



SUMMONS OF NOTICE TO ATTEND MARTHAM PARISH COUNCIL MEETING

Held at the Community Centre, Playing Field Lane, Martham
Monday 1 July 2024 at 7.30 pm

AGENDA

Public Participation – To receive questions from members of the public and to receive reports from: County Councillor and District Councillors. In line with standing orders, each public member may address the Council for a maximum of five minutes in relation to items on the agenda.

1. ATTENDANCE - To consider apologies and note those present.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests form. You must declare your interest and leave the room whilst the matter is under discussion. You have a Personal Interest in a matter to be discussed if it affects: Your well-being or financial position, that of your family or close friends, of a club or society in which you have a management role

3. MINUTES OF PREVIOUS MEETING

To confirm the accuracy of the Parish Council meeting minutes held on 15 May 2024.

4. MATTERS ARISING FROM PREVIOUS MINUTES – for information only

4.1. Parish Online Training – Clerk

4.2. To receive updates from Councillors since the last meeting.

5. CORRESPONDENCE/CONSULTATIONS

5.1. Notice of UK Parliamentary Election

Great Yarmouth Constituency, Statement of Persons Nominated, and Notice of Poll. A poll will be held on Thursday, 4 July 2024 between 7:00 am and 10:00 pm.

5.2. Grass-cutting correspondence – to note.

6. PLANNING

6.1 Great Yarmouth Borough Council - to consider applications and decisions received [GYBC](#)

Applications:

06/24/0399/TCA: Proposed works to tree in a conservation area - T2 Cherry - Raise lower canopy by approx 2.5m from ground level; Remove low branches overhanging access way
Location: South of The Green and East of Martham Residential Care Home Martham.

06/24/0402/TCA: Proposed works to trees within a Conservation Area: T1 Oak - Quercus robur - Crown reduction by 2m-3m where appropriate including 3m reduction where extending over the garden. 20 The Green, Martham, Great Yarmouth, NR29 4PA.

06/24/0176/TCA: Proposed works to trees in a Conservation Area: T1, T2 Sycamores, T3, T4 Limes crown raise all trees to a height of 5.5m over the White Street highway, and reduce branches to create a 1.5m clearance from properties opposite.

Location: St Mary The Virgin Church Black Street, Martham, NR29 4PR.

06/24/0148/CU: Development: Change of use of 4no. barns from agricultural use into commercial self-storage units (Use Class B8), and provision of associated parking Location: Hall Farm, Hall Road Martham, NR29 4PD.

Appeals:

Application Ref: 06/23/0218/F: Council Appeal Ref: 1221. Planning Inspectorate Appeal Ref: APP/U2615/W/24/3342240: Land south of Somerton Road and east of White Street, Martham, Great Yarmouth, NR29 4QF.

Decisions:

6.2 Tree Preservation Order: Great Yarmouth Borough Council - TPO No. 1 of 2024
Trees on land south of Somerton Road and east of White Street, Martham, Great Yarmouth.

6.2 Broads Authority applications

To consider applications and note decisions received:

Decisions

BA/2024/0135/HOUSEH: Proposal: Raise bungalow and decking and install bi-fold doors.
Idle Hours, 50 Riverside, Martham, Great Yarmouth. **Approved Subject to Conditions**

BA/2024/0175/CPLUD: Mr Thomas Jones, Pumping Station, Cess Road, Martham, Norfolk.
Replacement Pumping Station. The works constitute development by a drainage body (Broads (2006) Internal Drainage Board) to improve and repair land drainage works (Martham Pumping Station). **CLUED Issued: 05.06.2024**

6.3 Norfolk County Council

To consider applications and decisions received

6.4. Section 106

To consider the actions required for an application – Cllr Starkings/Clerk

To consider future developments of open spaces with stakeholder involvement – Cllrs Fossey/Bradford.

7. PROJECTS

7.1. To receive an update on the SMEE.

7.2. To receive an update on the Defibrillator project.

7.3. to receive an update on the ECVF project.

8. TRAFFIC MANAGEMENT

8.1. To receive an update about the Speed Reduction Group – Cllr Fossey

9. VILLAGE MATTERS

9.1 Annual Parish Meeting

To review the format of the Annual Parish Meeting and agree next steps – Cllrs

9.2. Back Lane Pond

To receive an update on the condition of the water – Cllrs

9.3. Village Signs

To consider repairs to all four signs located at all entrances/exits of the village – Cllr Hooper.

9.4. Safer Neighbourhood Action Plan (SNAP) Meeting held on Thursday 13 June 2024.

To receive an update on the meeting held in the Community Centre – Cllr Fossey

9.4 Bus Shelter Damage

To receive an update – Cllr Fossey

10. FINANCIAL MATTERS

10.1 To receive an update on income received, a bank balance, and reconciliation.

10.2 To authorise expenditure payments for the month.

10.3 To note the Internal Audit report and recommendations.

10.4. To agree to the purchase of a SAM2 sign.

11. ADMINISTRATION

11.1 To review and adopt any policies

- Standing Orders

- Financial Regulations

11.2. To discuss the Annual Action Plan and agree on next steps – Cllrs.

11.3. To consider the acknowledgment of retirements at the medical centre – Cllrs

11.4. To receive an update on Allotments – Cllrs

12. COMMUNICATIONS

12.1. Website

To note the addition of an online booking process for Community Centre room hire and payment.

12.2. Communications Working Group

To receive an update from the group members.

13. ANNUAL GOVERNANCE AND ACCOUNTABILITY AND RETURN 2023/2024

To note the date of the Extra Ordinary Council meeting held on 28 June 2024 which AGREED:

13.1. Exercise of Public Rights – to note.

13.2. Annual Governance Statement - to approve & sign the Annual Governance Statement.

13.3. Explanation of Variances - to approve any Explanation of Variances over 15%.

13.4. Payments over £500 – to note.

13.5. Earmarked Reserves – to note.

13.6. Asset Register – to note.

14. EXCLUSION OF THE PRESS AND PUBLIC

To pass a resolution excluding the press and public from the meeting under the Public Bodies (Admissions to Meetings) Act 1060 on the grounds that it is not in the public interest to disclose discussion on the items below due to the discussions relating to contracts.

14.1 To discuss grass-cutting contracts for areas of the village the Parish Council is responsible for.

15. NEXT FULL COUNCIL MEETING – TBC

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Stacey Kent

Clerk and Responsible Financial Officer