

MINUTES OF MARTHAM PARISH COUNCIL MEETING

Virtual Zoom meeting held on Wednesday 20 May 2020 at 7.30pm

Following the introduction of new legislation, (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020) which took effect on 4th April 2020, this Parish Council meeting was a virtual meeting, held online. This legislation may remain in place until 7 May 2021.

1. ATTENDANCE

Councillors: Bradford, Hooper, Jameson, Starkings and Smith.

Apologies were noted from Councillors Bob Huxtable, Tony Gates, Emma Roberts and Watson. County Councillor Haydn Thirtle was also in attendance.

Four members of the public were in attendance.

Parish Clerk S. Kent was also in attendance.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

Councillors wished to state dispensations are held by Cllrs Starkings as an allotment plot holder.

Cllrs Bradford and Starking's are trustees of the Martham Coronation Recreation Ground Trust.

Cllrs Bradford and Hooper are Trustees of Martham Boat Dyke Trust.

3. MINUTES OF PREVIOUS MEETING

The accuracy of the minutes of the Parish Council meeting held on 15 April 2020 were, AGREED Proposed Cllr Starkings, seconded Cllr Smith all in favour and will be signed at a later date due to CV-19 restrictions.

4. PUBLIC FORUM

Cllr Haydn Thirtle gave an update of statistics for the pandemic in Norfolk and Great Yarmouth and confirmed schools go back on 1 June with raised concerns with the lack of PPE. NCC will support with this.

A new 'Bereavement Service' had started by NCC to help those who may need signposting to other services.

NCC had received a sum of 22 million pounds to maintain the roads. Cllr Thirtle also offered his help as he had been supporting the local Doctor surgeries.

Cllr Hooper reported a Manhole cover causing problems in the village by the 30 mph signs on the four crossways on Repps Road.

The GYBC 'Report It App' has been very effective and regularly used by Parish Councillors.

5. CLERK'S REPORT

5.1 The Clerk report was noted and included:

Facebook: VE Day Celebrations well supported.

Police update: Community newsletter CV-19.

SMEE Project: Volunteers gave an update on all the work taking place.

Covid-19 Community Response Fund: Grant of £1,000 awarded to support the village.

6. CORRESPONDENCE

5.1: SMEE Gate: SMEE volunteers gave update on work. Cllr Starkings to work with Volunteers to look at the gate and suggest better access. He will also meet with Volunteers to meet with local resident regarding access to the field.

5.2: Churchyard Maintenance. Grass cutting in the Graveyard was raised. The Clerk informed Council contractors were due to start this week. Cllrs Hooper and Starkings AGREED to inspect a damaged drain cover also reported.

CLLRS HOOPER/STARKINGS

5.3: Email Forestry Commission Planting - Urban Tree Challenge Fund. Council requested for Cllr Huxtable to make contact with the representative as the designated Tree representative.

CLLR HUXTABLE

7. PLANNING

7.1 Applications received from GYBC for comment:

06/20/0131/F: 6 Rollesby Road, Martham NR29 4RU. Two storey rear extension

Council comments: No objections.

06/20/0169/PDE: 13 Coronation Avenue Martham NR29 4QA. Notification of larger home extension - proposed single storey extension to provide open plan living space

Council comments: No objections.

06/20/0130/F: Low Road (Land south of) Martham. Development of site for 32 residential dwellings (in conjunction with adjacent site with Reserved Matters ref: 06/20/0075/D).

Council comments: Objection - Concerns over rapid increase in number of house and lack of suitable traffic management within the village. Specifically the lack of a roundabout was raised and it was AGREED to notify GYBC Planning Department with a request for more traffic calming measure.

06/20/0119/F: 41 Low Road, Gatehouse, Martham.

Installation of a 'mini' treatment plant following planning approval of 06/18/0352/F.

Council comments: Objection – Concerns raised over application 06/20/0130/F.

7.2 Decisions received from Broads Authority for comment. None.

7.3 Notifications of decision – **06/20/0122/F:** 24 Mill Lane Lodge, Conversion and Extension: **GRANTED**

8. FINANCIAL MATTERS

8.1 Bank Reconciliation was received. Current account balance on 4 May £68,931.44.

8.2 Expenditure of £4454.10 AGREED. Income: Precept £32,940.00, Allotments £16.00, £1000 Emergency Response Grant: **Total: £33,956. Noted.**

| EXPENDITURE May 2020 | | TOTAL |
|--------------------------------|-----------------------|-----------------|
| Telephone Administration | BT (April/May) | 141.36 |
| Staffing | Salaries/HMRC/Pension | £3126.84 |
| Norfolk Pension Fund | Staff pensions | £617.90 |
| URM | Bottle bank | £30.60 |
| Meeting Communications Exp | Zoom | £14.39 |
| Administration S. Kent Exp | SLCC Resources | £12.79 |
| R. Scott | Litter picking | £114.00 |
| EKS Living Clean | Litter picking | £33.17 |
| Plan Telecommunications - Exps | Phone – May and June | £107.21 |
| Norse | Bin | £9.00 |
| Communications | Webhost | £68.33 |
| Community Centre | Flogas | £178.51 |
| Total | | £4454.10 |

8.3 Council were updated on progress of audit with internal auditor confirmed as Pauline James.

8.4 Council have been awarded a £1000 Emergency Response Grant.

9. ADMINISTRATION - Setting of the Annual Parish Meeting was discussed. It was AGREED Proposed Cllr Bradford, seconded Cllr Starkings, all in favour to postpone until 2021 to maintain stability in the current pandemic.

10. ALLOTMENTS –The Clerk gave an update from NCC. The Commercial Property Surveyor is arranging for an agent to provide a valuation. Some administration is to be completed to start the process.

11. PONDS - Cllr Hooper gave an update on Back Lane Pond. Clerk to contact Wave to ensure monitoring of water charges as the pond requires filling. **CLERK**

12. ITEMS FOR NEXT AGENDA

Footpath, Cost of Back Lane Pond Water, Resilience Plan – Clerk to Circulate

The meeting was closed at 8.40pm

Signed:

113/May 2020

Chairman

Dated: