

MINUTES OF MARTHAM PARISH COUNCIL MEETING

Held on Wednesday 17 May 2023 at 7.30pm

053/23: ELECTION OF CHAIRMAN

Bob Fossey was elected as Chairman of the Council for the forthcoming year, he duly signed the 'Declaration of Acceptance' of Office as Chairman.

054/23: ELECTION OF VICE-CHAIRMAN

Colin Starkings was elected as Vice-Chairman for the forthcoming year.

It was AGREED to defer the signing of the Declarations of Acceptance of Office for all councillors who had made a request and had sent their apologies for the meeting.

055/23: ATTENDANCE - To consider apologies and note those present.

Present: Cllrs Bradford, Bye, Coates, Fossey, Hooper, Sayer, Huxtable, Smith, and Watson.

Apologies were accepted from Cllrs Pallett and Starkings – other engagements.

One member of the public and the Parish Clerk was in attendance.

056/23: PUBLIC PARTICIPATION - To receive questions and presentations from members of the public.

No reports were received from Norfolk County Council and Great Yarmouth Borough Council Councillors.

SMEE: Steve (lead volunteer) have an update on the SMEE project in relation to the path creation task undertaken in April. There were six volunteers in attendance - a good number to start the work on the path and plant out the donated primroses and wild garlic. Other wildflowers plug plants such as Knapweed and Wild Carrot, which have been grown on over winter, were planted out into the newly dug area in the "meadow". All with aim of increasing the plant diversity on the Smees. We also took the opportunity to continue the removal of nettle, burdock, broad-leaved dock, hogweed, and hemlock. There was an initial problem when we discovered an oak stump at the start of the new path - but thanks to the efforts of the "path team" this has now been exposed, cut down and buried. The information board had been stalled and was already making a difference to sharing information about the SMEE.

057/23: DECLARATIONS OF, INTEREST AND DISPENSATIONS

No new Declarations of Interest and Dispensations had been granted. The Clerk reminded Cllrs of the requirement to complete a new form for submission to Great Yarmouth Borough Council. A link to this information will be added to the Parish Council website when complete.

058/23: MINUTES OF PREVIOUS MEETING - The minutes of the Parish Council meeting held on 19 April 2023 were signed by the Chairman as a true and accurate record.

059/23: MATTERS ARISING FROM PREVIOUS MINUTES – for information only.

59.1 Martham, Land off Damgate Lane / Staithe Road - Scheme Proposals: Saffron Housing consultation exercise 12 May 2023 – The Clerk update included further details on the consultation event held at the Scout Hut. A good number of people had attended. Saffron Housing will inform Council of the date when the planning application would be submitted to the Planning Authority - Great Yarmouth Borough Council.

060/23: CORRESPONDENCE/CONSULTATIONS/REPORTS

60.1 To receive reports from Norfolk County and Great Yarmouth Borough Council Councillors. None

60.2 To discuss correspondence in relation to the Village Toilets owned and managed by Great Yarmouth Borough Council (agenda item).

061/23: PLANNING

61.1 **Great Yarmouth Borough Council** - to consider applications and decisions received [GYBC](#)

Applications received:

06/23/0339/EU: Application for a lawful development certificate for an existing use – use of a static caravan as a 2-bedroom residential dwelling. East Cottage, Hemsby Road, NR29 4QH
Council decision: no objection.

06/23/0218/F: Proposed conversion of existing barn to 2 dwellings and erection of 44 dwellings and associated infrastructure. Location: Land at Somerton Road Martham Great Yarmouth Norfolk NR29 4QF.
Council decision: no objection.

062/23: Decisions received:

06/23/0222/TCA: Proposed works to trees - Removal of three trees located in the alleyway behind no. 20, 18 Portobello Drive, NR29 4FL – **OBJECTION** (see attached [report](#)). Noted
Council decision: no objection.

063/23: Broads Authority applications – to consider applications and decisions received - none.

064/23: Norfolk County Council - to consider applications and decisions received – none.

065/23: VILLAGE MATTERS

065.1: **King's Coronation Event:** A written report regarding the King's Coronation event was received from Cllrs Pallett and Sayer who felt the event was a huge success due to weather being very good. The amount of people that attended were of all ages with possibly 250 to 300 people in attendance.

065.2: **The Big Help Out Village Litter Pick:** A verbal report regarding The Big Help Out Village Litter Pick was received from Cllr Hooper. Cllrs Coates and Bye had also attended to support the annual event.

065.3: **Village Speed Reduction Group:** a written report from Cllr Fossey as the Village Speed Reduction Group Coordinator. The group needs additional volunteers to support the current organised sessions.

065.4 **Village Toilets:** A discussion was held on the Great Yarmouth Borough Council (GYBC) village toilets. Multiple complaints had been received regarding toilet access over Scarecrow Festival period. Main issues raised were the opening times, lack of understanding regarding management and responsibility and when they will be opened properly again. It was RESOLVED to contact GYBC Officers for an update – **Clerk.**

066/23: SKILLS/EXPERIENCE, INTERESTS AND AVAILABILITY SURVEY

Considerations was given to the completion of the Councillor survey. Cllr Sayer volunteered to work with the Clerk on a template for Cllrs to complete.

Action: Cllr Sayer/Clerk

067/23: FINANCIAL MATTERS

067.1 Income, bank balance and a reconciliation were received. AGREED

067.2 Expenditure payments presented were agreed. AGREED

068/23: ADMINISTRATION

To note calendar dates for Full Council meetings for the forthcoming year 2023-2024. Noted.

069/23: ITEMS FOR NEXT AGENDA

- Cllr Welcome Pack

- Committee and Working Group revisions

- Roles and Responsibilities
- Action Plan
- Schedule of meetings

070/23: NEXT FULL COUNCIL MEETING – Wednesday 21 June 2023

The meeting closed at 9.18 pm.

SignedChairman

Payments

Flogas Britain Ltd	CC Utilities	323.85
Keith Debbage	Hedge Cutting	276.00
Hayley Bird Art	Kings Coronation	100.00
Skippers	SMEE Sign	129.6
Norse Eastern Ltd	Bin Rental	7.50
URM	GLASS RECYCLING	103.68
HR	Sals/Pens/HMRC	3386.14
EKS Living Clean	Litter Picking	300.04
Konica Minolta	Printer	38.28
Clerk Expenses	CC Supplies	6.65
V. Smith	Supplies - Toilet Roll	7.90
BT Plc	Telephone	65.88
PLAN.COM DD	Mobile Phone	45.00
MCRG	NCC/GYBC CCTV Grant	1,000.00
Mark Plummer	CC Toilet Repairs	313.9
Clerk Expenses	Zoom	14.39
Clerk Expenses	Coronation Expenses	100.00
Clerk Expenses	Drain Cover	76.08
Clerk Expenses	BT BILL	92.63
Clerk Expenses	Noticeboard Backing	51.96
Scarecrow Festival	Insurance	276.40
Total		6715.88
Income	Astco Recycling	21.00