

MINUTES OF MARTHAM PARISH COUNCIL MEETING

Held at the Community Centre on Wednesday 17 November 2021 at 7.30pm

Public Participation

SMEE Stephen gave an update on the project

- The work with the removal of the stinging nettles is now complete.
- An advert for Volunteers will go out onto FB and the website for the spring time – **Clerk**
- An application will be made to the Martham Boat Dyke Trust for wild flower seed.
- Further information on the village Tree Preservation Orders (TPO's) will be shared with the group. Border Oaks have been identified which may require orders – **Clerk**
- Grave yard composting area requires permission from the Church - next meeting.

Great Yarmouth Borough Councillor (GYBC) Leslie Mogford gave an update:

- Third River Crossing work is progressing.
- The Marina Centre project is on budget and on time.
- 'Fire on Water' exhibition on the Waterways was successful with the equipment being used again.
- GY Market improvements are progressing. This is being paid for by central government.
- Winter Garden improvements will be starting next year.
- 'Kick-start Scheme' to improve employment has been stopped due to lack of participants in Great Yarmouth

1. ATTENDANCE

Present: Cllr Starkings (Chair), Bradford, Huxtable, Roberts and Watson.

Apologies were noted from Cllrs Hooper, Sayer and Smith. Four members of the public were in attendance.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

- Councillors reminded Council that Cllr Bradford has a declaration of interest in place as Chair of Martham Coronation Recreation Ground (MCRG) Committee.
- Cllrs Starkings and Watson are trustees of the (MCRG) Committee.
- Cllr Bradford is a member of the Boat Dyke Trust, Cllrs Huxtable and Starkings are allotment plot holders.

3. MINUTES OF PREVIOUS MEETING

The minutes were AGREED as a true and accurate record of the Parish Council meeting held on 20 October 2021, it was RESOLVED to agree the minutes PROPOSED Cllr Bradford, seconded Cllr Roberts.

4. MATTERS ARISING FROM PREVIOUS MINUTES

A specially commissioned memorial plaque to commemorate the resilience of the community during the time of the pandemic has arrived – agenda item.

5. CLERK'S REPORT – noted.

6. CORRESPONDENCE/CONSULTATIONS – for information only.

Email: Martham Local History Group Update. Noted.

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Martham Parish Council, Community Centre, Playing-Field Lane, Martham, Norfolk, NR29 4SP

Telephone: 01493 749938, Email: clerk@martham.gov.uk,

7.PLANNING

7.1 To consider applications received from GYBC for comment:

06/21/0897/F: Proposed two storey side extension rear extension Permitted Development), 2, Blenheim Avenue Martham Great Yarmouth, NR29 4TW.

Council Decision: No objection

06/21/0727/CU: Proposed change of use from agricultural land to a secure dog exercise park
Location: Land adjacent to Grange Farm Repps Road, Martham, NR29 4RP.

Council Decision: It was noted that the application address was not within the boundary of the village.
No comments.

7.2. Notifications received from Broads Authority:

BA/2021/0371/HOUSEH: Sukie, 21 Riverside, Martham, Norfolk, NR29 4RG. Side extension for extra dining space. Approved Subject to Conditions 10.11.2021. **GRANTED**

7.3. To consider Licensing Application- Martham Kebab, 9 The Green, Martham.

An application to increase the licensable hours for late night refreshment to include 11pm to midnight, Sundays to Thursday. The applicant is already licenced for late night refreshment from 11pm to midnight on Friday and Saturday. Closing date for representations is 30 November 2021.

Council Decision: Objection made Keep Sundays to 11pm

8.VILLAGE MATTERS

8.1. Damgate Lane Footpath Modification Order

The successful outcome of the Damgate Lane Footpath Modification Order (previously circulated) was noted - Cllr Huxtable.

Other matters discussed included:

- Cllr Huxtable suggested the placement of a Bench Seat along the pathway. This will require consultation with the Broads Authority to place a bench. **Clerk**
- Cllr Watson added the path is in need of the Broads Authority to cut it. **Clerk**
- Footpath Sign to Somerton was raised. The Clerk confirmed that NCC Footpath Officers were investigating the matter and had confirmed that this will be inspected and installed if appropriate with the year.
- Ramblers Association – to send a letter of thanks, it was AGREED, PROPOSED Cllr Huxtable, seconded Cllr Watson. **Clerk**

8.2. Memorial Plaque

Consideration was given to the location of the specially commissioned memorial plaque to commemorate the resilience of the community during the time of the pandemic – Cllrs discussed the positioning of the plaque and AGREED to place it on the front face of the Community Centre.

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9. FINANCIAL MATTERS

9.1 To receive finance report, bank reconciliation and authorise expenditure payments for November. It was **Resolved**, PROPOSED Cllr Bradford, seconded Cllr Roberts to agree the expenditure payments for November 2021.

9.2 Finance Committee Meeting

The minutes of the Finance Committee meeting held on 10 November 2021 were noted.

9.3 Village Christmas Tree

Consideration was given to the cost of the Village Christmas Tree.

It was **Resolved**, PROPOSED Cllr Bradford, seconded Cllr Starkings to pay £500 with the current supplier. A new supplier has been sourced for 2022.

9.4 Recommendations made by the Finance Committee.

Recommendations:

1. War memorial - for cleaning to take place before an inspection for repairs is assessed. **AGREED**

2. Allotments

- Plot costs: Costs remain as the previous year for 2022 - £42 full plot and £21 for a half. **AGREED**

- To amend the Tenancy Agreement to add the documents to the Council website. **AGREED**

3. Parish Partnership Scheme - addition of two part-time advisory 20mph flashing signs at a cost of £1459.00 + VAT per sign with an additional Norfolk County Council commuted sum of £500.00 to cover the maintenance of the sign for ten years. **AGREED**

4. Precept – to set in line with budget requirements for the year ahead as drafted and recommended by Clerk and the Finance Committee meeting held on 10 November 2021 and defer until GYBC had confirmed the Tax Base figures for Band D Properties. **AGREED**

It was **RESOLVED**, PROPOSED Cllr Bradford, seconded Cllr Starkings to defer the item until the Tax Base numbers were confirmed by Great Yarmouth Borough Council. They are expected in January.

5. Auditor - To appoint Lisa Callow as internal auditor for the year-end audit 2021/22. **AGREED**, all on favour – Proposed Cllr Roberts, seconded Cllr Watson all in favour.

10. ITEMS FOR NEXT AGENDA - Budget setting 2022/23 update

The Chairman resolved to exclude the press and public from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

11. Staffing matters

- The Clerk appraisal for 2021/22 was noted.
- The revised Clerk and Caretaker contracts – It was Resolved, PROPOSED Cllr Bradford, seconded Cllr Watson to make changes in line with Government changes.

12. To discuss next steps of ongoing legal case

- The next steps to be taken in the legal case were discussed it was Resolved, PROPOSED Cllr Bradford, seconded Cllr Starkings, all in favour to progress in line with legal advice and budget allocated.

The meeting finished at 8.27pm

SignedChairmanDate

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<u>Payee</u>	<u>Description</u>	<u>Amount</u>
Staffing	Salaries/PAYE/NI/Pension	£3,724.75
Norse	Bin Rental	£52.32
Rodney Scott Gardening	Litter Picking	£245.00
Clerk	Expenses	£15.39
EKS	Litter Picking	£278.58
SLCC	Annual Subscription	£262.00
Chapmans Farms	Permissive Path	£400.00
GYB Services	Grass cutting Village	£4,153.69
GYB Services	Grass cutting Churchyard	£3,588.00
The Flower Gallery	Memorial Wreath	£20.00
Viking	Supplies	£56.84
Fiona Davies	Village Sign Materials	£900.00
<u>Scheduled DD Payments</u>		
BT Group	Telephone	£74.04
Plan.Com	Mobile Phone	£45.00
URM	Recycling	£27.00
Southern Electric	Utilities	£203.39
Southern Electric	Utilities	£56.98
		<u>£14,102.98</u>
<u>Income</u>		
Hirer	Room Hire	£100.00
Nationwide	Interest	£1.29
Alford Storage	Recycling	£57.00
<u>Total</u>		<u>£158.29</u>

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