

## MINUTES OF MARTHAM PARISH COUNCIL MEETING

Held at the Community Centre, Playing Field Lane on Wednesday 15 December 2021 at 7.30pm

### Public Participation:

**Andy Grant** - Norfolk County Council (NCC) and Great Yarmouth Borough (GYB) Councillor gave an update. Planning – a small sum of section 106 money is now available for the Council to use in improving the facilities in the village. The Clerk added that Community-led Open Spaces group had been working towards further consultation since the first survey with a very good response rate received. Cllr Grant added that there are further sums available which will be clarified by the GYBC Head of Planning over the forthcoming months however this would not be a quick process.

Bus stop access – NCC Highways are looking into potential solutions to improve access at the island bus stop in the centre of the village.

**Presentation from Flegg Community Land Trust (CLT):** Council welcomed a presentation from members of the CLT who offered their support to Council with matters associated with Community-led housing, community assets and workshops as an example. Leaflets with further information were distributed and members of the Council were invited to become trustees. It was noted that new Council members may get involved in the new year.

**Community Speed Watch** – a member of the public agreed to become the Speed watch lead and volunteer. The Parish Council agreed to give their support for this work and suggested further communication with the Clerk.

**PC Gary May** gave an update on the latest local crime statistics. The latest newsletter (previously circulated) was also shared. PC shared further details in relation to setting up a Speed-watch Group.

- 7.50pm Cllr Smith Joined the meeting

### 1. ATTENDANCE - To consider apologies and note those present.

Present: Cllrs Hooper (Chair), Bradford, Sayer, Pallett, Bye, Watson, Stakings and Smith(Part). Parish Clerk. Apologies were noted from Cllrs Huxtable and Roberts. GYB Cllr Leslie Mogford sent his apologies.

### 2. CO-OPTION OF NEW COUNCILLORS

2.1 Co-option to vacancy 1 – Mr Lee Pallett was co-opted onto the Council.

It was **RESOLVED**, PROPOSED Cllr Bradford, seconded Cllr Starkings, to co-opt Mr Lee Pallett onto Council.

2.2 Co-option to vacancy 2 – Mr Graham Bye was co-opted onto the Council.

It was **RESOLVED**, PROPOSED Cllr Bradford, seconded Cllr Hooper to co-opt Mr Graham Bye onto Council.

Declaration of Office: Both candidates duly signed the 'Declaration of Office' form, also witnessed and signed by the Proper Officer – Clerk and Responsible Financial Officer S. Kent.

### 3. DECLARATIONS OF INTEREST AND DISPENSATIONS

Councillors wish to remind Council that Cllr Bradford has a declaration of interest in place as Chair of Martham Coronation Recreation Ground Playing Field Committee and Cllr Watson as Vice Chairman. Cllr Watson is an allotment holder. Cllrs Hooper and Bradford are members of the Boat Dyke Trust.

### 4. MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council meeting held on 17 November 2021 were agreed and signed as a true and correct record, PROPOSED Cllr Watson, seconded Cllr Starkings all in favour.

### 5. MATTERS ARISING FROM PREVIOUS MINUTE

5.1. The specially commissioned memorial plaque to commemorate the resilience of the community during the time of the pandemic had been received and placed on the Community Centre building.

166/Dec 2021

Martham Parish Council, Community Centre, Playing-Field Lane, Martham, Norfolk, NR29 4SP

Telephone: 01493 749938, Email: [clerk@martham.gov.uk](mailto:clerk@martham.gov.uk),

5.2 Grave yard composting permission from the Church is still in progress. Any further updates will be brought back to Council at the appropriate time. **Clerk**

5.3 Trees on the Green – Cllr Hooper gave an update on the progress made to improve broken tree branches on the green. Further potential Crown work is expected and has been budgeted for work in the next financial year. The Clerk added that planning permission is required for this if it is required. **Clerk**

**6. CLERK'S REPORT** – the Clerk report for December 2021 was noted and include the following highlights: Council meetings: The National Association of Local Councils have been working with the Local Government Association and others to lobby the government on remote council meetings. This included meeting officials to push for an immediate response given the increased risks and tightening of restrictions, using examples of concerns raised by councils, including local councils, since the emergence of the Omicron variant and the recent severe weather in some parts of the country.

War Memorial: An inspection revealed the memorial needs a professional clean which will take place in January. There is a lot of moss on it and weeds surrounding it. It will then need re pointing as there are cracks.

## **7. CORRESPONDENCE/CONSULTATIONS RECEIVED**

Overgrown vegetation in garden – Clerk confirmed this is a GYBC matter.

Public consultation on regional Transport Strategy [Public Consultation](#). **Noted**

Norfolk County Council NCC Budget Consultation. Residents can request budget consultation documents by calling 0344 800 8020/emailing [haveyoursay@norfolk.gov.uk](mailto:haveyoursay@norfolk.gov.uk) **Noted**

Post Office Opening Hours – Clerk gave an update received from the East of England Co-op and Post Office Ltd regarding the possibility of increasing the opening hours in the Village. The East of England Co-op had confirmed that after in depth analysis by Post Office Ltd in November 2019, in all of the 29 East of England Co-op locations they found they were operating at a loss and introduced new opening hours in July 2020. They confirmed that they are still operating at a loss, however by reducing the operating hours and staffing at this location they are trying to continue to offer this valuable service in Martham and minimise the losses, through the reduction of operating hours.

Cripps development on Repps Road – The Chairman gave an update on the poor state of the road surfacing. It was **Resolved**, PROPOSED, Cllr Pallett seconded Cllr Hooper to contact GYBC with an official response to Planning Enforcement, all in favour. **Clerk**

Broads Authority Survey – Cllr Hooper to complete **Cllr Hooper**

Footpath Maintenance – Cllr Watson informed Council of the progress made in relation to improving the footpaths in the village and recent contact made by a member of the public as the footpaths had been deemed 'unwalkable' with the farming working on the fields. The Chair highlighted the later agenda item.

167/Dec 2021

Martham Parish Council, Community Centre, Playing-Field Lane, Martham, Norfolk, NR29 4SP

Telephone: 01493 749938, Email: [clerk@martham.gov.uk](mailto:clerk@martham.gov.uk),

## 8. PLANNING

8.1 To consider applications and decisions received from Great Yarmouth Borough Council (GYBC)

**06/21/0804/D:** Approval of reserved matters for pp. 06/21/0823/F (current application) (Erection of dwelling and associated works) - Access, appearance, landscaping, layout & access: 10 Playing Field Lane Martham, NR29 4SP. **Council Decision: No objections**

**06/21/0823/F:** Variation of Condition 3 of pp. 06/20/0459/O - Changes to approved layout plan (Erection of dwelling and associated works) Location: 10 Playing Field Lane Martham, NR29 4SP.

**Council Decision: No objections**

**06/21/0897/F:** Proposed two storey side extension, including covered area to the south east corner of the rear and side extensions (rear extension is Permitted Development): 2 Blenheim Avenue, NR29 4TW.

**Council Decision: No objections**

**06/21/0917/D:** Application to vary conditions 22, 23 (part) 24 and 25 of pp. 06/17/0358/F - ecology Location: Church Farm Martham, Norfolk. **Council Decision: No objections**

**Decisions received from GYBC:**

**06/19/0071/F:** Submitted 1.2.2019, Staithe Road (Land North of) Construction of 47 energy efficient dwellings, including associated open space, drainage infrastructure, vehicular access and associated highway improvements. **GRANTED**

**06/19/0606/F:** Submitted 28.10.2019, Staithe Road & Somerton Road Formation of new highway junction between Staithe Road (Junction between) Martham and Somerton Road and associated works. **GRANTED**

## 9. VILLAGE MATTERS

9.1 Speed watch Group – Cllrs discussed a Speed Watch Group and **AGREED** to support the Group.

9.2 Notice Boards -Cllr Bye agreed to take this as an area of responsibility. Consideration was given to sharing the board with the Village Hall. **AGREED**

9.3 Coastal Partnership Patient Participation Group – an email update from Cllr Roberts included the issue of the complaints received about the pharmacy. Since the previous meeting the GP Surgery had contacted them to discuss the large amounts of complaints and in particular the problem around repeat prescriptions and frequent closures. Unfortunately, the pharmacy did not feel it was able to commit to improving in this area and instead has declared that it will no longer be able to automatically provide repeat prescriptions even though their website still suggests they offer this as a service. Instead repeat prescriptions must now must go through the surgery

9.4 Village 'Speeding Reduction Signs' competition – Designs submitted by Martham Primary Academy children were displayed for Cllrs and members of the public to vote on their top three favourite designs. Gift cards will be issued to the winners. **Clerk**

9.5 Defibrillator – Cllr Bradford agreed to take on this area of responsibility.

**Cllr Bradford**

**Licensing application:** Martham Kebab – The Clerk gave an update Council's objection to opening hours on a Sunday to 12am. GYBC had requested for the objection to be withdrawn as it is now not applicable. The Clerk clarified the applicant had changed the opening hours to 11pm on Sundays. **Noted**

## 10. ADMINISTRATION

10.1 The schedule of Parish Council meetings for 2022 was discussed in relation to change in evening. It was **Resolved**, PROPOSED Cllr Hooper, seconded Cllr Watson, all in favour to keep with the existing evening and meetings for 2022.

168/Dec 2021

Martham Parish Council, Community Centre, Playing-Field Lane, Martham, Norfolk, NR29 4SP

Telephone: 01493 749938, Email: [clerk@martham.gov.uk](mailto:clerk@martham.gov.uk),

## 11.FOOTPATH REPORT

11.1 A verbal report was received from Cllr Watson which confirmed his inspection had seen that multiple footpaths were in need of attention which had been reported to the relevant land owners and parties responsible. He had been informed they would be brought up to the required standard as soon as it was possible – next update in March 2022.

Cllr Watson

## 12.FINANCIAL MATTERS

12.1 Precept Calculation: Councillors discussed the calculation used by Great Yarmouth Borough Council to allow Parish Councils to consider all properties when setting the Precept with a Band D Tax Base for 2022/23. The complete formula for calculating the tax base had been requested from GYBC on previous occasions, however the 'full' calculation had not been received, it was **Resolved**, PROPOSED Cllr Starkings, seconded Cllr Smith to submit a freedom on information request for the information.

Clerk

12.2 Parish Precept Amount: Councillors discussed setting the amount in line with the Band D Tax Base for 2022/23. It was **Resolved**, PROPOSED Cllr Bye, seconded Cllr Starkings, all in favour to set the Parish Precept at £48.32 per year which is an increase of £5.84 per month/11p per week – total £59,869.00.

12.3 The Finance report including bank reconciliation was received for November 2021. **Noted**

12.4 The expenditure payment schedule was received. It was **Resolved**, PROPOSED Cllr Starkings, seconded Cllr Bradford to agree all payments of £7,361.29 and note income of £1.25.

### Payments List December 2021

Payee	Description	Amount
Staffing	Salaries/Pens/PAYE&NI	£3,986.08
Rodney Scott Gardening	Litter Picking	£385.00
Clerk	Expenses Zoom	£14.39
EKS	Litter Picking	£278.58
SLCC	Conference	£90.00
Came & Company	Insurance	£898.06
Norse Waste solutions	Bin Rental/Empty	£99.18
Konica Minolta	Utilities	£116.86
Viking	Supplies	£81.53
Viking	Xmas Donations	£122.32
V. Smith	Web Back up	£42.14
Wave	Utilities	£1,128.11
BT Group	Telephone	£74.04
Plan.Com	Mobile Phone	£45.00
		<b>£7,361.29</b>

### Income

Nationwide	Interest	£1.25
------------	----------	-------

## 13.ITEMS FOR NEXT AGENDA

- Bench on the Green

The meeting closed at 9.02pm

Signed .....The Chairman.....

169/Dec 2021

Martham Parish Council, Community Centre, Playing-Field Lane, Martham, Norfolk, NR29 4SP

Telephone: 01493 749938, Email: [clerk@martham.gov.uk](mailto:clerk@martham.gov.uk),