MINUTES OF PARISH COUNCIL MEETING

Held on Wednesday 15 September 2021 at 7.30pm at the Community Centre

The Chairman expressed his sincere condolences for Councillor Tony Gates who had sadly passed away. Cllr Gates was served Martham as a Parish Councillor since 2004. A minute's silence was marked as a form of respect.

1.CANDIDATES CONSIDERED FOR CO-OPTION

1.1 Co-option to vacancy 1 – Mr Adam Sayer was co-opted to the Council.
It was **RESOLVED**, PROPOSED Cllr Bradford, seconded Cllr Hooper to co-opt Mr Adam Sayer to the Council.
1.2 Co-option to vacancies 2 and 3 – none made.

2. CANDIDATES TO SIGN DECLARATION OF OFFICE FORMS

Cllr Sayer duly signed the 'Declaration of Office' Form witnessed by the Proper Officer – Clerk and Responsible Financial Officer S. Kent.

3.ATTENDANCE - Present: Cllrs Bradford, Hooper (Chair), Sayer, Starkings' and Watson. The Parish Clerk was also in attendance. Apologies were received from Cllrs Huxtable (previous engagement), Roberts and Smith.

4.DECLARATIONS OF INTEREST AND DISPENSATIONS - Councillors wish to remind Council that Cllr Bradford has a declaration of interest in place as Chair of Martham Coronation Recreation Ground Playing Field Committee and Cllr Watson as Vice Chairman. Cllr Watson is an allotment holder. Cllrs Hooper and Bradford are members of the Boat Dyke Trust

5.MINUTES OF PREVIOUS MEETING - The accuracy of the minutes of the Parish Council meeting held on 18 August 2021 were AGREED as a true and accurate record **PROPOSED** Cllr Bradford, seconded Cllr Watson all in favour. They were duly signed by the Chairman.

6.MATTERS ARISING FROM PREVIOUS MINUTES – Ferrygate Camping site further information to be shared with the Clerk – **Clir Hooper.**

7.CORRESPONDENCE/CONSULTATIONS – for information only.

Email: <u>Highways England will be carrying out essential resurfacing works A47 Blofield junction</u> and will be renewing safety barriers, signing, road markings and studs. Work will be completed works over 5 weeks, weeknights only, from Monday 13 September to Friday 15 October, subject to weather conditions. Diversion route: - A47 Eastbound between Cucumber Lane Roundabout and Acle Roundabout starting Monday 13 September to Friday 1 October (3 weeks) and A47 Westbound between Acle Roundabout and Cucumber Lane Roundabout starting Monday 27 September to Friday 15 October (3 weeks). Noted. **Email:** <u>GYBC Parish Liaison Meeting</u> - Monday 27th September (Format TBC), Agenda items required by Thursday 16 September 2021. Noted.

8.PLANNING

8.1 Consideration was given to applications received from GYBC for comment:

06/21/0743/CD: Yew Tree Barn, 49a Staithe Road Martham NR29 4PY. Discharge of condition 4 of pp 06/20/0682/f - (detached cart shed) - report confirming root protection area and measures. **Noted.**

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06/21/0728/CD: Repps Road (site at) Martham. Discharge of conditions 3, 5, 8, 10, 11, 12, 13, 14 and 15 of PP 06/20/0130/F (erection of 33 new dwellings, associated works in conjunction with adjacent site 06/20/0075/D) - contamination site investigation, details of roads, footways, street lighting, foul and surface water drainage, construction traffic management plan, off-site highway improvement scheme, details of planting to northern boundary, wildlife mitigation measures, details of lighting scheme, surface water drainage scheme. **Noted.**

06/21/0745/CD: Repps Road (Land North of) Martham, NR29 4QZ. Discharge of conditions 4, 6, 11, 12, 13, 15, 20, 22, 25, 26, 27 and 28 of pp. 06/18/0149/O (Erection of 80 new dwellings and associated works). Details of protection barriers; Archaeological scheme of Investigation; Drainage strategy; Foul and surface water strategy; Details of roads, footways, cycleways, street lighting; Foul and surface water drainage; Details of off-site highway improvement works; Construction traffic management plan; Details of bird & bat boxes; Boundary fencing and treatments. **Noted**

06/21/0662/CD: Repps Road (Land south of) Martham. Discharge of condition 17 of PP.06/19/0639/F - lighting design strategy for biodiversity. **Noted**

06/21/0617/CD: Repps Road (Land to the North of) Martham, NR29 4QZ. Discharge of condition 14 of pp. 06/18/0149/O (Erection of 80 new dwellings with new access points, associated landscaping and open space as approved 11.10.19) - Location of fire hydrants. **Noted**

06/21/0727/CU: Land adjacent to Grange Farm, Repps Road, Martham, NR29 4RP, change of use from agricultural land to a secure dog exercise park. **Council Decision: No Objections**

06/21/0632/EU: 25 Hemsby Road Martham, NR29 4QQ. Application for lawful development certificate for existing use of 25 and 25a Hemsby Road as no.2 separate dwelling houses (previously no.1 single dwelling - 25 Hemsby Road sub-divided to form a separate annex). **GYBC Decision – Enforcement in place.**

8.2 Notifications of decision from Great Yarmouth Borough Council were received:

06/21/0660/TCA: 12 White Street Martham, NR29 4PQ. T1 - Sweet Chestnut tree: Fell and leave stump at ground level. Trees in Conservation Area. **GRANTED**

06/21/0406/F: 'Littleborough's' 47 Staithe Road Martham, NR29 4PY. Erection of enclosed timber-framed gazebo with decking (part-retrospective). **GRANTED**

06/21/0501/F: Selwyn House ,28 The Green, Martham. An erection of two bungalows with garages (revised proposal of approved development 06/19/0047/F, including larger garden to plot 2, re-siting garage plot 1, larger garage to plot 1 to create a double garage. **GRANTED**

8.3. To consider any applications received from Broads Authority for comment: None8.4. To receive notifications of decision from Broads Authority: None

9 SMEE PROJECT

9.1 Norfolk County Council 1 'Million' Trees for Norfolk Project

Consideration was given to a request for the SMEE Volunteer group to submit an application for a quantity of trees. It was **RESOLVED**, PROPOSED Cllr Bradford, seconded Cllr Watson, all in favour for the SMEE Group to make an application to Norfolk County Council.

9.2 <u>SMEE Lawn Mower Servicing Costs -</u> Consideration was given to lawn mower servicing costs.

It was **RESOLVED**, PROPOSED Cllr Watson, seconded Cllr Hooper to pay for servicing of the lawn mower. **10 FINANCIAL MATTERS**

10.1 <u>The Finance report and bank reconciliation</u> for September 2021 (previously circulated) was received. Bank Balance total as at 1 September 2021 £60,664.18 (£30,000 is reserves). September expenditure payments were AGREED, it was **RESOLVED**, PROPOSED Cllr Bradford, seconded Cllr Starkings' all-in favour.

10.2 <u>Finance Committee Meeting</u> date was set and agreed to be arranged for mid-October 2021 to discuss the budget for 2022-23. Cllr Sayer AGREED to join the committee in light of a recent vacancy. Items for the Finance Agenda to include the 'Village Sign' and emergency 'Tree work' and 'Concurrent Functions'.

11 ITEMS FOR NEXT AGENDA

The meeting closed at 8.22pm.

Signed	The Chairman	Date

156/Sept 2021

September payments	Description	Amount
HMRC	Clerk PAYE & NI	£3,724.75
Norse	Bin Rental	£9.00
Norse	Bin Rental Graveyard	£76.68
Plan.Com	Mobile Phone	£9.00
Clerk Expenses	Zoom/MPC meetings	£14.39
Rodney Scott Gardening	Litter Picking	£255.00
Garden Club	Annual Donation	£300.00
Konica Minolta	Printer cost	£116.86
EKS	Litter Picking Aug	£278.58
EKS	Litter Picking Sept	£278.58
Payments Due for DD		
BT Group	Telephone	£74.04
URM	Recycling Aug	£27.00
URM	Recycling Sept	£39.60
Total		£5,203.48
Income		
Hirer	Plot Fees	£42.00
Nationwide	Interest	£1.29
Alford Storage	Recycling	£13.50
<u>Total</u>		£56.79