



NOTICE AND SUMMONS TO ATTEND

FINANCE COMMITTEE MEETING

To be held at the Community Centre on

Tuesday 6 December 2022 at 7.30pm

AGENDA

1. **ATTENDANCE** - to note those present and accept any apologies for absence
2. **DECLARATIONS OF INTEREST AND DISPENSATIONS**
3. **MINUTES OF PREVIOUS MEETING** - to confirm the accuracy of the minutes of Finance Committee meeting held in February 2022.
4. **GRANTS** – to discuss invitations for application.
5. **MAINTENANCE SCHEDULE** – to review and discuss any additional work required.
6. **ASSETT REGISTER** to review and note updates.
7. **ALLOTMENTS** – to discuss costs for 2023/24.
8. **PARISH PARTNERSHIP SCHEME (PPS)**: to consider applications for 2023
9. **CONTRACTS** – to note tenders in place for 2023 including: Grass-cutting and Litter Picking.
10. **PRECEPT** – to discuss setting the Precept in line with budget requirements for the year ahead.
11. **BUDGET 2023/24**- to review budget allocations.
12. **POLICIES** – to review all Financial Policies including:
Duties of Finance Officer, Effectiveness of Audit Arrangements, Financial Regulations, Financial Risk Assessment, List of Internal Controls and Terms of Reference for Auditor.
13. **AUDIT** – to receive an update on the appointment of an internal auditor for 2022/23
14. **ADMINISTRATIVE MATTERS**
15. **ITEMS FOR NEXT AGENDA**

Stacey Kent

Stacey Kent
Clerk and Responsible Financial Officer
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