

MINUTES OF MARTHAM PARISH COUNCIL MEETING

Held at the Community Centre, Playing Field Lane, Martham
Wednesday 15 March 2023 at 7.30pm

Public Participation

Common Rd Smees: an update was received from the SMEE Volunteer lead Steve, who gave an overview of the ongoing work including the option of installation of an information board. Photos were circulated and costs are still to be confirmed. Future work on this, will be in collaboration with the Parish Council. The next organised date is Easter Sunday weather permitting.

Reports from Norfolk County Council and Great Yarmouth Borough Council Councillor Andy Grant and Great Yarmouth Borough Council Councillor Leslie Mogford were received.

Third River Crossing is now back on track despite the local residents being evacuated due to the discovery of an unexploded bomb. Cllr Mogford added how Norfolk County Council had a dedicated webpage for more information [here](#)

Planning Developments: Cllr Grant requested to attend any future meetings with Great Yarmouth Borough Council in relation to ongoing Section 106 applications.

029/23: ATTENDANCE - To consider apologies and note those present.

Present: Cllrs Bradford, Bye, Fossey, Huxtable, Hooper (Chair), Pallett, Sayer, Smith and Watson.
Apologies were accepted from Cllrs Roberts and Starkings – other engagements.

030/23: DECLARATIONS OF INTEREST AND DISPENSATIONS

031/23: MINUTES OF PREVIOUS MEETING - The accuracy of the minutes of the Parish Council meeting held on 15 February 2023 were confirmed and signed by the Chair.

032/23: MATTERS ARISING FROM PREVIOUS MINUTES – for information only. None.

033/23: CORRESPONDENCE/CONSULTATIONS – none

034/23: PLANNING

6.1 Great Yarmouth Borough Council - to consider applications and decisions received [GYBC](#)

06/23/0173/PDE: Prior approval application for larger home extension - rear single storey extension, 4 Bowman Close, Martham, NR29 4SS.

Council decision: noted.

06/23/0153/HH: Proposed erection of 6ft fence (rear & side) and 4ft fence (front); path fence and small gate; erection of conservatory to the rear, 18 Rising Way, Martham, NR29 4RN.

Council decision: no objection.

06/23/0125/F: Proposed two storey extension between the original property and the modern two storey extension to the south of the site: Internal alterations including a corridor through a new extension (Residential Care Home), Martham Lodge, 34 The Green, Martham, NR29 4PA.

Council decision: no objection.

6.2 Broads Authority applications – to consider applications and decisions received. None.

6.3 Norfolk County Council - to consider applications and decisions received. None

035/23: PROJECTS

7.1. To receive any updates on council projects. No further updates.

036/23: VILLAGE MATTERS

8.1 **Use of Village Green:** consideration was given for the use of the Village Green by the Church. AGREED

8.2 **Kings Coronation:** an update in relation to holding a Coronation event was received from Cllrs Pallett and Sayer. All arrangements are in progress. An operational meeting with other groups and committees had been held with consideration given to health and safety matters and insurance.

8.3 **Carnival:** Cllr Bradford gave an update with new volunteers supporting the carnival organisers to encourage sponsorship.

8.4 **Defibrillator:** consideration was given to a request received for an additional village Defibrillator. Cllrs suggested the organisation apply to the Martham Boat Dyke Trust. **Cllr Bradford**

037/23: REPORTS

9.1 **Speed Reduction:** an update on the Speed Reduction Group was received from Cllr Fossey. The group are meeting on a regular basis with a core number of volunteers involved and active. The Chair gave thanks to all who are giving their time working towards the aim of reducing speed in the village.

9.2 **SMEE Project:** To receive an update on the SMEE. Noted in public participation.

9.3 **Clerk Report:** The Clerk Report was received and noted.

038/23: FINANCIAL MATTERS

10.1 Income, bank balance and reconciliation to February 2023 (previously circulated) was received.

10.2 Expenditure payments presented were AGREED.

10.3 The mid-year Internal Audit Report 2022-23 had missed the agenda pack and will be circulated. **Clerk**

039/23: ADMINISTRATION

11.1 **Policies:** to review and adopt any policies. None.

11.2 **Scout Hut Lease:** an update on the Scout Hut lease was received from the Clerk. The legal representative had been appointed.

040/23: NEXT MEETING

- Annual Meeting of the Parish Wednesday 19 April 2023 at 6.30pm
- Full Council Meeting Wednesday 19 April 2023 at 7.30pm

The meeting closed at 8.30pm

SignedChairman

Payments List March 2023

| Payee | Description | Amount |
|-------------------|-------------------|-----------|
| Staffing | HMRC/NI/PENS/SALS | £3,365.64 |
| Clerk Expenses | Zoom/Resources | £170.39 |
| Chapman Farms Ltd | Footpath Rent | £400.00 |
| Norse | Bin Rental Jan | £4.80 |
| Norse | Bin Rental Feb | £4.80 |
| NPLAW | Legal Fees | £144.00 |

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|---------------------------|---------------------|----------|
| Southern Electric | Utilities | £93.82 |
| Southern Electric | Utilities | £285.28 |
| Anglia Boiler Maintenance | Boiler repair | £122.22 |
| Flogas | Utilities | £365.39 |
| BT | Telephone Charges | £362.10 |
| Unity Trust | Bank Charges | £18.00 |
| Plan Communications | Mobile Phone | £45.00 |
| L. Franks | Coronation expenses | £80.00 |
| L. Pallett | Coronation expenses | £34.40 |
| Clerk Expenses | Coronation expenses | £20.31 |
| Martham DIY | Supplies | £4.75 |
| | | £5520.90 |

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