



MINUTES OF PARISH COUNCIL MEETING

Held at the Community Centre on:
Wednesday 20 February 2019 at 7.30pm

Councillors present were Cllrs Bradford, Gates, Hooper (Chair), Huke, Huxtable, Jameson, Lawrence, Starkings and Smith.

Seven members of the public were in attendance.

Clerk: S. Kent

1. APOLOGIES

Apologies from Cllrs Roberts and Watson were accepted.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllrs Bradford, Starkings and Watson are Martham Coronation Recreation Ground Trustees.

Cllrs Huxtable and Starkings hold allotment tenancies and have dispensations in place.

3. MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council meeting held on 16 January 2019 were agreed PROPOSED Cllr Smith seconded Cllr Lawrence, and signed by the Chair Paul Hooper as a true and correct record of the meeting.

4. PUBLIC FORUM

- 4.1 Borough Councillor Barry Coleman gave apologies for Mayor and Borough Councillor Mary Coleman due to illness. Cllr Coleman introduced Andy Grant as a candidate for the forthcoming Great Yarmouth Borough Council Elections.
District Councillor Thirtle was not in attendance.
The Police newsletter was tabled. Noted.
- 4.2 A presentation was given by a Wildlife Community Officer from the Norfolk Wildlife Trust (NWT) regarding the on-going SMEE project. The project is funded by the Heritage Lottery Fund and the NWT proposed to set up a small working group that would carry out some simple practical tasks to improve the area for wildlife which also included recruiting volunteers, running some training and overseeing practical sessions with tools and all within a timetable of works. The NWT agreed to put some oak trees in the gaps of the hedges to enhance the hedges and wildlife as other trees would be removed throughout the project. A SMEE working party was PROPOSED Cllr Hooper, seconded Cllr Smith all in favour. Cllrs Jameson, Huke and Smith AGREED to be part of the party. It was AGREED to add 'SMEE working group' to the Council structure chart. **CLERK**
- 4.3 The new Vicar of the Church was in attendance and introduced himself sharing details of two projects. The first relating to the need for a number of repairs to the windows in the Church which Heritage Lottery Funding had been applied for and the second project aimed at making the shell of the Church a more central and multi-purpose building and working together across the community. Cllr Hooper suggested contacting the Martham Boat Dyke Trust and adding the item to the next agenda for further discussion. **CLERK**
- 4.4 A member of the public raised concerns about work taking place on Repps Road which was not in relation to the series of pot-holes which require urgent attention. Cllr Coleman and Andy Grant added how a Highways Inspector may be able to visit the village and inspect the areas highlighted. It was AGREED to investigate the possibility further. **CLERK**

5. MATTERS ARISING FROM PREVIOUS MEETINGS

- 5.1 Costs, signage and check-sheets for Defibrillators in progress – next meeting. **CLERK**

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6. CORRESPONDENCE

Email/Letter: Great Yarmouth Borough Council – Elections Order 2018. Noted.

Email: GYBC open access workshop invitation. Cllr Hooper asked Cllrs to book on directly. **CLLRS**

Email: Bus stop on Somerton Road. Noted.

Email: FOI request. Noted.

Email: Martham Cricket Club – Erection of high nets across the child play area. Noted

7. PLANNING

7.1 To consider applications received from GYBC for comment:

06/19/0071/F: Construction of 47 energy efficient dwellings, including associated open space, drainage infrastructure, vehicular access and associated highway improvements. Objections raised.

06/18/0457/F: Retrospective application for decking area, wooden shed, wooden outbuilding and wooden awning. 154 Repps Road Martham NR29 4QZ. No objections.

06/19/0077/F: Erection of two bungalows with garages. 28-30 The Green (Land rear of) Middleton and George Ltd, Mr R Middleton, Fastolff House, 30 Regent St Great Yarmouth NR30 1RR.

06/19/0043/F: Provision of temporary welfare unit, Water Management Alliance Martham Depot Cess Rd, Broads Internal Drainage Board. No objections.

7.2 To consider any applications received from Broads Authority for comment. None.

7.3 To receive any notifications of decision. Noted.

8. FINANCIAL MATTERS

8.1 Bank Reconciliations were received with current balance on current account of £72,272.02.

8.2 Expenditure of £7231.29 was PROPOSED Cllr Gates, seconded Cllr Bradford. Receipts of £1785.00 were noted. It was AGREED to pay the cost of the Scarecrow Festival Insurance £325 PROPOSED Cllr Hooper seconded Cllr Jameson all in favour.

8.3 It was noted that a 'Grant application' of £2000.00 for safety netting had been AGREED for erection around the Cricket pitch.

8.4 A Grant application for Village Hall heating was considered. Cllr Huke PROPOSED, seconded Cllr Lawrence that a £2000 grant is awarded to the Village Hall.

8.5 Finance meeting dates of 10 April, 10 July and 9 October 2019 were noted.

8.6 The Internal Audit report was received and noted with no actions required.

8.7 Grass cutting and litter picking specifications were discussed. The Clerk informed Council that a full investigation of current requirements would be made and the SMEE cutting requirements included once updated by NWT and the SMEE working party.

9. ALLOTMENTS

9.1 Consideration was given to reports of speeding – Cllr Starkings PROPOSED, seconded Cllr Smith to erect some signs on the allotments to deter further speeding. **CLERK/CLLR STARKINGS**

10. COMMUNITY ENGAGEMENT PLAN

10.1 The Clerk updated Council on changes made with contribution from Cllr Huke and asked for further contributions from Cllrs to capture the wide spread of organisations and activity already happening across the village – next meeting. **CLLRS/CLERK**

11. THE GREEN

11.1 Cllr Hooper gave an update on the date for Litter Picking in the Village. The date was confirmed to coincide with the 'Keep Britain Tidy' campaign running at this time. The Chairman invited all to attend the litter pick on Saturday 20 April 10-12pm.

11.2 Filming Permission request Tern TV (Emergency Helicopter Medics). Cllrs AGREED for permission to be given with the recommendation of a donation by Tern TV go to the Air Ambulance.

11.3 Cllrs AGREED for permission to be given to St Marys Church for use of the Green.

12. HEARING LOOP

12.1 Further consideration for purchasing a suitable hearing loop for the Community Centre-next meeting. **CLERK**

13. GRAVEYARD TREES

13.1 Cllr Huxtable gave an update on progress made with the Tree Preservation Orders. A visit with the GYBC Tree Officer had seen two trees identified where TPO's would be progressed on behalf of the Parish Council.

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14. MEDICAL CENTRE FOOTPATH

14.1 The current state and deed of ownership of the footpath was discussed further investigation is required. **CLERK**

15. BUS SERVICES WITHIN THE VILLAGE

15.1 Current services from the village were discussed.

16. BUS STOP

16.1 It was AGREED to obtain costs for a replacement panel- next meeting **CLERK**

17. HIGHWAYS

17.1 A discussion regarding a 'Demand crossing' took place. It was AGREED to email the NCC Highways department with a reminder of what was agreed at the site meeting with NCC officers. **CLERK**

18. ITEMS FOR NEXT AGENDA

Defibrillator

Court proceedings

The Chairman resolved to exclude the press and public from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

19. DATA PROTECTION

A discussion relating to the legal obligations regarding 'Data protection' was issued by the Clerk.

EXPENDITURE February 2018		TOTAL
Flogas	Community Centre	£172.53
EKS Living clean	Litter picking	£282.10
R Scott	Strimming and Litter picking	£304.00
Rialtas	Software and repair	£292.00
SLCC	Local Council Administration	£108.79
Cover my event	Scarecrow Festival Insurance	£325.00
Norse Waste Solutions	Bin rental and collection	£35.34
Norfolk Pension Fund	Staff pensions	£405.26
Staffing	Salaries	£2,026.15
S.Kent Expenses	Travel/Stationary/Donations	£262.08
Martham Recreation Ground Trust	Safety Netting	£2,000.00
Norfolk Parish Training	Training	£80.00
HMRC	Contributions	£690.54
United Resource Management	Recycling	£30.60
Southern Electric	Electricity Community Centre	£450.14
BT	Telephone	£58.63
BT	Telephone	113.39
Total		£7,636.55
Income February 2019		
Allotments	Plot Hire	£831.00
Community Centre	Room Hire	£300.00
Recycling		£654.00
Total		£1,785.00

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The meeting ended at 10.07pm

Next meeting Wednesday 20 March 2019

Signed: Chairman of the Council