

MINUTES OF MARTHAM PARISH COUNCIL MEETING

Held at the Community Centre, Playing Field Lane, Martham on
Wednesday 18 January 2023 at 7.30pm

Public Participation - There were three members of the public present.

Lead volunteer for the Smee project gave an update of recent activity. A series of nettle clearing sessions have been organised and is ongoing due to the struggle with dominant plants. Work continues with the creation of a wildflower meadow. A request was made for a notice board for use as a place to include the history of the SMEE with further contact to be made with the local history group. Cllrs suggested applying to the Boat Dyke Trust for a grant. The suggestion of completing a draft proposal for consideration at a future meeting was agreed.

001/23: ATTENDANCE

Present: Cllrs Hooper (Chair), Bradford, Bye, Fossey, Watson, Pallett and Sayer. Parish Clerk
Apologies: Cllr Roberts, Smith and Starkings– other commitments. Cllr Huxtable – absent. Noted.
Norfolk County Council (NCC) and Great Yarmouth Borough Council (GYBC) Cllr Andy Grant – other commitments.

002/23: DECLARATIONS OF INTEREST AND DISPENSATIONS

No new declarations were made.

003/23: MINUTES OF PREVIOUS MEETING - The minutes of the Parish Council meeting held on 21 December 2022 were agreed with amendments of '*change of dates from 2022 to 2023*'.

004/23: MATTERS ARISING FROM PREVIOUS MINUTES – for information only

4.1 An update from the Clerk was received regarding Section 106 money (previously circulated). Great Yarmouth Borough Councillor Andy Grant had emailed the latest information regarding the new application process.

005/23: CORRESPONDENCE/CONSULTATIONS – none

006/23: PLANNING

6.1 Great Yarmouth Borough Council - to consider applications and decisions received [GYBC](#)

06/22/1107/VCF: Proposed variation of Condition 1 of pp. 06/20/0308/F - Approved plans - Amendments to roof covering of garage & annex, alterations to internal stair to first floor, provision of window to master en-suite Location: Knightly Manor Barn Ferrygate Lane Martham Great Yarmouth NR29 4QJ. **Noted Council decision:** No objection

06/23/0009/HH: Proposed single storey rear extension Location: Berry Cottage Black Street Martham Great Yarmouth NR29 4PN.
Council decision: No objections raised

6.2 Broads Authority applications – to consider applications and decisions received. None

6.3 Norfolk County Council - to consider applications and decisions received. None

007/23: PROJECTS

7.1. An update from the SMEE Volunteer lead had been received in the public participation item of the agenda. Cllr Hooper added to this by delivering a presentation on a potential project for a wild open space located in the Dissenters Graveyard at a central area in the village. A series of questions were asked. It was **RESOLVED** for Cllr Hooper to work in collaboration with local partners on the following actions:

- Contact the Tree Contractor
- Produce a wild flower area plan
- Health and Safety inspection
- Risk assessments
- Application to the Boat Dyke Trust
- Consideration given to a small volunteer budget
- Confirmation of insurance cover by partners

008/23: TRAFFIC MANAGEMENT

8.1. An update about the Speed Reduction Group from Cllr Fossey was received. Highlights included:

- Two sessions had taken place in the last week with all seven volunteers now completing a session
- The visual aspect of the session had seen benefits in the reduction of speeding cars.
- The aim of the group is to raise awareness of the need to reduce speeding in the village.
- Operational matters were improving as each session took place.

009/23: VILLAGE MATTERS

9.1 Consideration was given for use of the Village Green for a charity cake sale.

It was **UNANIMOUSLY RESOLVED** to allow for the single use of the Green with the usual restriction of parking on the grass.

010/23: FINANCIAL MATTERS

10.1 To receive income, bank balance and reconciliations to 31 December 2022 – next meeting. **CLERK**

10.2 Expenditure payments January 2023 were received (previously circulated). It was **RESOLVED** to agree the expenditure payments presented for January 2023.

10.3 The Precept and revised budget for 2023/2024 were considered. The Parish Council had been notified that at the GYBC Policy and Resources Committee held on 6 December 2022, it was agreed to remove the parish precept concurrent function grant element of £200 allocated for Bus Shelters for 2023/24. It was also agreed that to remove the Local Council Tax Support Grant of £3410 for 2023/24 with a total loss of grants at £3,610. A considerable amount of work on the revised budget had been undertaken with operations reviewed and budgets reduced significantly to keep the budget to the minimum and balanced.

It was **UNANIMOUSLY RESOLVED** to set the Precept for 2023/2024 at £56.16, an increase of £7.84 on the previous year of £48.32. This equates to a 0.15p per week increase on a Band D property and Precept of £71,326 + Concurrent Functions Grant of £15,200 – Total: £86,526.

011/23: ADMINISTRATION

11.1 To review and adopt any policies – all annual policies were reviewed in December 2022.

012/23: NEXT FULL COUNCIL MEETING – Wednesday 15 February 2023

013/23: It was **UNANIMOUSLY RESOLVED** to pass a resolution excluding the press and public from the meeting under the Public Bodies (Admissions to Meetings) Act 1060 on the grounds that it is not in the public interest to disclose discussion on the items below due to the discussions relating to contracts.

014/23: Consideration was given to the latest update regarding the ongoing legal case. It was **AGREED** to proceed with the legal advice given from nplaw.

The meeting finished at 8.53pm

Signed Date

Payments List Jan 2023

<u>Payee</u>	<u>Description</u>	<u>Amount</u>
Staffing	HMRC/PENS/NI/SALS	£3,365.64
Rodney Scott Gardening	Litter Picking	£120.50
Clerk	Expenses Zoom	£14.39
EKS	Litter Picking	£300.04
Norse	Bin rental	£6.00
Norse	Bin rental	£8.40
Norse	Bin rental	£35.82
GYB Services	Village	£4,465.22
GYB Services	Church	£3,857.10
Plan Communications	Mobile Phone	£45.00
		<u>£12,218.11</u>
<u>Income</u>		
Alford Storage	Recycling	£3.00
Nationwide	Interest	£24.55
<u>Total</u>		<u>£27.55</u>