



SUMMONS OF NOTICE TO ATTEND MARTHAM PARISH COUNCIL MEETING

Held at the Community Centre, Playing Field Lane, Martham
Wednesday 21 February 2024 at 7.30pm

Public Participation – To receive questions from members of the public and to receive reports from: County Councillor and District Councillors. In line with standing orders each member of the public may address the Council for a maximum of five minutes in relation to items on the agenda.

AGENDA

1. ATTENDANCE - To consider apologies and note those present.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests form. You must declare the interest and leave the room whilst the matter is under discussion. You have a Personal Interest in a matter to be discussed if it affects: Your wellbeing or financial position, that of your family or close friends, of a club or society in which you have a management role.

3. MINUTES OF PREVIOUS MEETING - To confirm the accuracy of the minutes of the Parish Council meeting held on 17 January 2024.

4. MATTERS ARISING FROM PREVIOUS MINUTES – for information only

4.1 To receive any updates from the previous meeting - Chair.

Highways Visit: Village Hall corner

Back Lane Pond: Pampas Grass treatment

Village Toilet: external presentation

Defibrillators: update from Defibrillator Project leads – Cllrs Fossey/Coates/Bradford.

Defibrillator Training with Heart2Heart Norfolk Charity on Wednesday 20 March 2024 at 6.30pm, to be held in the main room of the Community Centre, Playing Field Lane.

5. CORRESPONDENCE/CONSULTATIONS - to consider any correspondence received.

5.1 Invitation from the Flegg Parish Churches Team Ministry and confirm attendance.

6. PLANNING

6.1 Great Yarmouth Borough Council

To consider applications and decisions received [GYBC](#)

6.2 To note the Adoption of Great Yarmouth Design Code Supplementary Planning Document.

Great Yarmouth Borough Council adopted the **Great Yarmouth Design Code Supplementary Planning Document (SPD)** at its Cabinet on 29 January 2024.

The SPD provides greater detail and interpretation of existing design-based policies in the adopted Local Plan Part 1 Core Strategy and Local Plan Part 2, providing clear guidelines on what is expected in the Borough in terms of design and visually pleasing neighbourhoods, enhancing community provide and fostering a sense of place. On adoption, the Great Yarmouth Design Code SPD will be a material consideration in the determination of planning applications.

The Great Yarmouth Design Code Supplementary Planning Document, and other supporting information is available via the Council's [website](#). A copy of the Adoption Statement has been attached to this email. Any person with sufficient interest in the decision to adopt the Supplementary Planning Document may apply to the High Court for permission to apply for judicial review of that decision. Any such application must be made promptly and, in any event, not later than 3 months after the date on which the Supplementary Planning Document was adopted.

6.2 Broads Authority applications

To consider applications and decisions received.

6.3 Norfolk County Council

to consider applications and decisions received.

7. CHAIRMANS ANNOUNCEMENTS

7.1 To receive any Parish Council announcements from the Chair.

- Repps Road Roadworks
- Emergency Planning
- Speedwatch

8. COUNCILLOR UPDATES

8.1 To receive an update from of activity from members undertaken with the month – Cllrs.

9. VILLAGE MATTERS

9.1 Volunteer Day/Litter Pick

To agree a date for the volunteer day/s and litter pick in 2024 – Cllr Coates

9.2 Hire of the Green

To agree application from the Garden Club - Cllrs

9.3 Village Hero

To nominate a Village Hero of the Month – Cllrs

10. FINANCIAL MATTERS

10.1 Accounts

To receive income, bank balance and reconciliations to 31 January 2024.

10.2 Expenditure

To authorise expenditure payments for February 2024.

10.3 Parish Online Digital Mapping

To consider the subscription of £192.00 for Parish Online Digital Mapping for listing assets, allotment plot availability and footpaths overview.

Martham Parish Council, Community Centre, Playing-Field Lane, Martham, Norfolk, NR29 4SP.

Telephone: 01493 749938, Email: clerk@martham.gov.uk,

10.4 Safer Neighbourhood Action Plan (SNAP) Meetings

- To note the date, location, and Cllr attendance to the next SNAP meeting on 14 March 2024 at 7.30pm held at All Saints Parish Hall, Beach Rd, Scratby, Great Yarmouth NR29 3AJ. Please note this meeting is open to the members of the public.
- To consider use of the Community Centre for the Police Safer Neighbourhood Action Plan (SNAP) meeting proposed for Thursday 13 June 2024.

11. ADMINISTRATION

11.1 Policies - to review and adopt any policies.

To note the 'Communications Policy and Process' for all external communications.

11.2 Allotments – to consider move to online applications and administration.

11.3 Noticeboards – review of locations

11.4 Communications - to agree the date of the next working group meeting.

12. NEXT FULL COUNCIL MEETING

To note the date of the next Full Council meeting as Wednesday 20 March 2024 – 7.30pm

13. To pass a resolution excluding the press and public from the meeting under the Public Bodies (Admissions to Meetings) Act 1060 on the grounds that it is not in the public interest to disclose discussion on the items below due to the discussions relating to contracts.

14. Discussions in relation to car park re-surfacing.

Published 16 February 2024

Stacey Kent

Clerk and Responsible Financial Officer