



NOTICE OF MARTHAM PARISH COUNCIL MEETING

and summons to attend the Community Centre, Playing Field Lane, Martham
Wednesday 18 May 2022 at 7.30pm

Public Participation – To receive questions from members of the public and to receive reports from: County Councillor and District Councillors. In line with standing orders each member of the public may address the Council for a maximum of five minutes in relation to items on the agenda.

AGENDA

1. TO ELECT A CHAIRMAN FOR THE FORTHCOMING YEAR AND TO RECEIVE A DECLARATION OF ACCEPTANCE OF OFFICE

2. ATTENDANCE - To consider apologies and note those present.

3. TO ELECT A VICE-CHAIRMAN FOR THE FORTHCOMING YEAR

4. DECLARATIONS OF INTEREST AND DISPENSATIONS

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests form. You must declare the interest and leave the room whilst the matter is under discussion. You have a Personal Interest in a matter to be discussed if it affects: Your wellbeing or financial position, that of your family or close friends, of a club or society in which you have a management role

5. TO APPOINT TO COMMITTEES, WORKING GROUPS AND REPRESENTATIVES TO EXTERNAL ORGANISATIONS.

6. MINUTES OF PREVIOUS MEETING - To confirm the accuracy of the minutes of the Parish Council meeting held on 20 April 2022.

7. MATTERS ARISING FROM PREVIOUS MINUTES

8. CLERK'S REPORT - to note Clerk report for May 2022.

9. CORRESPONDENCE/CONSULTATIONS

- Invitation to a Jubilee Community Picnic hosted by Martham Primary and Nursery on Friday 27 May 2022 from 1.30-3pm

- Letter from Community Land Trust

10. PLANNING

10.1 To consider applications and decisions received from Great Yarmouth Borough Council [GYBC](#)

Applications for comment:

06/22/0273/HH: Proposed development of first floor side extension to form enlarged bedroom and en-suite Location: The Gatehouse Common, Martham, NR29 4RD.

06/22/0322/CD: Gibbett Hill Farm, Hemsby Road, NR29 4QH. Proposed discharge of condition 3 of PP -

06/21/0791/F: Proposed extension to an outbuilding to form garden/games room.

06/22/0308/HH: 1 Blenheim Avenue, Martham, NR29 4TW. Proposed single storey front extension.

06/22/0272/F: Becks Garage, Martham Road, NR29 5DR. Proposed change of use from garage to veterinary surgery and associated advertisements.

06/22/0273/HH: The Gatehouse Common Road Martham GREAT YARMOUTH NR29 4RD Proposed first floor side extension to form enlarged bedroom and en suite

06/22/0267/HH: 20 Clarendon Drive, Martham, GREAT YARMOUTH, NR29 4TD. Proposed single storey front extension.

06/22/0197/O: Mill Barn Hemsby Road Martham NR29 4QQ. Resubmission of Outline application pp 06/20/0605/O to replace existing barn conversion with dwelling, set back and including new vehicular access/highway improvements.

Martham Parish Council, Community Centre, Playing-Field Lane, Martham, Norfolk, NR29 4SP

Telephone: 01493 749938, Email: clerk@martham.gov.uk,

06/22/0174/F: St Mary The Virgin Church, Black Street, Martham, NR29 4PR. Proposed installation of 4No. small antennas measuring approximately 335 x 227mm to be located externally within the castellation of the tower on each elevation, 4 No. free standing frames on the roof of the tower and 2 No. GPS antenna which are located on the freestanding frames behind the parapet and ancillary development thereto. GRANTED by GYBC 11-05-22.

10.2. To consider applications and decisions received from The Broads Authority [planning](#) . None

11. VILLAGE MATTERS

11.1 To consider additional Christmas lighting for 2022.

11.2 To consider the 'Use of the Green' application for the Scarecrow Festival date proposed for 30 April -1 May 2023

12. FINANCIAL MATTERS

12.1 To receive finance report with any updates, bank balances and bank reconciliation to 30 April 2022.

12.2 To authorise expenditure payments for May 2022.

12.3 To agree to the insurance cost for the Martham Fun Carnival.

12.4 To note Data protection renewal fee of £40.00.

12.5 To consider Financial Year-end matters:

a) To receive a budget report including any payments over £500

b) To consider, approve & sign the Annual Governance Statement (Section 1 of the Annual Return/AGAR)

c) To consider, approve & sign the 2021-22 accounts (Section 2 of the Annual Return/AGAR)

d) To note the Earmarked Reserves at Year End.

e) To approve the Explanation of Variances over 15%.

f) To note the requirement for a new auditor for the forthcoming interim audit - financial year 2022-2023.

11.ADMINISTRATION

11.1 To review any Council Policies for the month

12. ITEMS FOR NEXT AGENDA

13. NEXT MEETING – Wednesday 15 June 2022

Published 13 May 2022

Stacey Kent

Clerk and Responsible Financial Officer