



MINUTES OF PARISH COUNCIL MEETING

Held at the Community Centre on:

Wednesday 17 April 2019 at 7.30pm

ATTENDANCE

Parish Councillors present: Cllrs Bradford, Gates, Hooper (Chair) Huke, Jameson, Lawrence, Starkings, Smith and Watson. Cllr Huxtable joined the meeting at 7.36pm
Cllr Roberts was absent.

Clerk: S. Kent.

Three members of the public were present.

DECLARATIONS OF INTEREST AND DISPENSATIONS

No declarations of disclosable pecuniary and other interests were received in relation to any agenda items.

MINUTES OF PREVIOUS MEETING

Minutes of the Parish Council meeting held on 20 March 2019 previously circulated were agreed PROPOSED Cllr Gates seconded Cllr Smith and signed by the Chair Paul Hooper as a true and correct record of the meeting.

PUBLIC FORUM

Norfolk County Councillor Haydn Thirtle gave an update on the review of NCC policies which would include the impacts of 'Climate Change'. He also added that the Broads Authority were looking for new members if anyone felt they had the relevant qualifications to apply. Interviews will be taking place in London with Cllr Thirtle on the panel.

District Councillor and Mayor Mary Coleman gave thanks to Council for the past twelve years of invitations to the Parish meetings. District Councillor Barry Coleman also added thanks for which also included time spent as a Parish Councillor.

The latest Police newsletter was circulated with note of the next SNAP meeting will be taking place on 25th April 2019 at 7pm, at the Smudgers Bar, Wellesley Recreation Ground.

Cllr Smith shared some parishioner concerns in relation to reported potholes in the village and confusing schedule of works. An update on action taken by a Parishioner to report the manholes located on Repps Rd was noted with slow progress being made to rectify the problem.

MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES

The Chair gave clarification on the subject of awarding a further grant to the Church. It was AGREED to write to the Church with the Legal status of giving funds as a Parish Council.

CLERK

CORRESPONDENCE

Email: Election of Martham Parish Councillors notification. Noted.

Email: NALC Executive Member Nomination Form. Noted.

Email: Broads Engage workshop on Biodiversity on Thursday 25 April. Noted.

Email: CPRE Norfolk - Local Elections and housing allocations. Noted

Email: Road Closure Notice from Gary Lambert. Noted.

PLANNING

Applications received from GYBC were considered for comment 06/19/0165/F: 53 The Green Martham. It was RESOLVED to send and 'Objection on the removal of the Thatched Roof and preservation of the views in the village' Proposed Cllr Huke, seconded Cllr Hooper.

The Chair discussed a previous planning application in progress on Staithe Road. It was AGREED for the Chair to attend the next Planning meeting held at the GYBC Town Hall. All in favour.

Applications received from Broads Authority for comment. None.

Notifications of decision received. None.

FINANCIAL MATTERS

Bank Reconciliation and note current balance. Next meeting.

Expenditure of £5474.37 were authorised Proposed Cllr Bradford, seconded Cllr Watson. Receipts of £249 were noted.

Viking Stationary - £251.31

Parish Online - Subscription £72.00

R. Scott - Strimming and Litter Picking £304.00

Jayne Batley - Defib signage £20.52

Cllr Huke - Hedge Nursery Plants £94.18

Martham Village Hall - Heating Grant £2000.00

Scarecrow Festival – Grant/Insurance £425.01

Norse Waste Solutions – Bin Rental £52.48

Salaries/Pension £2026.15

Training Travel £79.65

Wave –Water £11.84

URM – Recycling £30.60

BT – Telephone £35.16

BT – Telephone £72.47

Finance Committee meeting minutes of 10 April 2019 were noted.

FINANCE COMMITTEE RECOMMENDATIONS AGREED:

- For small works to be advertised locally to see if a better response for the work is received.
- To use Social media as an extra way of communicating for minor works required within the village.
- For training and maintenance costs for equipment to be clarified before future work.
- To add the strimmer to the Asset Register.
- To add photographs of Council assets to the register for Councillor information. Cllr Huke AGREED to gather the photographs for submission to the Clerk. **CLLR HUKU**
- To ascertain costs required to progress the maintenance schedule. **CLLRS STARKINGS/WATSON/CLERK**
- Allocating £30,000 for reserves into the Nationwide account to gain interest.
- To review 'Use of the Village Green policy' in relation to costs for village activities including festival use and fairs. Next meeting.
- To investigate bank accounts suitable for use by Parish Councils for online payments.
- To close Lloyds bank account.
- To change signatories on bank accounts to add Cllrs Gates and Lawrence and remove Cllr Huke.
- To renew the NALC membership subscription for 2019/20.
- To request prices for purchasing and installing a notice board onto the Community Centre. **CLERK**

ADMINISTRATION

- Health and Safety update. The Clerk gave an update on Health and Safety checks in progress in relation to village activities.
- Annual Parish Meeting 8 May 2019. Noted.
- Biodiversity Action Plan – Cllr Huke gave an update on the action plan proposed for consideration. Noted. It was AGREED to contact GYBC to obtain a copy of the Tree Preservation orders currently held on record for Martham Parish Council. **CLERK**

THE GREEN

- Tree branch cutting on the Green was discussed. It was resolved to appoint GYB Services to crown lift specified trees located on the Village Green areas at a cost of £316.16 (+VAT).
- Permission to use the Green for a Tractor Rally on the weekend of the 28 April 2019. AGREED all in favour with note to highlight the terms and conditions of hire. **CLERK**

PROJECTOR

- Consideration was given to purchasing a projector for the Community Centre. Cllr Bradford agreed to find some costs for purchasing a projector, pull-down screen and cost of fitting. June meeting. **CLLR BRADFORD**

SMEE'S

- Project report – Cllr Smith gave an update on the progress made so far. The use of machinery on the Smees was discussed with further information shared in relation to insurance. Site plans were also discussed with further inspection required by GYBC officers and the Land Registry **CLERK**

- COMMUNICATIONS REPORT-** Cllr Smith updated Council on the new welcome pack which will be out onto the website and through the letter boxes of new homeowners. Further updates will be made on the 3 May 2019. **CLLR SMITH**

MEDICAL REPRESENTATIVE/GP COASTAL SURGERIES REPORT – next meeting.

HIGHWAYS

- Council had been successful in obtaining 50/50 Parish Partnership funding to improve speeding signage in the village. Noted.

FOOTPATHS

- The Clerk gave an update in relation to Damgate Lane NCC Officers are finalising a case to be submitted to the Planning Inspectorate.

ITEMS FOR NEXT AGENDA

- Review of Use of the Green policy and method of payment.
- Support local fund-raisers
- Schedule for Footpaths
- Signage for Disabled Parking

Next Full Council meeting - Wednesday 15 May 2019

Meeting closed at 8.40pm

Signed: Chairman of the Council

83/April 2019