

MINUTES OF MARTHAM PARISH COUNCIL MEETING

Held at the Community Centre, Playing Field Lane, Martham
Wednesday 15 June 2022 at 7.30pm

1. ATTENDANCE

Present: Cllrs Hooper, Watson, Roberts, Sayer, Smith, Pallett, and Bye. The Parish Clerk.
Apologies were received from Cllrs Bradford, Fossey, Huxtable and Starkings.
No members of the public were in attendance.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

Councillors wished to add that Cllr Watson has a declaration of interest in place as Vice-Chair of Martham Coronation Recreation Ground Playing Field Committee.

Cllrs Hooper is a member of the Boat Dyke Trust

3. MINUTES OF PREVIOUS MEETING - The minutes of the Parish Council meeting held on 18 May 2022 were agreed as a true and correct record.

4. MATTERS ARISING FROM PREVIOUS MINUTES

Village Sign: An update from Cllr Hooper was received. The sign is now back in place with the addition of some blue 'forget me knot' flowers added in remembrance of the lives lost in the global covid-19 pandemic. A 'red' shield had also been added in memory of Charlie Stephenson and his family, highlighting how the village came together to support one of its youngest members.

SMEE Project: The Clerk gave an update on behalf of the group volunteers. The Bat and Bird Boxes kindly made and donated by a neighbour to the village were installed. The Clerk added a note of thanks had been sent on behalf of the Council.

5. CLERK'S REPORT - for June 2022 was noted.

6. CORRESPONDENCE/CONSULTATIONS

Email: Concerns were raised in relation increased anti-social behaviour in the village. The Clerk added how the Police had been in contact to confirm the matter was being looked at and all members of the public had been informed of the correct departments to report to.

7. PLANNING

7.1 Great Yarmouth Borough Council - to consider applications and decisions received [GYBC](#)

Applications for comment:

06/22/0450/HH: Proposed alterations to existing bungalow; Conversion of garage and front extension to create Hobby room, 53 Cess Road, Martham, Norfolk, NR29 4RQ. Closing date – Wednesday 29 June 2022.
Council comment: No objections

06/22/0366/TRE: Proposed works to Beech tree - Reduce and reshape crown by approximately 2.0-2.5m; 12-15% thin of the crown & raise to 3.5m to clear low-level obstructions, 21 Black Street, Martham, NR29 4PN. Closing date – Thursday 16 June 2022.
Council comment: No objections

Great Yarmouth New Local Plan Update and Call for Sites: Great Yarmouth Borough Council is starting work on preparing a new Local Plan to replace the existing Core Strategy and Local Plan Part 2. The new Local Plan will set out a strategy for the development of the Borough over the period to 2041. Noted.

Decisions received:

06/22/0267/HH: 20 Clarendon Drive, Martham, NR29 4TD. Proposed single storey front extension.

APPROVED by GYBC

7.2 The Broads Authority - to consider applications, decisions and consultations received - [planning](#)

Draft Broads Plan 2022-27: The Broads Plan is the key management plan for the Norfolk and Suffolk Broads. The plan is under review, and invite your comments on the draft Broads Plan 2022-27.

Consultation documents: broads-authority.gov.uk. Responses to this consultation must be sent in writing by Friday 15 July 2022. No comments.

8. Norfolk County Council – to consider consultations received.

LLCON/2022/0001 - The Norfolk County Council Local List for Validation of Planning Applications Consultation Draft, 2022. Consultation period will last from 16 May to 11 July 2022. Noted

9. VILLAGE MATTERS

9.1. Queens Jubilee Picnic on the Green

An update was received from Cllrs Pallett and Hooper who highlighted how well the event had been attended. Consideration was given to hosting an annual event.

It was **RESOLVED**, to host an annual event with an allocated budget to be agreed after further consideration by the Finance Committee with an annual review for improvements. Cllr Pallett agreed to continue as event lead working with the Clerk. **Cllr Pallett/Clerk**

9.2. Annual Parish Meeting

Consideration was given for the annual parish meeting to include a format with a focus on local engagement in 2023. It was agreed, for Cllr Pallett and the Clerk to present a format closer to the event. **Cllr Pallett/Clerk**

9.3. Martham Local Hero Award

Consideration was given to having an award for people who go 'above and beyond'. It was agreed to form a working group to look at the next steps to achieve this. Cllr Sayer agreed to lead, with Cllrs Hooper, Bye and Pallett to be invited. **Cllrs Sayer/Bye/Pallett/Hooper**

9.4. Village Main Pond

The poor condition of the village pond water was noted. A status report included advice from the Environment Agency to let the water repair itself as in previous years. Volunteers from the SMEE group has also shared some contact details of experts in relation to ponds. Cllr Hooper requested for a working group to be set up to investigate more environmentally friendly solutions. Cllr Bye agreed to lead on this with support from other Cllrs. **Cllr Bye**

9.5. Martham Football Club: The recent award for a local club was noted. It was highlighted this was an example of how a local award could be given. Noted.

9.6. Martham Primary School Jubilee Community Picnic: Cllrs Hooper and Smith gave an update including how they had a lovely time. Cllr Smith has provided an article for inclusion in the newsletter. **Cllr Smith**

10. FINANCIAL MATTERS

10.1 Income, bank balances and reconciliation to 31 May 2022 were received.

10.2 Expenditure payments for June 2022 were agreed, PROPOSED Cllr Pallett, seconded Cllr Sayer.

10.3 The insurance quotation of £519.00 for the Martham Fun Carnival 2022 was considered. It was agreed, PROPOSED Cllr Bye, seconded Cllr Roberts.

11. ADMINISTRATION

11.1 The recruitment and advertisement pack for post of Finance Assistant/Officer was agreed.

12. ITEMS FOR NEXT AGENDA

13. NEXT MEETING – Wednesday 20 July 2022

Chairman.....

Date

Payments List June 2022

<u>Payee</u>	<u>Description</u>	<u>Amount</u>
Staffing costs	Salaries/PAYE/NI/Pens	£3,837.77
Rodney Scott Gardening	Litter Picking	£271.00
Clerk	Expenses Zoom	£14.39
Acle Garden Machinery	Lawnmower Service	£44.82
EKS	Litter Picking	£300.04
Norse Waste solutions	Bin Rental Church	£52.32
Norse Waste solutions	Bin Rental Church	£10.50
Norse Waste solutions	Bin Rental CC	£8.10
Norse Waste solutions	Bin Rental CC	£7.20
Norse Waste solutions	Bin Rental CC	£35.82
Martham DIY	Village Maintenance	£22.66
Fiona Davies	Village Sign	£1,745.00
Plan Communications	Mobile Phone	£45.00
URM	Open spaces	£137.38
BT Group	Telephone Feb	£80.48
Konica Minolta	Printer	£182.03
Unity Trust	Bank Fees	£18.00
Konica Minolta	Printer	£116.86
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		<u>£6,929.37</u>
<u>Income</u>		
Hirers	Open spaces/CC	£510.00
Santander Savings	Interest	£0.24
Nationwide Savings	Interest	£3.62
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<u>Total</u>		<u>£513.86</u>