conversion of barn to residential dwelling. Location: Knightly Manor Barn Ferrygate Lane Martham Great Yarmouth NR29 4QJ

06/22/1107/VCF: Development: Variation of conditions 1 and 5 (Approved plans - Amendments to roof covering of garage & annex, alterations to internal stair to first floor, provision of window to master en-suite, and to allow repairs to brickwork) and provision of details for conditions 2 and 5 (details of services and details of screen walls and/or fences and means of hard surfacing) of pp.06/20/0308/F. Location: Knightly Manor Barn Ferrygate Lane Martham, NR29 4QJ.

06/23/0567/F: Proposed construction of 176 dwellings (Class C3) with associated access, off-site highways works, drainage, public open space, landscaping and associated infrastructure (Revised Proposal - changes to site layout plan including a revised roundabout design on Repps Road, connections to adjoining sites and layout of plots 35-38, 40, 41 and 42) Location: Land south of Repps Road and Rising Way Martham Great Yarmouth.

06/24/0621/CU: Development: Change of Use from agricultural land to Local Community use in association with Scout Association activities (Use Class F2(b)). Location: Land immediately north of Scout Hall Staithe Road Martham Great Yarmouth NR29 4PY.

06/23/0507/F: Development: Proposed construction of 65 affordable dwellings (Class C3) with associated access, off-site highways works, drainage, public open space, landscaping and associated infrastructure (Revised layout, amended plans, additional and updated information received) Location: Land off Staithe Road Martham Great Yarmouth NR29 4PY.

06/24/0338/HH: Removal of existing conservatory; erection of single-story rear flat-roof extension with roof light. Location: 16 Willow Way Martham NR29 4SH

6.2. Broads Authority

Decisions received:

Decision - Application No: BA/2024/0120/HOUSEH

Proposal: Raising of riverside bungalow and access, reprofiling dyke, relocating dry boatshed and excavating dyke. Address: 38 Riverside, Martham, Norfolk, NR29 4RG

The Broads Authority has determined to Approve Subject to the Conditions of the application for the development detailed above.

Decision - Application No: BA/2024/0244/FUL

Proposal: Replacement dwelling and erection of boat house

Address: 46 Riverside, Martham, Norfolk, NR29 4RG

The Broads Authority has determined to Approve Subject to the Conditions the application for the development detailed above.

6.3. Norfolk County Council

To consider any applications and decisions received within the month.

7. PROJECTS

7.1. SMEE and Churchyard Wildlife Area

To receive an update on the SMEE and Churchyard Wildlife Area

The lead volunteer Steve reported that at the pre-arranged churchyard wildlife area raking task, volunteers managed to create two large piles of cut vegetation. A big thanks to those who came and helped. Soon we shall be putting up an information board at the Baptists Graveyard and will keep you informed. There will be another raking task in October at the Smee. The Martham churchyard and Baptist graveyard wildlife areas have also been cut.

7.2. Defibrillator project

To receive an update on the Defibrillator project and note the contributions made so far: including locations and donators:

Locations and (donators):

1. **Martham Fire Station** – November 2023 (Martham Parish Council)
2. **Clarkes Farm** – May 2024 (James Chapman)
3. **East of England Coop/DIY Shop** – July 2024 (Dale and Kerri Bushby-Page. In memory of Stanley Bushby).
4. **Flegg High School** – raised funds and installed a public access defibrillator on the school gate entrance.
5. **Other donations** received for the purchase of another unit include:
 - Cllr organised 'Go-Fund Me' donations page: £140.00
 - Cllr organised 'Quiz nights, books, and jigsaw sales': £781.00
 - Martham Summer of Darts Teams: £772.43

Total: £1693.43

8. POLICE MATTERS

8.1 Safer Neighbourhood Action Plan (SNAP)

To receive an update from the latest Safer Neighbourhood Action Plan (SNAP) meeting.

8.2 New Beat Manager

To note the details of the new Beat Manager.

9. VILLAGE MATTERS

9.1. Hero of the Village

To note the award winner.

9.2. Bus Shelter Project – Cllr Fossey

To consider the next stage of the proposal.

10. FINANCIAL MATTERS

10.1. To receive an update on income received, a bank balance, and reconciliation.

10.2. To note and ratify expenditure payments for August-September 2024.

10.3. To note the addition of defibrillators to the asset register.

10.4. To consider the addition of the cost of defib maintenance in next year's accounts.

11. ADMINISTRATION

To consider any administration matters.

11.1. To note the latest additions with the Welcome Pack – Cllr Smith

11.2. To review the Complaints Policy.

11.3. To discuss introducing a process for monitoring customer service levels.

11.4. To discuss the introduction of an email distribution list.

11.5. To discuss the creation of a working group to improve the appearance of 'Open Spaces'.

12. ITEMS FOR THE NEXT AGENDA

- Business Continuity Planning – Cllr Coates

13. EXCLUSION OF THE PRESS AND PUBLIC

To pass a resolution excluding the press and public from the meeting under the Public Bodies (Admissions to Meetings) Act 1060 as it may not be in the public interest to disclose discussion on the items below due to the discussions relating to contracts or staffing.

14. FUN DAY DE-BRIEF

To consider the next steps:

- To consider a replacement Parish Council Gazebo with a logo/branding.
- To review the current agreement

15. GRASS CUTTING

To discuss and consider the grass-cutting contracts and specifications.

16. NEXT FULL COUNCIL MEETING – Wednesday 16 October 2024

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Stacey Kent

Clerk and Responsible Financial Officer