

MINUTES OF MARTHAM PARISH COUNCIL MEETING

Held at the Community Centre, Playing Field Lane, Martham
Wednesday 20 July 2022 at 7.30pm

Public Participation – To receive questions from members of the public and to receive reports from: County Councillor and District Councillors. In line with standing orders each member of the public may address the Council for a maximum of five minutes in relation to items on the agenda.

1. ATTENDANCE

Present: Cllrs Hooper, Watson, Roberts, Sayer, Smith and Bye. The Parish Clerk was also in attendance. No members of the public were in attendance.

Apologies were noted from Cllrs Bradford – Illness and Cllrs Huxtable/Pallett/Starkings – other engagements.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests form. You must declare the interest and leave the room whilst the matter is under discussion. You have a Personal Interest in a matter to be discussed if it affects: Your wellbeing or financial position, that of your family or close friends, of a club or society in which you have a management role

3. MINUTES OF PREVIOUS MEETING - To confirm the accuracy of the minutes of the Parish Council meeting held on 15 June 2022.

4. MATTERS ARISING FROM PREVIOUS MINUTES - none

5. CORRESPONDENCE/CONSULTATIONS

Email: Request to hold a local consultation and survey in relation to housing needs. AGREED

6. PLANNING

Great Yarmouth Borough Council (GYBC) - to consider applications and decisions received [GYBC](#)

Applications

6.1. 06/22/0545/PU: 28 Hall Road, NR29 4PD. Certificate of lawful proposed development - the proposed construction of a new rear extension with pitched roof to provide dining area. (4.0m wide x 4.6m long).

Council comments: No objections

6.2. 06/22/0502/CD: Land north of Hemsby Road, NR29 4QS. Proposed discharge of condition 15 of PP 06/20/0390/F - Contamination - Remediation and supplementary report, letter of reliance of remediation.

Council comments: No objections

6.3. 06/22/0538/CD: Repps Road (Land South of) Martham. Discharge Section 106 obligations for written approval of open space scheme and written satisfaction of surface water SUDS drainage scheme.

Council comments: No objections

Martham Parish Council, Community Centre, Playing-Field Lane, Martham, Norfolk, NR29 4SP

Telephone: 01493 749938, Email: clerk@martham.gov.uk,

Decisions received

6.4. 06/22/0366/TRE: 21 Black Street, Martham, NR29 4PN. Proposed works to Beech tree - Reduce and reshape crown by approximately 2.0-2.5m; 12-15% thin of the crown & raise to 3.5m to clear low level obstructions. APPROVED BY GYBC

Norfolk County Council (NCC):

6.5. NCC cabinet approved all recommendations presented [in a report](#) on the Norwich Western Link project. Full Council will need to consider the updated costs to the council at an upcoming meeting and the Parish Council will be contacted again to provide a further update.

Council comments: Noted

7. COMMUNICATIONS

7.1. A review of the council Communications Plan was raised as an agenda item.

It was RESOLVED to DEFER to the next meeting as Cllr Bradford was ill.

Action: Cllr Bradford/Clerk

8. TRAFFIC MANAGEMENT

8.1. Local development and ways to reduce parking in the village

Cllr Roberts raised some issues around village parking. After a long discussion it was suggested sharing additional information in relation to the 'Speed Reduction Group to encourage more parishioner participation. More details can be obtained by contacting the Clerk/Cllr Fossey via email.

8.2. Norfolk County Council Parish Partnership 50/50 Scheme

A discussion took place on the merits of applying for funding in the current year, in light of the increase in the cost of living and utility bills. The item will be added to the agenda of the next Finance Committee meeting in November 2022.

Action: Clerk

8.3. Offsite Highway Works on Repps Road

Consideration was given to a request for offsite Highway works where the council noticeboard is located. The Clerk confirmed the remaining area was owned by Great Yarmouth Borough Council. Further details had been passed on. It was **RESOLVED** to grant access for these works to be completed.

9. EVENTS

9.1. Macmillan Coffee Morning

Consideration was given to hosting a Coffee Morning proposed by Cllr Roberts, seconded Cllr Fossey. It was **AGREED** to host a Coffee Morning on the Village Green near the central Coop on Saturday 18 September 2022. Cllrs Fossey and Hooper volunteered to support Cllr Roberts with this event.

All members of the community are welcome to attend, with donations of baked goods, gratefully received.

9.2. Carnival

An update on the success of the Carnival was received from Cllr Hooper. Noted.

10. FINANCIAL MATTERS

10.1 Income, bank balance and reconciliation to 30 June 2022 (previously circulated) were received.

10.2 Expenditure payments for July 2022 were AGREED.

10.3 The adjustment to the insurance quotation received and AGREED in the June 2022 full council meeting, for the Martham Fun Carnival 2022 was noted as under the June sum agreed and amended to £440.73 as per the final quote.

11. OPEN SPACES

11.1. Tree Survey

The recent Tree Survey results were noted with no urgent recommendations for work at this time. It was noted that for any future work extra budget would be required in the region of at least £5000.

11.2. Martham Coronation Recreation Ground Play Area

An update on the Martham Play Area Improvements project was received. Two further surveys are required to complete the local consultation which includes young people of high school age and adults. The Clerk had been in contact with other Clerks within the borough to arrange a meeting to share best practice.

12. ITEMS FOR NEXT AGENDA

13. **NEXT MEETING** – It was **RESOLVED** to move the next Full Council meeting from August to September.

Payments list July 2022

<u>Payee</u>	<u>Description</u>	<u>Amount</u>
Unity Trust	Service Charge	£18.00
Staffing	HMRC/PAYE NI/PENS	£3,234.38
Rodney Scott Gardening	Litter Picking	£300.00
Clerk	Expenses Zoom	£14.39
Konica Minolta	Printer	£116.86
EKS	Litter Picking	£300.04
SSAF	School Signs	£81.42
Norfolk Trees	Tree Survey	£360.00
Event Insurance	Carnival Insurance	£440.73
SLCC	Annual Training	£3,150.00
ICO	Subscription	£35.00
Anglian Water	Community Centre	£212.86
Plan Communications	Mobile Phone	£45.00
URM	Open spaces	£46.80
BT Group	Telephone Feb	£80.48
		<hr/> £8,417.96 <hr/>