



MINUTES OF VIRTUAL PARISH COUNCIL MEETING

Wednesday 16 September 2020 at 7.30pm

Following the introduction of new legislation, (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020) which took effect on 4th April 2020, this Parish Council meeting will be a virtual meeting held online. This legislation may remain in place until 7 May 2021.

Public Participation

Norfolk County Council (NCC) Councillor Haydn Thirtle was in attendance:

Recycling - From the 16-18 October 2020 there is an amnesty for Hazardous Waste Days at the local recycling centre in Caister-On-Sea.

Contact and trace - 69.2% of people taking a test in Norfolk have been contacted.

Public Health England has given this over to NCC as they are able to trace people more easily. **Consultation on the division boundaries for Norfolk County Council**. Email circulated to Cllrs.

Great Yarmouth Borough Councillor Leslie Mogford added that the planning regarding recent village applications outside the village envelope were being considered. Cllr Hooper requested for a virtual meeting to be arranged with District Cllrs to work together on planning in Martham.

Great Yarmouth Borough Councillor Andy Grant offered his support in attending future planning meetings on what the village would like to see in the future planning applications.

ATTENDANCE

Councillors: Bradford, Hooper, Roberts (Part), Smith and Starkings.

Apologies were noted from Councillors Tony Gates, Terry Watson and Richard Jameson.

Three members of the public were in attendance.

Parish Clerk S. Kent was also in attendance.

DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllrs Bradford and Starkings reminded the meeting of their Trusteeships with the Martham Coronation Recreation Ground Playing Field Committee along with Cllr Watson.

The Chairman added that Cllrs Huxtable, Starkings and Watson are allotment holders with dispensations already in place. Cllrs Hooper and Bradford are members of the Boat Dyke Trust.

MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council meeting held on 19 August 2020 were agreed as a true and accurate record Cllr Bradford Proposed, seconded Cllr Starkings. The Chairman will sign at a later date.

CLERK'S REPORT

The Clerks report was noted and included:

An update on recent Government guidance regarding Coronavirus with

Accessibility of the website is going well and in line with the 23 September deadline.

Pond Cleaning – Chair thanked Cllrs Roberts, Starkings and Huxtable who cleared multiple bags of rubbish with him. The pond water treatment will take place when water levels have risen again. **Cllr Hooper**

CORRESPONDENCE/CONSULTATIONS

Invitation to attend: Flegg Community Land Trust AGM 22nd September 2020.

Cllr Hooper announced his resignation as a trustee from the trust due to the work involved in opposing further development in the village. Cllr Hooper asked for a volunteer to represent the Council on the matter and let him know.

Email Consultation CPRE: Planning White Paper – for information. **Cllr Hooper** agreed to complete as lead on Planning. **Cllr Hooper**

Email: Consultation on Coastal Adaptation Supplementary Planning Document. Noted

PLANNING

To consider applications received from GYBC for comment:

06/20/0378/F: Application to supersede 06/19/0418/F: two single storey extension
29 Hall Road Martham.

Council Decision: No objections.

To consider any applications received from Norfolk County Council

06/20/0418/SU: Replacement of existing Hose Drying Tower with the erection of a taller Fire Training
Tower Facility, Martham Fire Station, 20 Rollesby Road Martham.

Council Decision: No objections.

To consider any applications received from Broads Authority for comment:

BA/2020/0277/HOUSEH: Development of a gable roof to the outbuilding and flat roof section of chalet,
change in roofing material, and window removed on the outbuilding.M32 Riverside, Martham, Norfolk,
NR29 4RG

Council Decision: No objections.

To receive any notifications of decision:

06/20/0285/CU: Selwyn House, 28 The Green – conversion of barn to dwelling. **GRANTED**

FINANCIAL MATTERS

Bank reconciliation, authorisation of expenditure payments and income received.

Cllrs Bradford and Starkings had checked the online payments, and payments against invoices received to
bank statements together with the Clerk's bank reconciliation at 3 September 2020.

Balance per bank statements as at 3/9/20: £53,407.74. Income: Allotments/Chq Payment £112

Invoices for the proposed August payments were circulated to Councillors in advance of the meeting. Cllr
Hooper PROPOSED seconded Cllr Smith all AGREED.

EXPENDITURE PAYMENTS

Staffing Sept 20 £2950.00	Plan.com Mobile Phone Contract £54.00
Rodney Scott Litter Picking £252.50	Norse Eastern Ltd Bin £9.00
Expenses Zoom meeting cost £14.39	Viking Stationary £25.64
Viking Stationary £71.53	Konica Minolta Printer £116.86
Konica Minolta Printer £28.38	BT Telephone £70.68
URM Recycling £82.80	Anglian Water £9.41
Southern Electric £69.44	Total: £3,755.02

Parish Council Insurance quotation: It was AGREED Proposed Cllr Bradford, seconded Cllr Starkings to
proceed with the Came and Company recommendation at a cost of £823.36 with clarification from
questions asked by Cllrs. All in favour. **Clerk**

Annual Governance and Accountability Return - in progress.

Finance Committee meeting scheduled for 4 November 2020 at 8pm. Noted.

Budget work for the forthcoming year is in progress.

Cllrs Bradford/Starkings/Clerk

The Clerk gave an update on the Village maintenance contracts with a request by the Clerk for any further
additions to the specifications. Cllr Smith raised the issue of extra litter caused by Covid-19 masks. **Clerk**

VILLAGE GREEN: The request to use the Village Green by Greys Fair was PROPOSED Cllr Hooper and seconded
Cllr Smith that Council do not give permission due to current Covid-19 Government Legislation published and
coming into effect on Monday 14 September 2020. AGREED **Clerk**

SMEE Project – Cllr Smith gave an update of the work taking place on the SMEE with new signage being erected. Future updates will be added to the website. **Clerk**

Cllr Roberts arrived at the meeting 8.06pm

ITEMS FOR NEXT AGENDA

Doctors and Pharmacy opening times and risks in relation to this and ask for someone to attend a future meeting to see if we can offer any assistance. **Cllr Roberts**

The meeting was closed at 8.12pm

Signed:

Chairman

Dated:

124/September 2020