

MINUTES OF PARISH COUNCIL MEETING

Held at the Community Centre on Wednesday 16 October 2019 at 7.30pm

1. ATTENDANCE

Parish Councillors present: Cllrs Bradford, Gates, Hooper (Chair), Jameson, Huxtable (part), Starkings and Watson. Clerk: S. Kent

Apologies received from Cllr Smith. Noted.

Seven members of the public were present

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

Councillors wished to remind Council that –

Dispensations are held by Cllrs Huxtable, Starkings and Watson as allotment plot holders.

Cllrs Bradford, Starkings and Watson are trustees of the Martham Coronation Recreation Ground Trust.

Cllrs Bradford and Hooper are trustees of the Martham Boat Dyke Trust.

3. MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council meeting held on 18 September 2019 were agreed and signed by the Chairman as a true record.

ADJOURNMENT OF THE MEETING FOR PUBLIC PARTICIPATION

It was proposed and AGREED to suspend standing orders to allow public participation.

4. PUBLIC FORUM

Apologies were received from Borough Councillors Grant and Mogford.

County Councillor Haydn Thirtle gave an update on County Council matters.

Police newsletter previously circulated was noted. Cllr Hooper reminded Council of SNAP meeting date.

A presentation on the Flegg High 'Parkrun' was received. Council stated they would offer any support by posting on social media to encourage more volunteers.

Cllr Huxtable joined the meeting. 7.47pm

Representatives from the SMEE working party gave an update and highlighted the need for further attention to the gate. Cllr Starkings AGREED to inspect the gate.

5. MATTERS ARISING FROM PREVIOUS MEETINGS – Clerk updates were received and noted.

5.1 Hearing Loop installation is complete.

5.2 Supply and delivery of the 'Back-lane' pond bench had not happened. Clerk to seek advice. **CLERK**

5.3 Councillor surgery – Cllrs Gates and Roberts to attend on 2 November 2019. **CLLRS**

6. CORRESPONDENCE

Email: Norfolk Minerals and Waste Local Plan - Preferred Options Consultation. Noted.

Email: Broads Authority Notification of consultation - three planning documents. Noted.

7. PLANNING

7.1 Applications received from GYBC for comment: None.

7.2 Applications received from Broads Authority for comment: None

7.3 Notifications of decision:

06/19/0418/F Alterations to rear roof slope, Hall Road, Martham. Noted.

06/19/0394/F: Application for variation of condition 9 of PP 06/16/0415/CU, 9 The Green. Noted.

7.4 Repps Road presentation -Cllr Hooper gave an update highlighting how Parishioner suggestions had been included in the updated proposal.

8. FINANCIAL MATTERS

8.1 Bank balance of £81107.99. Noted.

8.2 Expenditure of £4693.76 was AGREED, PROPOSED Cllr Bradford, seconded Cllr Starkings.

8.3 Printer replacement contract options were discussed. It was RESOLVED, PROPOSED Cllr Starkings, seconded Cllr Roberts all in favour to proceed with Konica Minolta over a 3- year period.

8.4 The External audit report was received with no actions required. Noted.

8.5 Date of the next Finance Committee meeting on Monday 11 November 7.30pm at the Community Centre was noted.

9. POND SIGNAGE COMPETITION

9.1: The top three 'Duck Pond' signage competition entry winners were selected.

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10. COMMUNITY CENTRE

10.1 A discussion regarding legal matters took place. Cllr Bradford informed Council action was in progress regarding a 'Licence to Occupy' – January meeting. **CLERK**

11. SMEE

11.1 Project update – Apologies were noted from Cllr Smith so members of the working party gave an update on progress made. They highlighted how staff from Norfolk Wildlife Trust had been very supportive of the project. It was AGREED to send an email of thanks. **CLERK**

12. VILLAGE GREEN

12.1 A permit to use the Green (43a) for house maintenance was PROPOSED Cllr Gates, seconded Cllr Hooper all in favour.

13. FOOTPATHS

13.1 Progress of Martham Cess Road Footpath. Noted.
13.2 Footpath cutting – Cllr Watson gave an update of progress made.

14. TREES

14.1 Tree Preservation Order - Number 6 of 2019. Noted.

15. HIGHWAYS

15.1 Options for further 2020/21 application for NCC 50/50 Partnership Funding-Cllr Hooper were discussed. It was AGREED to delay until 2021/22.
15.2 The status of Playing Field Lane was discussed. It was PROPOSED Cllr Starkings, seconded Cllr Gates to investigate the matter further to register as a BOYT. **CLERK**

16. ITEMS FOR NEXT AGENDA

Damgate Staithe

Next meeting Wednesday 20 November 2019

The meeting closed at 8.40pm.

Payee name	Transaction detail	Total amount
Community Land Trust	Membership	£500.00
Anglia Boiler Maintenance	Fault	£164.49
Viking	Stationary	£211.26
PKF Little john LLP	Audit	£360
SLCC	Manual	£52.30
EKS	Litter picking	£132.67
URM		£48.60
Key clamps online	Main pond	£54.67
G and S Stores	Supplies	£15.72
Norse Eastern Ltd	Bin	£52.92
<u>C.Starkings</u>	Weed killer	£29.99
Norfolk County Allots Rent	Rent	£580
BT	Phone	£72.50
Salaries	Staffing	£2384.89
Expenses	Travel	£33.75
Total		£4693.76

Signed.....Chairman

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