

# MINUTES OF MARTHAM PARISH COUNCIL MEETING

Virtual Zoom meeting held on Wednesday 15 July 2020 at 7.30pm

Following the introduction of new legislation, (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020) which took effect on 4<sup>th</sup> April 2020, this Parish Council meeting was a virtual meeting, held online. This legislation may remain in place until 7 May 2021.

## 1. ATTENDANCE

Councillors: Bradford, Hooper, Jameson, Roberts, Smith and Starkings.

County Councillor Haydn Thirtle, Great Yarmouth Borough Councillor Andy Grant

Great Yarmouth Borough Councillor Leslie Mogford

Parish Clerk S. Kent

Apologies were noted from Councillors Bob Huxtable, Tony Gates, Terry Watson and PC May.

## 2. DECLARATIONS OF INTEREST AND DISPENSATIONS

Councillors wished to state dispensations are held by Cllrs Starkings as an allotment plot holder.

Cllrs Bradford and Starkings are trustees of the Martham Coronation Recreation Ground Trust.

Cllrs Bradford and Hooper are Trustees of Martham Boat Dyke Trust.

Standing orders were suspended in order for each member of the public to address the Council

## 3. PUBLIC FORUM

**County Councillor Haydn Thirtle** updated Council on how he had been informed by James Paget Hospital that they were confident they are able to deal with any spikes in Covid-19. He added that there had not been any deaths reported in the last seven days.

- Norfolk County Council has a stock pile of PPE to supply schools and hospitals and had been working in collaboration with Essex County Council.

- 1800 laptops had been supplied to children to support education for Year tens to support those children with their studies.

**Great Yarmouth Borough Councillor Andy Grant** informed Council GYBC have housed 77 rough sleepers.

- Grass cutting regime in full swing everyone is back at work.

- He had been allocated a ward budget of £1000.

- Cllr Grant offered his assistance with village community days and local activities with social distancing.

Cllr Hooper highlighted the opportunity of the annual litter pick.

7.43pm Great Yarmouth Borough Cllr Leslie Mogford joined the meeting.

**Cllr Mogford** highlighted that rubbish had been raised as a huge problem across the 'Northern Parishes'.

The situation with the request for a 'Demand – Crossing' was raised as an issue. Cllr Hooper requested support from County and Borough Cllrs. Cllr Thirtle agreed to look into the matter with support from Cllr Hooper who will provide further details from planning applications.

Standing orders were reinstated.

## 4. MATTERS ARISING FROM PREVIOUS MEETINGS – To receive reports and updates

Cllr Smith/Clerk confirmed the Resilience Plan had been updated.

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## 5. MINUTES OF PREVIOUS MEETING

The accuracy of the minutes of the Parish Council meeting held on 17 June 2020 were, AGREED Proposed Cllr Bradford, seconded Cllr Hooper all in favour and will be signed at a later date due to CV-19 restrictions.

## 6. CLERK'S REPORT

6.1 The Clerk report was noted and included:

**NALC** and the **Society of Local Council Clerks** are strongly advising local councils to continue to meet remotely. Risk Assessments circulated for further consideration.

**Garden Club** -are looking for new volunteers to sort out the watering. Cllrs asked the Clerk to contact Cllrs Huxtable and Watson who were responsible for this. **CLERK**

## 7. CORRESPONDENCE

**Letter:** Pond cleaning. Cllr Hooper added that 'Siltex' had been ordered for treatment of the water. Litter may have increased as in previous years volunteers from the 'Litter Picking' event had cleared the rubbish, however this year's event had not taken place. It was AGREED to write a letter with further explanation of the situation. **CLERK**

**Invitation to attend:** 'Zoom' Meeting with Brandon Lewis MP - Chairman and Clerk of your parish council to meet via a video call on Friday 17<sup>th</sup> of July at 3.10pm. Changed to Friday 24 July with Chairman now invited only. Cllr Hooper AGREED to attend. **CLL R HOOPER**

**Consultation:** Norwich Western Link run Monday 27 July to Sunday 20 September 2020. **Noted.**

## 8. PLANNING

8.1 Applications received from GYBC for comment: **None**

8.2 Applications received from Broads Authority for comment: **BA/2020/0178/HOUSEH**, 31 Riverside, Martham, NR29 4RG. Installation of a Vortex 4 sewage treatment unit, British Water certified EN 12566-3 2005. **Council Decision: No objections.**

8.3 To receive any notifications of decision : None

8.4 Education contributions on new developments.

Cllr Hooper raised concerns around the education levy of £140,000 placed on a village development in January 2019 whilst a development on Staithe Road in June 2019 had no levy attached.

Cllr Hooper PROPOSED, seconded Cllr Starkings to write to the Education department at Norfolk County Council and GYBC Planning to request an explanation as to the difference in the applications. Cllr Haydn Thirtle added that after investigation 'himself' he was informed that 108 houses had dropped off the list and added that it was a valid question to ask. He confirmed that the department for such applications were considered by the 'Education Infrastructure Team' who will be able to look at this matter. **CLERK**

## 9. FINANCIAL MATTERS

9.1 The Bank Reconciliation was received and current balance of £ 58929.48

9.2 Expenditure of £4354.37 was agreed Income: £31.92 Interest.

### Payments

Primary Care supplies	Defib Pads	£175	Vortex Grass Cutting	£360	
Salaries Staffing	£ 2428.65		BT Phone	£70.68	
Norfolk County Council	Allotments	£580	Environment Agency	Drainage Charges	£15.20
Plan Phone	£54		Norse Bin CC	£30.42	
URM Bottle Bank	£32.40		KONICA MINOLTA	Printer	£186.98
R.Scott Litter picking	£243		Viking PPE	£ 57.54	
Viking PPE	£150.50		<b>Total</b>	<b>£4384.37</b>	

Annual Return meeting due to be confirmed within the next month – next meeting.

9.3 End of Year Accounts 2019/20 administration process in progress – next meeting.

**10. SMEE Project** – an update was previously circulated. It was AGREED to add a page to the Parish website and add update to Social Media.

**CLLR HOOPER/SMITH**

Cllr Starkings AGREED to look at the Ash on the SMEE which has some branches that require attention.

**CLLR STARKINGS**

**11. COMMUNITY CENTRE-** Re-opening of Community Centre- a discussion was held in relation to the risk assessment and opening of the Community Centre. Cllr Hooper PROPOSED seconded Cllr Bradford to review the risk assessment and postpone the opening until further consideration in August, all in favour – August meeting.

**CLERK**

**12. CCTV-** Cllr Bradford raised the idea suggested by parishioners to locate CCTV close to the Recreation Ground in support of recent crime prevention in the local area. Cllr Andy Grant, Cllr Leslie Mogford and County Councillor Haydn Thirtle all kindly agreed to donate £250 each. Cllr Roberts PROPOSED seconded Cllr Starkings, all in favour to donate £250 from the Parish Council.

**13. BIN COLLECTION** – Cllr Hooper highlighted a need for emptying the bin located in the Churchyard. Collection and emptying prices had been requested by the Clerk and would be brought to Council for further consideration – August meeting.

**CLERK**

Cllr Starkings raised the question of a request for the use of a derelict allotment to be used to grow vegetables for the foodbank. It was PROPOSED Cllr Starkings, seconded Cllr Smith ‘not’ to charge for the plot in support of the volunteering and hard work.

**14. DOG FOULING** - The addition of CCTV was highlighted as a positive move towards addressing this situation. Cllr Grant added that anyone caught on CCTV who was caught by camera evidence could be prosecuted by Great Yarmouth Borough Council as this had proved successful in the past.

**15. ITEMS FOR NEXT AGENDA**

None

The meeting was closed at 8.37 pm

Signed:

Chairman

Dated: .....

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