

## **MINUTES OF MARTHAM PARISH COUNCIL MEETING**

Held at the Community Centre, Playing Field Lane, Martham  
Wednesday 19 April 2023 at 7.30pm

### **Public Participation**

Questions were received from two members of the public in relation to planning matters.

Representatives from Saffron Housing have a presentation on proposed public consultation for pre-planning application for Land South of Damgate Lane/Staithe Road, Martham.

It was confirmed the date for the event is 12 May 2023 to be held at the Scout Hut, Staithe Road. Leaflets will be sent to local residents in advance.

No reports were received from Norfolk County Council and Great Yarmouth Borough Council Councillors.

### **041/23: ATTENDANCE**

Present: Cllrs Bradford, Bye, Fossey, Hooper (Chair), Pallett, Smith and Watson.

Apologies were accepted from Cllrs Sayer, Huxtable and Starkings – other engagements.

### **042/23: DECLARATIONS OF INTEREST AND DISPENSATIONS – none**

**043/23: MINUTES OF PREVIOUS MEETING** - The minutes of the Parish Council meeting held on 15 March 2023 were agreed as a true and accurate record.

### **044/23: MATTERS ARISING FROM PREVIOUS MINUTES – for information only**

Highways and Planning - updates included parishioner request for village gateway signage to be reduced due to visibility. It was noted that the Parish Council had not been notified of the change and had also not incurred any cost.

Bus shelter occupancy – Odd bods had kindly cleaned the bus shelter. Cllr Bradford agreed to add a social media post giving thanks.

Clerk report – highlights discussed were:

**Free CPR Training** - Learn lifesaving CPR in just 15 minutes, free with RevivR from the British Heart Foundation see [here](#) or <https://revivr.bhf.org.uk/>

**Cost of Living payments** - Central government has launched a new parliamentary inquiry: to ask whether cost of living support payments are reaching everyone in need of help? The Work and Pensions Committee has launched a new inquiry into the Government cost of living support payments. The Select Committee is looking to explore whether these payments have met their intended policy objective of supporting the most vulnerable households, and whether the adequacy of support made available to eligible households was sufficient in helping them meet the basic cost of living. If you or your organisation are interested in responding to the call for evidence, the deadline for submissions is 23.59 on Friday 12 May.

### **Office for Environmental Protection (OEP) Protected sites: Call for Evidence**

The OEP has launched a call for evidence seeking evidence and views to inform a review of protected nature sites laws in England and Northern Ireland. Focus will be on laws for the designation and management of Areas of Special Scientific Interest in Northern Ireland, Sites of Special Scientific Interest in England, Special Areas of Conservation and Special Protection Areas. The review will extend to sites that have been designated for nature on land and freshwater. OEP will be looking at the effectiveness of these

laws in achieving their objectives. They will be identifying areas that work well and areas where improvements are needed both to the laws themselves and how they are being implemented. For further information on the call for evidence please click here: [protected.sites@theoep.org.uk](mailto:protected.sites@theoep.org.uk)

#### **045/23: CORRESPONDENCE/CONSULTATIONS**

A letter from Great Yarmouth Borough Council had been received regarding additional and temporary signage in the village. The Chair directed Councillors to the policy located on the Parish Council website for a full explanation for signs and permissions given. The Clerk was asked to send a copy to GYBC for information. **Action: Clerk**

#### **046/23: PLANNING**

1. Great Yarmouth Borough Council - to consider applications and decisions received [GYBC](#)

**06/23/0262/CU:** Proposed change of use of agricultural land to a secure dog training and exercise field to include the erection of a 2m high perimeter fence, construction of an access track and associated packing area. Grange Farm, Common Road, NR29 4RA.  
Council decision: no objection.

**06/23/0260/HH:** Proposed application for dropped kerb/vehicle access. 31 Repps Road, Martham.  
Council decision: no objection.

**06/23/0224/HH:** Proposed front porch extension. 1 Daisy Close, Norfolk, NR29 4PJ.  
Council decision: no objection.

**06/23/0222/TCA:** Proposed works to trees - Removal of three trees located in the alleyway behind no. 20, 18 Portobello Drive, NR29 4FL.  
Council decision: no objection.

**06/23/0248/HH:** Proposed two storey rear extension, 31 Staithe Road, Martham, NR29 4PT.  
Council decision: no objection.

**2. Broads Authority applications** – to consider applications and decisions received.

**Consultation BA/2023/0140/COND:** Proposal: Amended door design and alteration to approved materials, variation of conditions 2 and 3 of permission BA/2022/0388/HOUSEH Maggies Folly, 49 Riverside, Martham, Norfolk.  
Council decision: no objection.

**3. Norfolk County Council** - to consider applications and decisions received – none.

#### **047/23: PROJECTS**

1. To receive any updates on council projects.  
Progress of the SMEE information board was received. It was AGREED to delegate this to the Parish Clerk in line with delegated and agreed budgets and to work with volunteers. **Action: Clerk**

**048/23: VILLAGE MATTERS**

1. Cllr Pallett gave an update in relation to holding the Kings Coronation event. All is going well with the planning with hope that the weather stays fine, however there will be areas allocated if it rains.

**049/23: ALLOTMENTS**

1. To receive an update on improvements to noticeboard. It was AGREED to add this as an agenda item to the next Allotment Committee meeting. **Action: Clerk**

**050/23: FINANCIAL MATTERS**

- 1. Income, bank balance and reconciliation to 30 April were received. AGREED
- 2. To authorise presented expenditure payments. AGREED
- 3. To receive year end accounts and bank reconciliation. AGREED

**051/23: ADMINISTRATION**

- 1. To review and adopt any policies.
- To note signage policy. Noted

**052/23: NEXT FULL COUNCIL MEETING – Wednesday 17 May 2023**

The meeting closed at 9.16pm

Signed .....Chairman .....

**Payments List April 2023**

<u>Payee</u>	<u>Code</u>	<u>Description</u>	<u>Amount</u>
HR	Staffing	HMRC/PAYE&NI/PENS	£3,386.14
Rodney Scott Gardening	Open spaces	Litter Picking	£312.00
Clerk Expenses	Administration	Zoom	£14.39
EKS	Open spaces	Litter Picking	£300.04
Kings Coronation Event	Civic Events	Hire Fees	£350.00
TS Host	Administration	Web Hosting	£95.80
Clerk Expenses	Civic Events	Expenses – Tens Licence	£21.00
Plan Communications	Administration	Mobile Phone	£45.00
Unity Service Charge	Administration	Bank Account Charges	£18.00
Norse	Bin Rental	Community Centre	£6.00
URM	Recycling	Open spaces	£77.76
Environment Agency	Administration	Subscription	£15.67
<b><u>Total</u></b>			<b><u>£4,641.80</u></b>

**Income**

Allotments	Administration	Plot Hire	£532.00
Nationwide	Interest	Interest	£32.39
<b><u>Total</u></b>			<b><u>£564.39</u></b>

**Balance per bank statements as at 31.03.2023**

Santander Savings	1,637.92
Santander Current	1,342.29
Nationwide Savings Building Society Account	30,543.40
Unity Trust Current Account	5,130.72
Lloyds	354.53
<b><u>Total</u></b>	<b><u>39,008.86</u></b>