

MINUTES OF MARTHAM PARISH COUNCIL MEETING

Held at the Community Centre, Playing Field Lane, Martham
Wednesday 21 December 2022 at 7.30pm

Present: Cllrs Hooper (Chair), Bradford, Bye, Fossey, Smith, and Watson and the Parish Clerk.
No members of the public were present

001/23 Apologies: Pallett, Sayer, Starkings and Huxtable – other commitments. Cllr Roberts – absent

002/23: Declarations of Interest and Dispensations.

Cllr Bradford declared an interest in Financial Item – Grants as Chairman of Martham Football Club

Cllrs Bye and Watson declared an interest in financial item - Allotments as plot holders.

003/23: Minutes of previous meeting - The minutes of the Parish Council meeting held on 16 November 2022 were agreed and signed by the Chairman as a true and accurate record.

004/23: Matters arising from previous minutes – for information only. Noted

005/23: Communications

5.1. An update was received from the Communications Working Group – Cllrs Bradford/Hooper/Smith.

The website had been updated and the new Instagram account was working well. Cllr Bradford requested for pictures to be sent to him directly.

Cllrs

006/23: Financial Matters

007/23. Income, bank balance and reconciliations to 30 November 2022 was received.

008/23. Expenditure payments for December 2022 were **AGREED**.

- Cllr Bradford left the meeting

009/23: The minutes and recommendations made from the Finance Committee meeting held on Tuesday 6 December 2022 were received. Noted. Consideration was given to the following recommendations:

010/23: Grants – to consider a £2,000 grant application from Martham Football Club.

It was **RESOLVED** to contact Great Yarmouth Borough Council to confirm next steps and process to access available 106 funds available for use on the local facilities.

- Cllr Bradford returned to the meeting

011/23: Precept - Increase the Precept sum on a Band D property by £5.00, from £48.32 to £53.32, which equates to a 10% increase or 9.6p per week/£5.00 per year.

Council had received notification from Great Yarmouth Borough Council who had requested as part of the precept setting for 2023/24 the following information should be considered:

“Local Council Tax Support Grant

Policy and Resources Committee agreed on 6th December to remove the Local Council Tax Support Grant from 2023/24 that has been passed down to parish councils since the introduction of Local Council Tax Support in 2013. The Borough Council is no longer funded separately for Local Council Tax Support but has continued to mitigate the impact of the scheme to the Parish Councils by funding the Parishes from its base budget. At a time when the Council is reviewing all areas of spend it has been agreed to no longer pass the grant to Parish Councils.

Concurrent Function Grants

At the same meeting the Committee received an update on the current level of concurrent function grants passed to parishes and agreed to remove the bus shelter element of the Concurrent Grant Function for 2023/24. No changes were proposed to the remaining grants for 2023/24 however a review of the burial grounds and parks and open spaces grants are to be undertaken in 2023/24 to inform future years.

It was **RESOLVED** to defer the item to the next meeting to allow the Finance Committee members to consider the budget implications of the decision received from Great Yarmouth Borough Council to reduce the Council Tax Support Grant.

012/23: Budget - set the precept based on the draft budget presented by the Responsible Financial Officer. It was **RESOLVED** to defer the item to the next meeting to allow the Finance Committee members to consider the budget implications of the decision received from Great Yarmouth Borough Council to reduce the Council Tax Support Grant and Concurrent Functions by £3610.

013/23: Allotments – to increase full plot fees from £42 to £45 and half plot fees from £21 to £22.50.

The Clerk highlighted to council, the recent utility bill received for water used on the allotments and which had seen a drastic increase. These costs would not be budgeted for unless the prices were increased above the recommendation.

It was **RESOLVED** to increase the plot costs to £50.00 for a full plot and £26.00 for a half plot.

It was **RESOLVED** to approve all of the following recommendations:

014/23: Policies - accept all financial annual policy updates as presented. **AGREED**

015/23: Audit - appoint MW-Auditing as internal auditor for 2022/23. **AGREED**

016/23: Maintenance Schedule - allocate appropriate budget for additional defibrillator pads. **AGREED**

017/23: NCC Parish Partnership Bid - allocate £2,000 budget for a PPS bid for SAM Sign 2. **AGREED**

Clerk

018/23: Administration - Assets of Community Value were discussed.

It was **RESOLVED** to submit an application to renew the Queen Victoria Public House as an asset of community value.

Clerk

019/23: Planning

Great Yarmouth Borough Council [GYBC](#)

Applications considered:

06/22/1021/F: 12 White Street, Martham, NR29 4PQ - Proposed retrospective removal of unsafe chimney stack and reinstatement of roof.

Council decision: No objection

06/22/0991/CD: Repps Road (Land South of) Martham Great Yarmouth. Discharge of condition 17 of pp. 06/19/0639/F - lighting design strategy with biodiversity mitigation (estate road street lighting). **Noted**

06/22/0979/VCF: 12 Rollesby Road, Martham, NR29 4RU - Proposed variation of condition 1 of pp. 06/21/0229/F to allow continuation of change of use of garage into salon until 24/11/2027.

Council decision: No objection

06/22/0960/VCF: Scout Hall, Staithe Road, NR29 4PY - Variation of condition 9 of pp. 06/06/0317/F - to allow overnight use of the hall for indoor camping (no outdoor activity after 11pm).

Decisions received:

06/22/0981/TEL: Martham Water Tower, Bensley Road, Martham, NR29 4QE - Removal of existing 3 no. antennas and the installation of 3 no. replacement antennas. Installation of 2 no. 600m dishes and no. 3 cabinets. Upgrades to feeder cables and fixings. Ancillary development thereto. **GYBC - NO OBJECTION**

06/22/0902/HH: 2 Manor Farm Barns Back Lane NR29 4PE Fitting of solar panels to roof. 8 panels on west facing roof, 8 panels on east facing roof. **GYBC - APPROVED**

020/23: Broads Authority applications – to consider applications and decisions received. None

020/23: NEXT FULL COUNCIL MEETING – Wednesday 18 January 2022. Noted

The meeting finished at 8.46pm

Signed Date

205/December 2022

DRAFT