



## **SUMMONS OF NOTICE TO ATTEND MARTHAM PARISH COUNCIL MEETING**

Held at the Community Centre, Playing Field Lane, Martham  
Wednesday 20 September 2023 at 7.30pm

### **AGENDA**

#### **PUBLIC PARTICIPATION**

To receive questions and presentations from members of the public.

To receive reports - Norfolk County Council (NCC) and Great Yarmouth Borough Council (GYBC) Councillors

**1. ATTENDANCE** - To consider apologies and note those present.

#### **2. DECLARATIONS OF INTEREST AND DISPENSATIONS**

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests form. You must declare the interest and leave the room whilst the matter is under discussion. You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position
- That of your family or close friends
- That of a club or society in which you have a management role

In these instances, members must declare a personal interest but can speak and vote on the matter.

Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

**3. MATTERS ARISING FROM PREVIOUS MINUTES** – for information only (no resolutions can be made)

**Car Park Repairs** - to discuss status and repair of the Council owned car park. Cllrs

**Damage to the Village Green** - to discuss the use and damage from car parking. Cllrs

**Village Presentation** - to discuss and agree the date for the 'village walk around'. Cllrs

#### **4. MINUTES OF PREVIOUS MEETING**

To confirm the accuracy of the minutes of the Parish Council meeting held on 9 August 2023.

#### **5. CORRESPONDENCE/CONSULTATIONS/REPORTS/SURVEYS**

To discuss correspondence received in relation to the Village matters:

5.1 Maintenance of Trees on the Green – Clerk

#### **6. ROLES AND RESPONSIBILITIES - REPORTS**

To receive updates on roles and responsibilities

#### **7. ACTIONS LOG**

To receive an update on previously agreed actions

#### **8. PROJECTS**

8.1 **Defibrillators Project** - to receive an update on the project plan – Cllr Coates/Clerk

8.2 **Electric Vehicle Charging** – to receive an update.

Martham Parish Council, Community Centre, Playing-Field Lane, Martham, Norfolk, NR29 4SP

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## **9. PLANNING**

### **Great Yarmouth Borough Council**

9.1. To consider applications received [GYBC](#)

9.2. To note decisions received

### **Broads Authority applications**

9.3. To consider applications and note decisions received.

### **Norfolk County Council**

9.4. To consider applications and note decisions received.

## **10. VILLAGE MATTERS**

10.1. To consider any village matters arising in the month

## **11. FINANCIAL MATTERS**

11.1 To receive income, bank balance and reconciliations – Cllrs

11.2 To authorise presented expenditure payments – Cllrs

## **12. ADMINISTRATION**

12.1 To discuss any administrative matters relating to the month of September 2023 – Clerk

12.2 To receive an update on the Four-Year Plan and agree further additions – Cllrs

12.3 To consider an policies raised for adoption or review - Cllrs

**13. FOOTPATHS** - To receive an update on the monthly checklist – Cllr Watson

## **14. EXCLUSION OF THE PRESS AND PUBLIC**

To pass a resolution excluding the press and public from the meeting under the Public Bodies (Admissions to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of any items of business to be transacted.

## **15. NEXT FULL COUNCIL MEETING**

To confirm the date of the next full council meeting as Wednesday 18 October 2023.

Published 15 September 2023

*Stacey Kent*

Clerk and Responsible Financial Officer

**Members of the press and public are invited and welcome to attend**