



SUMMONS OF NOTICE TO ATTEND MARTHAM PARISH COUNCIL MEETING

Held at the Community Centre, Playing Field Lane, Martham
Wednesday 18 October 2023 at 7.30pm

AGENDA

PUBLIC PARTICIPATION

To receive questions and presentations from members of the public.

To receive reports - Norfolk County Council (NCC) and Great Yarmouth Borough Council (GYBC) Councillors

1. ATTENDANCE - To consider apologies and note those present.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests form. You must declare the interest and leave the room whilst the matter is under discussion. You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position
- That of your family or close friends
- That of a club or society in which you have a management role

In these instances, members must declare a personal interest but can speak and vote on the matter.

Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

3. MATTERS ARISING FROM PREVIOUS MINUTES – for information only (no resolutions can be made)

4. MINUTES OF PREVIOUS MEETING

To confirm the accuracy of the minutes of the Parish Council meeting held on 20 September 2023.

5. CORRESPONDENCE/CONSULTATIONS/REPORTS/SURVEYS

To discuss correspondence received in relation to the Village matters:

5.1 REVIEW OF POLLING DISTRICTS AND POLLING PLACES 2023

GYBC have informed the council that every district council is required to undertake and complete a review of all polling districts and polling places within its boundary at least once every five years. The last review was completed in January 2020. Consultation begins 9 October 2023 and ends on 16 November 2023.

Details are also available on the GYBC's website at: www.great-yarmouth.gov.uk/electionsandvoting

6. ROLES AND RESPONSIBILITIES - REPORTS

To receive updates on roles and responsibilities

7. ACTIONS LOG

To receive an update on previously agreed actions

8. PROJECTS – to receive any project updates

Martham Parish Council, Community Centre, Playing-Field Lane, Martham, Norfolk, NR29 4SP

Telephone: 07736917769/ 01493 749938, Email: clerk@martham.gov.uk,

9. PLANNING

Great Yarmouth Borough Council

9.1. To consider applications received [GYBC](#)

9.2. To note decisions received

Broads Authority applications

9.3. To consider applications and note decisions received.

Norfolk County Council

9.4. To consider applications and note decisions received.

10. VILLAGE MATTERS

10.1. To consider any village matters arising in the month

11. FINANCIAL MATTERS

11.1 To receive income, bank balance and reconciliations – Cllrs

11.2 To authorise presented expenditure payments – Cllrs

12. ADMINISTRATION

12.1 To discuss any administrative matters relating to the month of October 2023 – Clerk

13. ALLOTMENTS

13.1 To consider any recommendations made by the Working Group

14. EXCLUSION OF THE PRESS AND PUBLIC

To pass a resolution excluding the press and public from the meeting under the Public Bodies (Admissions to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of any items of business to be transacted.

15. NEXT FULL COUNCIL MEETING

To confirm the date of the next full council meeting as Wednesday 15 November 2023.

Published 13 October 2023

Stacey Kent

Clerk and Responsible Financial Officer

Members of the press and public are invited and welcome to attend