



SUMMONS OF NOTICE TO ATTEND MARTHAM PARISH COUNCIL MEETING

Held at the Community Centre, Playing Field Lane, Martham, on
Wednesday 21 October 2026 at 7.30 pm

AGENDA

Public Participation – To receive questions from members of the public and to receive reports from County Councillor and District Councillors. In line with standing orders, each member of the public may address the Council for a maximum of five minutes about items on the agenda.

1. ATTENDANCE - To consider apologies and note those present.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests form. You must declare your interest and leave the room whilst the matter is under discussion. You have a Personal Interest in a matter to be discussed if it affects: Your well-being or financial position, that of your family or close friends, of a club or society in which you have a management role

3. MINUTES OF PREVIOUS MEETING - To confirm the accuracy of the minutes of the Parish Council meeting held on 16 September 2026.

4. MATTERS ARISING FROM PREVIOUS MINUTES – for information only

a) Pond Project – Cllrs Fossey, Bradford, and Horner-Glister

To receive an update from the meeting to consider the appointment of a project manager.

(b) Car Park Resurfacing – Cllr Starkings

To receive an update on the request for the Coop to contribute towards the costs.

(c) Bus Shelter Refurbishment – Cllrs Fossey and Coates

To receive an update on the quote and specifications as requested.

(d) Trees on the Green – Cllr Fossey

To receive an update on the outstanding works.

(e) Martham Playing Field Play Area Equipment - Cllr Bradford and Starkings

To receive an update on the Open Space Submission for Martham Playing Field Play Area and new replacement play equipment as the installation of new fencing along the perimeter of the play areas/ playing field is planned for early October.

(f) Christmas Tree – to note confirmation from supplier.

5. CORRESPONDENCE/COMMENTS/CONSULTATIONS/INVITATIONS

Email: Bollards on the Green

To note email thanking the council for their work on the car park and installation on bollards.

Email: Water supply to the main pond: To note the water company confirmed that the pond cannot be refilled using a hosepipe while the Temporary Use Ban remains in force. Given the continuing pressure on reservoirs, rivers, and groundwater supplies, particularly in Norfolk, it

requested that the pond be allowed to refill naturally through rainfall, prioritising mains water for essential public use and supporting environmental recovery.

6. PLANNING: GREAT YARMOUTH BOROUGH COUNCIL (GYBC)

To consider any applications received and note any decisions received [GYBC](#)

a) Adoption Statement Great Yarmouth Borough Council

Great Yarmouth Community Infrastructure Levy (CIL) Charging Schedule

b) Application No: 06/26/0686/F - Development: Proposed development of 128 dwellings (Class C3), together with associated works including highways infrastructure, landscaping, and open space. **Location:** Land South of Bosgate Rise, Martham.

7. PROJECTS - to receive updates on progress made with this year's defibrillator project and consider any changes for the upcoming year – Cllrs Coates and Fossey.

8. VILLAGE MATTERS

To receive any applications received for use of the Green including:

a) Use of the Green – for i) Carols on the Green and ii) Christmas Event.

b) **Neighbourhood Policing Engagement:** Residents, councillors, businesses, and partner organisations are invited to raise concerns, receive updates, and help shape local policing priorities. Online drop-ins take place from **2–3pm** on:

- **21 September 2026:** [Join via Microsoft Teams](#)
- **19 October 2026:** [Join via Microsoft Teams](#)
- **19 November 2026:** [Join via Microsoft Teams](#)

The next in-person Neighbourhood Meeting will be held on **3 December 2026, from 6–7pm at Rollesby Pavilion, Main Road, Rollesby, NR29 5EH**, with a policing update followed by questions and discussion.

8. FINANCIAL MATTERS

a) **Accounts:** to receive an update on income received and bank balance.

b) **Expenditure:** to authorise expenditure payments for August and September 2026.

c) **Audit:** to receive AGAR Section 3 External Auditor Report for 2025/2026.

d) **Insurance Renewal:** to AGREE latest policy renewal for 2026/2027 for £1,381.71.

e) **Bank accounts signatory/s:** to agree to make the Clerk as signatory on the main account with the administrative support as a processor only but to be added to the Unity Bank Account.

9. ADMINISTRATIVE MATTERS – Cllrs Fossey and Coates

a) Training Matters - To note Councillors attendance to Norfolk Parish Training and Support Autumn Seminar and any proposals from this.

10. NEXT FULL COUNCIL MEETING - To note the date of the next Full Council meeting scheduled for Wednesday 18 November 2026

11. EXCLUSION OF THE PRESS AND PUBLIC

To pass a resolution excluding the press and public from the meeting under the Public Bodies (Admissions to Meetings) Act 1060 as it may not be in the public interest to disclose discussion on the items below due to the discussions relating to contracts or staffing.

- To note progress with outstanding legal matters including - Community Centre Lease.
- To note progress with legal matters in relation to ongoing legal proceedings.

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Stacey Kent

Clerk and Responsible Financial Officer