



SUMMONS OF NOTICE TO ATTEND MARTHAM PARISH COUNCIL MEETING

Held at the Community Centre, Playing Field Lane, Martham, on
Wednesday 21 January 2026 at 7.30 pm

AGENDA

Public Participation – To receive questions from members of the public and to receive reports from County Councillor and District Councillors. In line with standing orders, each member of the public may address the Council for a maximum of **five** minutes about items on the agenda.

1. ATTENDANCE - To consider apologies and note those present.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests form. You must declare your interest and leave the room whilst the matter is under discussion. You have a Personal Interest in a matter to be discussed if it affects: Your well-being or financial position, that of your family or close friends, or of a club or society in which you have a management role.

3. MINUTES OF PREVIOUS MEETING - To confirm the accuracy of the minutes of the Parish Council meeting held on 17 December 2025.

4. MATTERS ARISING FROM PREVIOUS MINUTES – for information only

5. CORRESPONDENCE/COMMENTS/CONSULTATIONS/CLERK REPORT

Planning Matter: To consider planning comments from local business.

6. PLANNING*: GREAT YARMOUTH BOROUGH COUNCIL (GYBC)

To consider any applications received from [GYBC](#)

a) Application No: 06/24/0386/VCF: Development: Application to vary Conditions 2, 7, 12, 21, 29, 34, 40, **41, 42 and 44 of pp 06/21/0917/F** (Conversion of existing barn to 2 dwellings and erection of 44 dwellings and associated infrastructure), to amend the design, appearance and siting of house types, layout of the site access, landscaping and tree protection, and boundary treatments.

Location: Land south of Somerton Road and White Street East of Church Farm Martham Great Yarmouth

b) Great Yarmouth CIL Draft Charging Schedule Examination Hearings

The Examination Hearings are scheduled to take place on Tuesday 24th February 2026, commencing at 09:30, and will be conducted virtually, via Microsoft Teams. A copy of the Notice of the Examination Hearing is enclosed as part of this email. A copy of the Notice of Examination Hearing and further information regarding the Great Yarmouth CIL Draft Charging Schedule examination is available to view on the Council's website at cil.planning.great-yarmouth.gov.uk

Martham Parish Council, Community Centre, Playing-Field Lane, Martham, Norfolk, NR29 4SP.

Telephone: 01493 749938, Email: clerk@martham.gov.uk,

c) BROADS AUTHORITY LANDSCAPE CHARACTER ASSESSMENT SUPPLEMENTARY PLANNING DOCUMENT (SPD): In accordance with the requirements of Regulation 12 of the Town and Country Planning (Local Planning) (England) Regulations 2012, you are invited to comment on the Broads Authority's draft Landscape Character Assessment SPD. The draft document and the Strategic Environmental Assessment (SEA) screening can be found on the Broads Authority website [here](#). The consultation period is from **Monday 12th January to Monday 9th February**. Please provide us with any comments by the 9th of February. You can send comments to us by email at: planning@broads-authority.gov.uk. If you would like a hard copy of the document please call us on 01603 610734 and we are also available to discuss the document on the same contact details.

8. VILLAGE MATTERS

a) Martham & District Garden Club - Plant Sales 2026 request to use the Green.

b) Chairmans Update

To receive the Chairman's report (verbal).

c) Councillor updates

To receive any other updates from Cllrs.

9. FINANCIAL MATTERS

a) **Accounts:** to receive an update on monthly income and bank balance reconciliation/s to 31 December 2025.

b) **Expenditure:** to agree/ratify expenditure payments for December 2025 and January 2026

c) **Budget and Precept:** to set the Precept and agree the revised budget for 2026/2027.

10. MEETING DATES 2026-2027

a) To note the dates of the meetings for Full Council for 2026-2027.

b) To consider setting the date for the Annual Meeting of the Parish 2026.

11. NEXT FULL COUNCIL MEETING - To note the date of the next Full Council meeting scheduled for Wednesday, 18 February 2026.

12. EXCLUSION OF THE PRESS AND PUBLIC - To pass a resolution excluding the press and public from the meeting under the Public Bodies (Admissions to Meetings) Act 1060 on the grounds that it is not in the public interest to disclose discussion on the items below due to the discussions relating to contracts.

- To consider sensitive correspondence received within the month

Published 15 January 2026

Stacey Kent

Clerk and Responsible Financial Officer

Martham Parish Council, Community Centre, Playing-Field Lane, Martham, Norfolk, NR29 4SP.

Telephone: 01493 749938, Email: clerk@martham.gov.uk,