

MINUTES OF THE MARTHAM PARISH COUNCIL MEETING

Held at the Community Centre, Playing Field Lane, Martham, on
Wednesday 17 September 2025 at 7.30 pm

Public Participation

- **SMEE** – An application to the Boat Dyke Trust requires costs for benches. Cllr Starkings confirmed the cost from the timber yard in Stratton Strawless is £200 so with additional furniture this is estimated in the region of £250 inclusive of VAT. Cllr Starkings will pick up the timber and make the benches once the application is submitted. Steve made another request for more volunteers.
- **Weeds** - Another member of the public raised the growth near the curbs on Black Street who had volunteered to clear them as it is unsightly for the village. The Chair gave thanks on behalf of the council.
- **Parking** – The matter of unsafe parking at the school near the Church was raised.

Crocus Homes an update regarding the development site off Bosgate Drive and Wellbeck Avenue was received from a representative. Plans were tabled and included: Local Lead Flood Agency – three site visits for infiltration testing, Policy struggle 129 units was 135 units, NCC Highways Consultation has seen tweaks to the current plan, Ecology surveys are in progress.

NCC Cllr James Bensly - September update (previously circulated). Noted

430/25: ATTENDANCE

Present: Cllrs Coates, Bradford, Bye, Fossey (Chair), Smith, Starkings and Watson.

The Chair informed Council that Adam Sayar has resigned due to other commitments. Thanks were given to Adam for all his contribution to the council. There are now four vacancies.

Five members of the public were in attendance.

431/25: DECLARATIONS OF INTEREST AND DISPENSATIONS

No new declarations were made.

432/25: MINUTES OF PREVIOUS MEETING - the minutes of the Parish Council meeting held on 16 July 2025 were AGREED. Please note no meeting was held in August 2025.

433/25: MATTERS ARISING FROM PREVIOUS MINUTES – for information only

Village walkaround – Cllr Fossey and NCC Cllr Andy Grant. No dates confirmed yet. The Council discussed the previous correspondence as discussed at the July meeting – no change.

Broken Glass has been reported in the in Play Ground (Playing field area): Reported at **Love Clean Streets** Here: <https://www.great-yarmouth.gov.uk/article/8293/Introduction> or residents can download the app at the same website link.

Tree maintenance update. Great Yarmouth Service have been commissioned to maintain the trees owned by the council on the Greens. These trees are subject to a six-week planning application before work can commence.

Bollards close to the Coop – still outstanding and budget dependant – October meeting for prices to install.

Local Government Reorganisation –Great Yarmouth Borough Council update can be found here: <https://www.futurenorfolk.com/> and Norfolk County Council here: <https://www.norfolk.gov.uk/>

Grass cutting – agenda item.

SMEE: Progress on the replacement wooden seats/benches for the Smee and Baptist's Graveyard – update from Steve (Volunteer) plus report. Cllr Starkings provided costs at the meeting for Steve to submit the grant application of estimate £250 for wood supplies. This does not include costs for collection, materials and the manufacture of the benches which will be undertaken by Councillor Starkings.

434/25: CORRESPONDENCE/COMMENTS/CONSULTATIONS

Correspondence received within the month was discussed:

- **Norfolk County Council proposes to make a Temporary Traffic Regulation Order (the "Order")** (NTR010074) affecting the C456 **Staithe Road from its junction with C640 Somerton Road** for 110m south-westwards (the "Road") in the Parish of Martham to facilitate new development works, the Road will be temporarily closed (except for pedestrian access) for the duration of the works/period the closure is necessary which is anticipated to be from 22nd September to 7th November 2025, but may continue to be closed/restricted until the 7th May 2026 where the closure is still required beyond the anticipated dates. **NOTED**

Fencing - several sections of the roadway wooden fencing are rotting and has broken posts around daisy Close – Cllrs to investigate

- **Highways Matters** - road markings at the junction of Black Street and Staithe Road have been defaced with these red crosses and can be reported here:

<https://www.norfolk.gov.uk/article/39652/Report-a-highways-problem>

- **Cutting of trees on Common Road** – inspected by the Chair. Now a fly tipping issue and can be reported here: <https://www.great-yarmouth.gov.uk/article/8293/Introduction>

- **Walnut Tree Avenue** – Potholes/Road Markings

<https://www.norfolk.gov.uk/article/39652/Report-a-highways-problem> -Christmas

Tree Festival – St Marys Church Invitation

435/25: PLANNING GREAT YARMOUTH BOROUGH COUNCIL (GYBC)

To consider any applications received and note any decisions received [GYBC](#)

Tree Preservation Order No.2 of 2025 – Trees on Land at Sycamore Avenue, Walnut Tree Avenue and Cherry Tree Avenue, Martham. **NOTED**

06/25/0607/CU: Development: Change of use from residential dwellinghouse (Use Class C3) to use as a 3-bedroom short-term holiday let rental property for lets of at least 90 days in a calendar year. **Location:** 15 Willow Way Martham NR29 4SH. **APPLICATION WITHDRAWN BY GYBC**

BROADS AUTHORITY: To consider Consultation open - Local Plan for the Broads - Regulation 19 version. The consultation on the latest version of the Local Plan for the Broads is open and will end 26 September 2025 at 4pm. The Local Plan, Sustainability Appraisal and Habitats Regulation Assessment can be found here: [Consultations \(broads-authority.gov.uk\)](https://consultations.broads-authority.gov.uk).

NORTH NORFOLK DISTRICT COUNCIL: To Note the consultation on Main Modifications to the North Norfolk Local Plan. As part of the ongoing North Norfolk Local Plan Examination, the District Council is inviting representations on the Main Modifications and Policy Map Changes that the Inspector considers will be required to make the North Norfolk Local Plan sound. Consultation Period: midday Wednesday 6 August to 11:59pm Wednesday 17 September 2025.

436/25: PROJECTS

a) SMEE - Steve (lead volunteer)

b) Defibrillators – Cllr Fossey and Coates shared an update.

Cllr Fossey had identified where the electrical cable for the next installation on Hemsby Road. The village now have eleven defibrillators which the Parish Council are guardians of and require more volunteers to check they are working.

c) Bus Shelter Refurbishment and Quotes were discussed. It was suggested to find a local tradesperson to provide estimate for refurbishment of the current shelter.

437/25: VILLAGE MATTERS

a) Chairmans Update

The Chairmans report was received.

BT Pole Objection Team had been informed about the conservation area and ongoing consequences.

GYBC Parish Liaison Meeting held on 21 July 2025 – Responses NOTED

b) Councillor updates

Cllr Bradford – no new updates

Cllr Bye – work on the allotment water meter as there is a suspected leak.

Village Hall meeting attended – committee doing well.

Complaint received about the allotment hedge as it is overgrown – information from

Cllr Starkings – investigation of water pressure on the allotments as a potential leak.

Cllr Coates – defibs and damaged drain on Black Street reported and followed up.

Cllr Watson – still walking on the footpaths with no issues reported.

438/25: FINANCIAL MATTERS

a) **Accounts:** to receive an update on monthly income received £154.40, and bank balance reconciliation/s to 31 August 2025 £107,286.43. **AGREED**

b) **Expenditure:** to authorise expenditure payments of £11,220.50 for August/September 2025. **AGREED**

439/25: ADMINISTRATION

Signs in the Village Policy was discussed. It was unanimously RESOLVED to delegate final amendments to the Clerk working with Cllr Coates.

9.15pm - Standing Orders were suspended for a comfort break and 9.16pm – Standing Orders were reinstated for the meeting to recommence. 9.16pm – Cllr Watson left the meeting.

440/25: NEXT FULL COUNCIL MEETING - Wednesday 15 October 2025 was **NOTED**.

441/25: EXCLUSION OF THE PRESS AND PUBLIC: The press and public were excluded from the meeting under the Public Bodies (Admissions to Meetings) Act 1060 as it may not be in the public interest to disclose discussion on the items below due to the discussions relating to contracts or staffing. Consideration was given to the amended Council Owned Village Grass Cutting quotations. It was UNANIMOUSLY RESOLVED to appoint John Ribbands Services to cut the village grass for the next season.

442/25: The meeting closed at 9.25pm

Chairman..... Signature.....

Payments List August and Sept 2025

Payee	Description	Amount
Scribe	Sept Administration	116.6
BT Group	Phone	85.5
Administration	Comm Centre	300
Cleaning	Comm Centre	200
Broadland Computers	IT Support	30
Konica Minolta	Printer	116.03
Bowers & Barr	CC Lighting Upgrade	5570.71
Martham DIY	Supplies	45.29
Norse	Utilities	7.5
Unity	Service charge	6
Plan	Mobile Phone	60.82
Expenses	IT	30
HR Sept	HMRC/Pens/NI/Sales	4471.45
NPTS	Training	48
Viking	Supplies	£78.60
Expenses	SLCC Training	£54.00
Total		£11,220.50

Balance per bank statements 31 August 2025

Santander Savings	1,677.24
Santander Current	2,178.50
Nationwide Savings Building Society Account	31,969.70
Unity Trust Current Account	71,106.46
Lloyds	354.53
Total	107,286.43

Income: £125 CC/EVCP £14.40 and Recycling is £15.00 Total: - £154.40