



NOTICE OF MARTHAM PARISH COUNCIL MEETING

and summons to attend at the Community Centre, Playing Field Lane, Martham
Wednesday 20 April 2022 at 7.30pm

Public Participation – To receive questions from members of the public and to receive reports from: County Councillor and District Councillors. In line with standing orders each member of the public may address the Council for a maximum of five minutes in relation to items on the agenda.

AGENDA

1. ATTENDANCE - To consider apologies and note those present.

2. COOPTION – To coopt a new member to the Council.

3. DECLARATIONS OF INTEREST AND DISPENSATIONS

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests form.

You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position,
- That of your family or close friends
- That of a club or society in which you have a management role

4. MINUTES OF PREVIOUS MEETING

To confirm the accuracy of the minutes of the Parish Council meeting held on 16 March 2022.

5. MATTERS ARISING FROM PREVIOUS MINUTES

6. CLERK'S REPORT - to note Clerk report for April 2022.

7. CORRESPONDENCE/CONSULTATIONS

8. PLANNING

8.1 To consider applications and decisions received from Great Yarmouth Borough Council (GYBC)

Applications for comment:

06/22/0197/O: Mill Barn Hemsby Road Martham NR29 4QQ. Resubmission of Outline application pp 06/20/0605/O to replace existing barn conversion with dwelling, set back and including new vehicular access/highway improvements.

06/22/0174/F: St Mary the Virgin Church Black Street Martham NR29 4PR. Proposed installation of 4No. small antennas to be located externally within the castellation of the tower; ancillary works as appropriate.

06/22/0142/F: Rectory House Repps Road, Martham, NR29 4RA. Proposed conversion of garage/games room outbuilding to granny annexe.

8.2 Decisions received made by GYBC:

06/22/0082/PAD: Rectory Farm Low Road, Martham, NR29 4RE Prior approval application for proposed change of use of agricultural buildings to 5 no. dwellinghouses. **REFUSED**

06/22/0032/PDE: 4 Pyman Close, Martham, NR29 4UR. Application for prior approval - larger home extension - single storey rear. **APPROVED**

8.3. To consider applications and decisions received from The Broads Authority [planning](#) . None

9. VILLAGE MATTERS

9.1. Speed Watch Group

- To consider undertaking a traffic survey to establish impact on the village – Cllr Fossey

9.2. Queens jubilee planning and update – Cllrs Pallett and Hooper

Martham Parish Council, Community Centre, Playing-Field Lane, Martham, Norfolk, NR29 4SP

Telephone: 01493 749938, Email: clerk@martham.gov.uk,

10. FINANCIAL MATTERS

- 10.1 To receive finance report with any updates, bank balances and bank reconciliation to 31 March 2022.
- 10.2 To authorise expenditure payments for April 2022.
- 10.3 To agree to the insurance cost for the Martham Fun Carnival.

11. ADMINISTRATION

11.1 To review and additional Council Policies for the month including:

- Health and Safety Policy
- Lone Working Policy
- Sickness Policy
- Equality and Diversity Policy
- Training and Development Policy
- Flexible Working Policy
- Grievance Policy
- Disciplinary Policy
- Anti-Harassment and Bullying Policy
- Annual Leave Policy

12. ITEMS FOR NEXT AGENDA

13. NEXT MEETING - Annual Parish Meeting scheduled for Wednesday 4 May 6.30pm and to be held in the Community Centre, Playing Field Lane, Martham.

13. The Chairman will resolve to exclude the press and public from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

14. STAFFING MATTERS

- 14.1. To note minutes of the Personnel Committee meeting held on Thursday 7 April 2022
- 14.2. To discuss staffing matters

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Stacey Kent

Clerk and Responsible Financial Officer