

MINUTES OF MARTHAM PARISH COUNCIL MEETING

Held on Wednesday 18 March 2020 at 7.30pm

Due to the restrictions imposed in response to the Covid-19 virus outbreak, members of the public were advised by the Government not to attend meetings. Cllrs with an increased risk also within this guidance were advised not to attend. The meeting was held with strict social distancing at all times.

1. ATTENDANCE

Councillors Bradford, Hooper, Jameson, Richards and Starkings. County Councillor Haydn Thirtle.
Parish Clerk S.Kent.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

Councillors wished to state dispensations are held by Cllrs Starkings as an allotment plot holder.
Cllrs Bradford and Starkings are trustees of the Martham Coronation Recreation Ground Trust.
Cllrs Bradford and Hooper are Trustees of Martham Boat Dyke Trust.

3. MINUTES OF PREVIOUS MEETING

The Chairman signed the minutes of the previous meeting held on 19 February 2020 as a true and accurate record.

4. PUBLIC FORUM

4.1 SMEE project update – Volunteers. Request for information by email and invitation to be sent once Covid-19 restrictions lifted.

4.2 County Councillor Thirtle gave an update from Norfolk County Council whereby services are being reviewed in light of the current Covid-19 pandemic. He added that he was available to help as a representative of James Paget Hospital.

4.3 Police: Speed enforcement information. Noted.

5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES

5.1 Parish Liaison Meeting. Noted.

5.2 Parish Partnership 2020-21 Bid – new application in December 2020. **Clerk/Cllrs.**

5.3 Parking cones for ‘Village Events’ – Cllr Hooper updated the Scarecrow Festival, Carnival Committee and Boat Dyke Trust had agreed to work together to share the cost of parking cones for future events.

5.4 Martham Carnival June 2020 – postponed until later in year.

6. CORRESPONDENCE/CONSULTATIONS

6.1 Broken fence at Daisy Close. **Cllrs** to discuss once Covid-19 restrictions lifted.

6.2 Cutting trees on the Green. **Cllrs** to discuss once Covid-19 restrictions lifted.

6.3 Broads Authority Consultation: Marketing and Viability Supplementary Planning Document (SPD) and Residential Moorings Guide for the Broads. Link previously circulated.

6.4 Publication of the Great Yarmouth Final Draft Local Plan Part 2 (Regulation 19). Noted

7. PLANNING

7.1 Attendance at Development Control Committee 11 March 2020 – **Cllr Hooper** to update by email.

7.2 To consider applications received from GYBC for comment:

06/19/0606/F – Formation of new highway junction between Staithe Road and Somerton Road. **Clerk** to circulate by email for comment.

7.3 Applications received from Broads Authority for comment. None.

7.4 Notifications of decision. None.

8. FINANCIAL MATTERS

8.1 Bank Reconciliation was received, current account bank balance as of 03.02.20 noted.

8.2 Expenditure of £8105.40 was agreed, PROPOSED Cllr Bradford seconded Cllr Roberts.
Receipts of £500 Christmas Tree–Scarecrow Festival and £68-Allotment payments. Noted.

9. THE GREEN

9.1 Martham and District Garden Club 'plant watering' – Cllrs to discuss once Covid-19 restrictions lifted.

9.2 Fallen Bat Boxes – Cllrs to discuss once Covid-19 restrictions lifted.

10. ITEMS FOR NEXT AGENDA - None

11. POLICIES

11.1 DELEGATION OF AUTHORITY TO THE PROPER OFFICER (PARISH CLERK)

It was agreed to delegate authority to the Proper Officer for all decisions relating to the Parish Council, for the duration of the restrictions placed on holding meetings owing to the Covid-19 virus. The Clerk will email Councillors with any questions about Parish Council issues and will record the replies received back from the councillors. The Clerk will write a report to circulate to the councillors. Residents are reminded that any local issues can be raised with the clerk, as usual, by phone or email.

The Chairman resolved to exclude the press and public from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

11.2 VEXATIOUS COMPLAINTS POLICY

A Vexatious Complaints Policy was agreed and adopted.

EXPENDITURE March 2020		TOTAL
HMRC	Contributions	£561.14
Council staffing	Salaries/HMRC/Pensions	£2,644.92
URM	Bottle bank	£25.20
NALC	Membership	£548.33
Parish online	mapping	£72.00
NALC	Training	£54.00
SLCC Training	Community Governance	£2,940.00
Viking	CC	£47.55
Viking	CC	£222.91
Expenses	Cones	£249.50
R.Scott	Litter picking (Nov)	£197.00
EKS Living Clean	Litter picking	£132.67
Konica	printer	£101.83
Norse	Bin	£52.92
Wave	Allotments	£16.18
Wave	Back lane	£23.25
Keith Debbage	Hedge Cutting	£216.00
Total		£8,105.40

The meeting was closed at 7.40pm

Signed:

Chairman

Dated: