

MINUTES OF MARTHAM PARISH COUNCIL MEETING

Held at the Community Centre, Playing Field Lane, Martham
Wednesday 16 November 2022 at 7.30pm

PUBLIC PARTICIPATION – no members of the public were present.

ATTENDANCE

Present: Cllrs Hooper (Chair), Bradford, Bye, Fossey, Pallett, Smith, Starkings', Watson and the Parish Clerk.

Apologies: Cllrs Huxtable, Sayer and Roberts (other commitments) – noted.

DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllr Smith declared an interest in Planning Item 06/22/0902/HH as a close resident of the property.

MINUTES OF PREVIOUS MEETING - The minutes of the Parish Council meeting held on 19 October 2022 were agreed with an amendment to remove the word 'Town' Clerk.

MATTERS ARISING FROM PREVIOUS MINUTES – for information only

The Clerk report for October/November, previously circulated was noted.

CORRESPONDENCE/CONSULTATIONS

Email: A notice of planning variation application - Martham Scouts Hall. Notice received is an application for variation of conditions to the planning permission in respect of the Scout Hall on Staithe Road.

The application is to vary condition 9 of the original planning permission, which prohibits the use of the land and hall overnight.

PLANNING

6.1 Great Yarmouth Borough Council - to consider applications and decisions received [GYBC](#)

Applications received:

06/22/0905/HH: Proposed installation of log burner; chimney requires raising due to thatch roof Location: 70 White Street Martham NR29 4PQ

Council comment: No objection

06/22/0935/HH: 18 Hemsby Road, Martham, Great Yarmouth, NR29 4QG. Proposed replacement of single storey rear extension with 2 storey rear extension with ground floor garden room extension.

Council comment: No objection

06/22/0873/HH: The Old Rectory, 68 Black Street, Martham, NR29 4PR. Proposed relocation of gate to driveway by 3m to allow vehicles to pull off safely already busy road; Installation of picket fencing running up to new gate position.

Council comment: No objection

Cllr Smith left the meeting

06/22/0902/HH: 2 Manor Farm Barns Back Lane NR29 4PE Fitting of solar panels to roof. 8 panels on west facing roof, 8 panels on east facing roof.

Council comment: No objection

Cllr Smith returned to the meeting.

Decisions received:

06/22/0864/TCA: The Rectory 68 Black Street NR29 4PR. Proposed works to trees: Copper Beech (T1) - Reduce by up to 3m and Crown raise to approximately 4.5m; Cherry (T2) - Reduce by up to 3m; Copper Beech (T3) - Reduce west side of canopy by up to 3m and crown raise to approximately 4.5m; Copper Beech (T4) - Fell due to close proximity to outbuilding. Trees in Conservation Area
GYBC - Split decision.

GYBC Condition Text: I refer to your notice dated 03-10-22 informing the Borough Council that you propose to carry out work to the following tree(s) located within a conservation area: - Proposed works to trees: Copper Beech (T1) - Reduce by up to 3m and Crown raise to approximately 4.5m; Cherry (T2) - Reduce by up to 3m; Copper Beech (T3) - Reduce west side of canopy by up to 3m and crown raise to approximately 4.5m; Copper Beech (T4) - Fell due to close proximity to outbuilding With regard to this I can inform you that: The Borough Council objects to the felling of the Copper Beech tree T4, because the tree is in good health and in a prominent position with wider visibility. Its loss would cause some harm to the character and appearance of the Conservation Area and the setting of other heritage assets. A Tree Preservation Order has now been placed on this tree and relevant notification has been issued. The Borough Council has no objection to the proposed works to T1, T2 and T3. **Noted**

6.2 Broads Authority applications – to consider applications and decisions received

Broads Authority Application Received:

BA/2022/0388/HOUSEH: Mrs Diane Naylor, Maggies Folly, 49 Riverside, Martham, Norfolk, NR29 4RG.
GYBC - Extension to property, remodel interior. **Council comment:** No objection

6.3 Norfolk County Council - to consider applications and decisions received – none.

7. COMMUNICATIONS

7.1. Consideration was given for additions to the Communications Plan 2022/2023.

Cllr Bradford proposed the addition of an 'Instagram' account to enable council to engage in another format which is more visual. It was UNANIMOUSLY RESOLVED to open an Instagram account with Cllr Bradford as the lead.

Action: Cllr Bradford

8. TRAFFIC MANAGEMENT

8.1. Cllr Fossey tabled an update on the Community Speed Watch. He tabled the following information:

As previously mentioned, we now have the required 6 volunteers cleared through Norfolk Constabulary to volunteer with our community speed watch group. Having previously submitting suggested site locations to the Norfolk Constabulary community speed watch coordinator and subsequently making adjustments to them to fit in with the Norfolk Constabulary criteria for sites. I met with the NC CSW coordinator and another member of her team to look at suggested sites in Martham on Friday 11th November.

I am currently waiting for the CSW coordinator to complete the assessments carried out.

The sites looked at were:

1. Repps Road, on the verge near the footpath steps up to Rising Way.
2. Repps Road, on the verge just village side of the bus stop near the DIY.
3. Rollesby Road, on the verge outside the fire station.
4. Hemsby Road, on the verge near the entrance the doctor's surgery.
5. Somerton Road, the grass verge at the near the junction with Staithe Road
6. Somerton Road, on the verge, other side of the road to location 5, and a bit further west.
7. Repps Road, on the grass opposite the bus stop by the small Co-op.

The speed gun that we will be getting is the older radar unit, which projects a wider beam than the more modern and more expensive laser speed guns used by the police. The criteria for site locations are:

1. Not too close to the speed limit change, ensures vehicles recorded are within the restricted speed limit.
2. Not on a pavement.
3. Not too close to a junction.
4. Must be in clear view to the traffic.
5. Must be a safe place.

In addition, there needs to be a position either side of the operating location to securely place in clear view the Community Speed Watch warning signs. Not on the pavement. The community speed watch coordinator is looking to find a date for our group to receive the required training. First part will be “classroom” training followed by practical on site. I have suggested that we can use the community centre for the training and then relocate to the fire station location for the practical part. After that we get the equipment and are ready to go! If we recruit further volunteers after our initial training, once they have been cleared by Norfolk Constabulary, we can train them ourselves. The CSW group does shut down over the Christmas and New Year Period. Other information: When we operate, we have to remain at the specific site we have specified for that particular session for the one-hour session time. That is, you can't keep moving about. Different sites will be used on separate deployments. Still looking at collaboration with Rollesby and Potter Heigham Parish councils.

9. VILLAGE MATTERS

9.1 To receive an update on projects

SMEE: Steve (Lead Volunteer) reported on the latest raking session at Common Rd Smee in November. Volunteers were very fortunate with the weather so the task was very enjoyable and they managed to get it all done by lunchtime. A big thank you to all those who turned up and gave their time and effort to enable them to continue the process of reducing the fertility of the grassland area. If you get the time, go down and have a look at the height of the compost heap. They are planning some sessions over the winter and spring to try and dig out the nettles which are encroaching into the grassland areas so watch this space.

9.2 To receive an update on the Christmas Tree

Christmas Tree

The Tree has been delivered. Installation has been organised for early December. Although, slightly smaller than the usual tree received, the change of supplier has seen a 78% decrease in cost.

10. FINANCIAL MATTERS

10.1 Income of £18.03 was received. Interest: £9.03 and Recycling Credits: £9.00. Noted.

Bank reconciliation and balance of £77,647.30 at 31 October 2022 were AGREED and signed by the Chair.

10.2 Expenditure payments for October/November 2022 were AGREED as £5664.85.

The Chair of the Finance Committee highlighted the Local Government Pay Claim for 2022/23, pay offer had been accepted by the National Joint Council (NJC) on 2 November 2022. The latest agreement from the National Joint Council (NJC) have agreed that from 1 April 2023, all employees covered by this National Agreement, regardless of their current leave entitlement or length of service, will receive a permanent increase of one day (pro rata for part-timers) to their annual leave entitlement. The pay increase for this year had been agreed with the pay offer as a flat rate payment of £1,925 on each scale point with effect from 1 April 2022.

11. ADMINISTRATION

11.1 To review and adopt any policies for the month – none.

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12. MEETINGS

12.1 The next Finance Committee meeting was confirmed as Tuesday 6 December 2022.

12.2 The next Communications Working Group meeting was confirmed as Wednesday 30 November 2022.

13. NEXT FULL COUNCIL MEETING – Wednesday 21 December 2022

The meeting finished at 8.34pm

Signed

Date.....

Payments List Nov 2022

Payee	Description	Amount
The Flower Gallery	Wreath	£30.00
Clerk	Expenses Zoom	£14.39
EKS	Litter Picking	£300.04
V. Smith	webhosting expenses	£89.18
HR	HMRC/PENS/SALS/NI	£4,735.65
Viking	Stationery supplies	£6.44
Norse	Bin rental	£27.36
Flogas	Utilities	£316.74
Plan Communications	Mobile Phone	£45.00
BT Group	Telephone Feb	£90.20
		<u>£5,664.85</u>

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