



SUMMONS OF NOTICE TO ATTEND MARTHAM PARISH COUNCIL MEETING

Held at the Community Centre, Playing Field Lane, Martham
Wednesday 17 May 2023 at 7.30pm

The signing of the Declarations of Acceptance of Office – Cllrs

AGENDA

1. ELECTION OF CHAIRMAN

To elect a Chairman of the Council for the forthcoming year and receive the signed 'Declaration of Acceptance' of Office.

2. ELECTION OF VICE-CHAIRMAN

2.1 To elect a Vice-Chairman for the forthcoming year

2.2 To agree deferral of the signing of the Declaration of Acceptance of Office.

3. ATTENDANCE - To consider apologies and note those present.

4. PUBLIC PARTICIPATION - To receive questions and presentations from members of the public.

5. DECLARATIONS OF, INTEREST AND DISPENSATIONS

To note Declarations, Interest and Dispensations

6. MINUTES OF PREVIOUS MEETING - To confirm the accuracy of the minutes of the Parish Council meeting held on 19 April 2023.

7. MATTERS ARISING FROM PREVIOUS MINUTES – for information only

7.1 Martham, Land off Damgate Lane / Staithe Road - Scheme Proposals: Saffron Housing consultation exercise 12 May 2023 – Clerk update

8. CORRESPONDENCE/CONSULTATIONS/REPORTS

8.1 To receive reports from Norfolk County Council and Great Yarmouth Borough Council Councillors

8.2 To discuss correspondence in relation to the Village Toilets owned and managed by Great Yarmouth Borough Council (agenda item).

9. PLANNING

9.1 Great Yarmouth Borough Council - to consider applications and decisions received [GYBC](#)

Applications received:

06/23/0339/EU: Application for a lawful development certificate for an existing use – use of a static caravan as a 2-bedroom residential dwelling. East Cottage, Hemsby Road, NR29 4QH

06/23/0218/F: Proposed conversion of existing barn to 2 dwellings and erection of 44 dwellings and associated infrastructure. Location: Land at Somerton Road Martham Great Yarmouth Norfolk NR29 4QF.

Martham Parish Council, Community Centre, Playing-Field Lane, Martham, Norfolk, NR29 4SP

Telephone: 01493 749938, Email: clerk@martham.gov.uk,

Decisions received:

06/23/0222/TCA: Proposed works to trees - Removal of three trees located in the alleyway behind no. 20, 18 Portobello Drive, NR29 4FL – **OBJECTION** (see attached [report](#))

9.2 Broads Authority applications – to consider applications and decisions received - none.

9.3 Norfolk County Council - to consider applications and decisions received – none.

10. VILLAGE MATTERS

10.1 To receive a written report regarding the King’s Coronation event – Cllrs Pallett and Sayer

10.2 To receive a verbal report regarding The Big Help Out Village Litter Pick – Cllr Hooper

10.3 To receive a written report from the Village Speed Reduction Group – Cllr Fossey

10.4 To discuss Great Yarmouth Borough Council (GYBC) village toilets – Cllr Hooper

11. SKILLS/EXPERIENCE, INTERESTS AND AVAILABILITY SURVEY

11.1 To consider completion of the Councillor survey – Cllrs

12. FINANCIAL MATTERS

12.1 To receive income, bank balance and reconciliations – Cllrs

12.2 To authorise presented expenditure payments – Cllrs

13. ADMINISTRATION

13.1 To note the calendar dates of Full Council meetings for the forthcoming year of election 2023-2024.

14. ITEMS FOR NEXT AGENDA

- Cllr Welcome Pack
- Committee and Working Group revisions
- Roles and Responsibilities
- Action Plan
- Schedule of meetings

15. NEXT FULL COUNCIL MEETING – Wednesday 21 June 2023

Published 12 May 2023

Stacey Kent

Clerk and Responsible Financial Officer