

MINUTES OF MARTHAM PARISH COUNCIL MEETING

Virtual Zoom meeting held on Wednesday 17 June 2020 at 7.30pm

Following the introduction of new legislation, (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020) which took effect on 4th April 2020, this Parish Council meeting was a virtual meeting, held online. This legislation may remain in place until 7 May 2021.

1. ATTENDANCE

Councillors: Bradford, Hooper, Jameson, Roberts, Smith and Starkings.
Apologies were noted from Councillors Bob Huxtable, Tony Gates, Terry Watson and PC May.
County Councillor Haydn Thirtle and five members of the public were in attendance.
Parish Clerk S. Kent was also in attendance.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

Councillors wished to state dispensations are held by Cllrs Starkings as an allotment plot holder.
Cllrs Bradford and Starkings are trustees of the Martham Coronation Recreation Ground Trust.
Cllrs Bradford and Hooper are Trustees of Martham Boat Dyke Trust.

3. MINUTES OF PREVIOUS MEETING

The accuracy of the minutes of the Parish Council meeting held on 15 April 2020 were, AGREED Proposed Cllr Bradford, seconded Cllr Hooper all in favour and will be signed at a later date due to CV-19 restrictions.

4. MATTERS ARISING FROM PREVIOUS MEETINGS

SMEE – Cllr Starkings gave an update on the work completed with the SMEE gate.
Volunteers from the Norfolk Wildlife Trust sent a report of activity which had taken place. They gave permission for the report and photographs shared to be put onto the website when the latest updates have been completed.

5. PUBLIC FORUM

Cllr Haydn Thirtle gave an update of NCC Children's Schools with improvements made to special needs.
Children in Norfolk will be issued with laptops and tablets by Norfolk County Council so the educational gap will be addressed.
PC May sent newsletter previously circulated by Clerk.

6. CLERK'S REPORT

6.1 The Clerk report was noted and included:
SMEE Gate- Gate fixed by Cllr Starkings' with letter of 'thanks' received from parishioner.
Churchyard – Drain temporarily fixed by Cllrs Hooper and Starkings. Cllr Jameson added that a new cover was also now fixed by builders working on the Church roof.
Grass cutting in progress – it was noted that due to the pandemic outbreak and change in Norse provision to Norfolk Parishes there was a back log of work being addressed on a weekly basis.

7. CORRESPONDENCE

SMEE Gate - thanks were issued to Cllr Starkings for the good work on the gate.
GYBC RE: Safe social distancing in busiest tourism and shopping hotspots. Noted.

8. PLANNING

8.1 Applications received from GYBC for comment:
06/20/0193/F: The Croft (adjacent) Martham Road 'Rollesby' NR29 5DR - Erection of 2 4-bedroomed 2-storey houses and garages. Application noted for 'Rollesby' not Martham.

06/20/0214/F: The Old Bakery 58 Black Street Martham NR29 4PR - Single story rear extension, porch to the front and modifications to garage/store.

Council comments: No objections

- 8.2 Decisions received from Broads Authority for comment. None.
Notifications of decision – **06/20/0131/F:** 6 Rollesby Rd, Two Storey Extension. **GRANTED**
- 8.3 To receive an update from GYBC Planning Committee. Cllr Hooper updated that the application for houses to be built close to Staithe Road was **GRANTED** despite Parish Council objections.
- 8.4 The allocation of Section 106 monies was raised by Cllr Hooper who requested to write to GYBC to request for traffic management matters to be included in all future Section 106 agreements to include pedestrian controlled measures.

9. FINANCIAL MATTERS

- 9.1 Bank Reconciliation was received. Current account balance on 4 June £65,094.09.
- 9.2 Expenditure of **£4817.41** AGREED. Income: Interest £2.31, Allotments £537.50, Norfolk Community Foundation CV-19 Emergency Grant £1000: **Total: £1569.81** Noted.

EXPENDITURE May 2020		TOTAL
Staffing	Salaries/HMRC/Pension	£3126.84
URM	Bottle bank	£30.60
Expenses	Zoom subscription	£14.39
Expenses	PC Web Camera	£32.99
R.Scott	Litter picking	£233.50
Southern Electric	Community Centre	£409.66
Wave	Water	£6.14
BT	Telephone	£70.68
Wave	Water – Pond	£0.91
C. Coles	CC Room Hire	£20.00
Norse	CC Bin	£7.20
ICO	Data Protection	£40.00
Glasdon Picnic Bench	Back Lane Pond	£724.50
Martham Sports and Social Club	Grant for outside seating	£1000
Total		£4817.41

10. ADMINISTRATION

- 10.1** Accessibility - Clerk gave an update on changes to the accessibility requirements for Council website and associated documents. It was noted that it was a detailed process and is in progress.
- 10.2** Resilience Plan – **Cllr Smith and Clerk AGREED** to review then meet with any amendments.

11. FOOTPATHS – the current specification was ‘discussed’ it was **AGREED** for the path opposite to the DIY shop to be included in the specification for quotations – September meeting. **CLERK**

12. ITEMS FOR NEXT AGENDA

Dog Fouling complaints on the Playing field - Cllrs

The meeting was closed at 8.37pm

Signed:

Chairman

Dated:

115/June 2020