



## MINUTES OF PARISH COUNCIL MEETING

Held at Community Centre on Wednesday 17 July 2019 at 7.30pm

### 1. ATTENDANCE

Parish Councillors present: Cllrs Bradford, Gates, Hooper (Chair), Jameson, Lawrence, Roberts, Smith, Starkings.

Clerk: S. Kent

Apologies from Cllr Watson were accepted.

Cllr Huxtable – absent.

Five members of the public were present.

### 2. DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllrs Huxtable, Starkings and Watson hold allotment tenancies and dispensations.

Cllrs Bradford, Starkings and Watson are members of the Coronation Recreation Ground Trust.

### 3. MINUTES OF PREVIOUS MEETING

Minutes of the Parish Council meeting held on 20 June 2019 previously circulated were Proposed Cllr Gates, seconded Cllr Smith confirmed and signed by the Chairman as a true and accurate record.

### ADJOURNMENT OF THE MEETING FOR PUBLIC PARTICIPATION

It was proposed and AGREED to suspend standing orders.

### 4. PUBLIC FORUM

4.1 A report was received from Borough Councillors Andy Grant. An update on the PSPO and a review of Parks is imminent by GYBC.

4.2 In line with standing orders each member of the public may address the Council for a maximum of five minutes in relation to items on the Agenda.

4.3 The local Police newsletter was tabled. Updates were given by PC Gary May regarding crime statistics in the local villages.

### 5. COMMUNITY LAND TRUST (CLT)

Great Yarmouth Borough Councillor Andy Grant gave a talk on the history and forward plans for the CLT.

### 6. MATTERS ARISING FROM PREVIOUS MEETINGS – the updated Clerk Report previously circulated, was received and noted.

### 7. CORRESPONDENCE

Web communication: Activities in Village for Young People. It was AGREED to make further contact after the working party is set up. **CLERK**

Email: Community gym. Agenda item for next meeting

Broads Society Newsletter – forward details to Flegg High School, Scarecrow Festival and Carnival for future events. **CLERK**

### 8. PLANNING

8.1 To consider applications received from GYBC for comment:

**06/19/0329/O:** Sub division of site to provide 2 bed additional dwelling adjacent. 2 Willows Court, Martham NR29 4SF.

**Parish Council Response – Objection based on sub-division of plot, confined space and inadequate parking.**

**06/190306/F:** Single story side and rear extension, 49 Thurne Rise, Martham, NR29 4PU.

**Parish Council Response – No Objection.**

**8.2 Broads Authority approved decision:**

**BA/2018/0227/FUL:** Change of use of land to accommodate a campsite, associated toilet and shower block and parking area. Land adjacent to Martham Pits, Ferrygate Lane, Martham. **Noted.**

**8.3 Notifications of decision received by GYBC:**

**06/19/0244/F:**33 Oak Tree Close, Martham, NR29 4QN – Proposed rear extension and alterations. Noted.

**06/8/060/F:** Damgate Lane, Martham – Two bungalows, garages and parking (revised from three bungalows, garages and parking spaces). **Noted.**

**9. FINANCIAL MATTERS**

9.1 Bank Reconciliation and current balance £73,262.08 PROPOSED Cllr Roberts, seconded Cllr Jameson were received. Noted.

9.2 Expenditure payments of £4946.54, PROPOSED Cllr Bradford, seconded Cllr Gates. AGREED.

**10. COMMUNICATIONS**

10.1 Increasing the awareness of Village Defibrillators was discussed and confirmed it will be included in the welcome pack when further defibrillators are erected. **CLLR SMITH**

10.2 Cllrs Smith, Lawrence and Hooper gave an update on the current communications status it was PROPOSED to obtain prices and designs to create a 'Style Guide' for Council communication. **CLERK**  
Defibrillator signage was also discussed and it was AGREED to obtain prices and designs for high-lighting locations. **CLERK**

**11. HIGHWAYS**

11.1 The Clerk gave an update on the current NCC 50/50 Parish Partnership Scheme 2019. Work is in progress working in partnership with the Broads Authority.

11.2 Consideration was given to the Invitation to bid - 2020. Council were asked to consider further installation of signs once the gateways signs were in place.

Cllr Gates left the meeting 9.14pm

Cllr Gates returned to the meeting 9.15pm.

Discussion of suggestions for village signs took place which included flashing signs with speed.

**12. HEALTH**

12.1 Cllr Roberts gave an update on health-related matters. Local Doctors surgery are looking for feedback on recent changes. The surgery is encouraging parishioners to use the ESCR mobile phone App to book appointments for flu jabs.

It was **RESOLVED** to suspend the meeting for five minutes to allow for a comfort break.

The meeting reconvened.

**13. PARISHIONER SURGERY**

13.1 Cllrs Roberts and Lawrence gave an update on the success of the surgeries. Review to take place in August. **CLLRS**

**14. BUS SHELTERS**

14.1 Maintenance and cleaning of village bus shelters was discussed. It was PROPOSED to obtain quotes from the local cleaning company for the Brick shelter and to send a letter of thanks. **CLERK**

## 15. ITEMS FOR FUTURE AGENDAS

Outside Gym  
Communications  
Main Pond/Maintenance

At this point it is resolved under the Public Bodies (Admissions to Meetings) Act 1960 to exclude members of the public to discuss the following item.

## 16. EXTERNAL COMMUNICATION

A lengthy discussion on Council communication took place. The Clerk highlighted policies of the Council and further support available such as the NALC Communications Toolkit.

The meeting closed at 9.40pm.

Next meeting Wednesday 21 August 2019

<b>EXPENDITURE July 2019</b>	<b>Cost Centre</b>	<b>TOTAL</b>
Ceta Insurance - Carnival	Insurance	300.02
Staffing	Salaries/Employment	2880.22
Expenses Clerk	Postage	£6.60
Expenses - P Buckle	CC Floor Buffer	£75
Viking	Projector/Stationary/CC supplies	£650.48
EKS	Litter Picking	£132.67
Norse Waste Solutions	Bin rental and Collection - CC	£77.58
CPRE Norfolk	Rural Housing Conference - CPRE	£70
Expenses	C.Starkings Wood (Village)	£5.98
H. Alston	Footpath	£100.00
Wave	Water Bill Allotments	£35.31
BT	Telephone	£70.68
Broadland Computers	IT Support	£42.00
Community and Trust	Membership	£500.00
<b>Total</b>		<b>£4,946.54</b>

Signed .....Chairman

90/July 2019