

## **MINUTES OF MARTHAM PARISH COUNCIL MEETING**

Held at the Community Centre, Playing Field Lane, Martham  
Wednesday 24 July 2024 at 7.30 pm

### **262/24: Public Participation**

No apologies were received from either the Norfolk County Councillor or District Councillors. Three members of the public were in attendance. Matters raised included:

#### Businesses in the Village

The external presentation of local businesses was raised by a member of the public. Suggestions were made to improve several areas of the village.

#### Footpath

An overgrown footpath between Cedar close and Rowan Road is deemed hazardous. Cllr Vick Smith highlighted the [Love Clean Streets](#) App which is used for reporting matters related to the Borough Council. Cllr Bob Fossey had also raised this matter with them directly and uses the app when inspecting the village for improvements.

#### Housing

A suggestion was made for future housing applications to include the older population with smaller and more accessible housing.

#### Events

Help was offered to support the Carnival next year in terms of feedback on the event to improve health and safety items.

#### General State of the Village

James Chapman had raised how the village roads and surrounding areas are in poor condition due to Norfolk County Council Highways and Great Yarmouth Borough Council. The Parish Council agreed that these issues continue to be outstanding despite constant reporting and are not improving.

#### **Sad news**

Cllr Hooper expressed his gratitude and kind words towards Cllr Bob Huxtable for his continued service and contribution to the village for over twenty-five years. A minute of silence was observed in commemoration of the long-serving Councillor Huxtable, who has recently passed away.

**263/24: ATTENDANCE** - To consider apologies and note those present.

**Present:** Cllrs Bob Fossey (Chair), Graham Bye, Colin Starkings, Paul Hooper, Adam Sayer, Ian Bradford, Vick Smith, Terry Watson, and Lee Pallett. The Parish Clerk was also present - S. Kent.

**Apologies:** were received and accepted from Cllr Sharon Coates.

#### **264/24: DECLARATIONS OF INTEREST AND DISPENSATIONS**

No new declarations were made.

## **265/24: MINUTES OF PREVIOUS PARISH COUNCIL MEETING**

The minutes of the meeting held on 1 July 2024 were agreed and signed by the Chair.

## **266/24: MATTERS ARISING FROM PREVIOUS MINUTES**

### **1. Councillor updates.**

Updates were received from Councillors

Paul Hooper – Cllr Hooper has been working on a defibrillator chart to record the sums of money raised by Cllrs Coates/Fossey who have been organising events. Work on the Welcome Pack.

Bob Fossey - Vodafone Upgrade Checks at the Community Centre had taken place. Work on the defibrillator board for the grassed area near the DIY shop is in progress. UK Power Networks have been in touch to discuss future access close to the main Green. Public Consultation was suggested.

Ian Bradford – Help was given to the Carnival and ongoing complaints were addressed.

Adam Sayer – No further updates since last month.

Graham Bye – Village Hall meeting has been attended. The noticeboards continue to be updated.

Terry Watson – The lack of footpath cutting was addressed. Cllr Watson had gleaned some information which may support the challenges the council had been experiencing with contractors.

Vick Smith - Newsletter produced, Village Hero Award was added to the website, Facebook updates and support for the work on the Welcome Pack.

Lee Pallett: Organisation for the August 'Fun Day' continues.

### **2. Village Signs.** To note progress on repairs to signs located at all four village entrances.

The contractor has been informed of the agreed work. They will schedule the work in and notify the council when the tops have been taken down and are ready for storage and repair

## **267/24: CORRESPONDENCE/CONSULTATIONS**

1. UK Power Networks: request for access to the Village Green had been made. Cllr Fossey had been in direct contact with the organisation representing the project. A map of the area was tabled and will be discussed once again as public consultation was suggested.

2. Ducks in the Village: Cllr Fossey received communication from a resident raising concerns about the duck fatalities in the village. He had also received a request to erect signs. He highlighted the cause for this as speeding in these areas and signposted the matter to Norfolk County Council.

## **268/24: PLANNING**

Applications and decisions received from Great Yarmouth Borough Council, Broads Authority, and Norfolk County Council were considered.

**Great Yarmouth Borough Council** - to consider applications and decisions received [GYBC](#)

### Applications:

**06/24/0338/HH**: Removal of existing conservatory; erection of single-story rear flat-roof extension with roof light. Location: 16 Willow Way Martham NR29 4SH

Council comments: no objection.

### Decisions received:

**06/24/0399/TCA**: Proposed works to tree in a conservation area - T2 Cherry - Raise lower canopy by approx 2.5m from ground level; Remove low branches overhanging access way. Location: South of The Green and East of Martham Residential Care Home Martham. **NO OBJECTION**

**06/24/0402/TCA:** Proposed works to trees within a Conservation Area: T1 Oak - Quercus robur - Crown reduction by 2m-3m where appropriate including 3m reduction where extending over the garden. 20 The Green, Martham, Great Yarmouth, NR29 4PA. **NO OBJECTION**

**06/24/0176/TCA:** Proposed works to trees in a Conservation Area: T1, T2 Sycamores, T3, T4 Limes crown raise all trees to a height of 5.5m over the White Street highway, and reduce branches to create a 1.5m clearance from properties opposite.  
Location: St Mary The Virgin Church Black Street, Martham, NR29 4PR. **NO OBJECTION**

### **269/24: Broads Authority**

#### Body Worn Camera Trial - Public Consultation

The Broads Authority values the opinions of members of the public and interested parties on the use of body-worn cameras by front-line staff (Rangers, Quay Rangers and Planning Enforcement Officers). Your views will help shape our policies. The body-worn cameras are to provide digital audio and images for law enforcement purposes and potential prosecutions when staff have faced aggression and violent behaviours. The consultation will close on **13 September**. Noted.  
Please send your feedback to [dpo@broad-authority.gov.uk](mailto:dpo@broad-authority.gov.uk).

### **270/24: Norfolk County Council**

No applications or decisions were received.

### **271/24: PROJECTS**

1. An update on the SMEE was received (previously circulated).
2. An update on the Defibrillator project was received.

Cllr Coates has sent a report. Cllr Fossey will circulate to council and an update will be included in the agreed channels for communication. **Cllrs Fossey/Coates/Smith**

#### 3. Norfolk County Council 50/50 Parish Partnership

Consideration was given to applying for funding for village improvements regarding Highway improvements. The SAM2 sign has been ordered and will be installed at a variety of locations in the village once received. **Cllr Fossey**

### **272/24: VILLAGE MATTERS**

#### 1. Back Lane Pond

To consider ongoing upkeep of the vegetation around the pond.

Cllrs discussed the upkeep of the pond and AGREED to obtain professional advice for ongoing maintenance and upkeep. **Clerk**

#### 2. Hero of the Village

Nominations from parishioners are being received via the page and link set up on the Parish Council website. These will be collated for further discussion and awarded on a quarterly basis based on seasons. **Cllrs Sayer/Pallett**

## 273/24: FINANCIAL MATTERS

1. Income: an update on income was received.

The bank balance and reconciliation were deferred to the next meeting.

2. Expenditure

It was RESOLVED to agree expenditure payments for July and delegate payments to the Clerk and signatories for authorisation in August 2024, as there is no Full Council meeting scheduled.

### Payments List July 2024

<u>Payee</u>	<u>Code</u>	<u>Description</u>	<u>Amount</u>
Legal HR Payments	HR	Employment costs	£3,527.01
R. Scott	Open spaces	Litter Picking - May	£337.50
Plan Communications	Administration	Mobile Phone	£57.00
BT	Administration	Office Phone	£70.06
Martham DIY	Open spaces	Paint - Village repairs	£110.30
Norse	Comm Centre	Bin Rental and Empty	£7.50
URM	Administration	waste collection	£61.78
MWAuditingSols	Administration	Internal Audit Interim	£250.00
MWAuditingSols	Administration	Internal Audit Final	£250.00
Unity	Administration	Service Charge	£18.00
			<b><u>£4,689.15</u></b>

## 274/24: ADMINISTRATION

1. Administration matters

No matters raised.

2. Communications update

Cllrs Smith and Hooper have been working on the latest version of the 'Welcome Pack'.

## 275/24: ITEMS FOR THE NEXT AGENDA

- To discuss introducing a process for monitoring customer service levels.
- To discuss the introduction of an email distribution list.
- To discuss setting up a working group to improve 'Open Spaces'.

## 276/24: NEXT FULL COUNCIL MEETING - Wednesday 18 September 2024

The meeting closed at 9.07 pm

Chairman..... Date.....