



## **MINUTES OF PARISH COUNCIL MEETING**

Held at the Community Centre on:  
**Wednesday 20 March 2019 at 7.30pm**

### **ATTENDANCE**

Cllrs Bradford, Hooper (Chair), Huke, Huxtable, Jameson, Lawrence, Roberts, Gates and Watson.

Six members of the public were in attendance.

Clerk: S. Kent

Apologies were accepted from Cllrs Smith and Starkings.

Apologies were received from Borough Councillors Mary and Barry Coleman.

### **DECLARATIONS OF INTEREST AND DISPENSATIONS**

Cllrs Bradford and Watson are Martham Coronation Recreation Ground Trustees.

Cllrs Huxtable and Watson hold allotment tenancies and have dispensations in place.

### **MINUTES OF PREVIOUS MEETING**

The minutes of the Parish Council meeting held on 20 February 2019 were agreed PROPOSED Cllr Gates seconded Cllr Huke, and signed by the Chair Paul Hooper as a true and correct record of the meeting.

### **PUBLIC FORUM**

Local Police have been in contact to inform Council March newsletter will be send in due course.

A member of the public spoke in relation to the matter of a vermin problem agenda items 6.1 and 11.1 A member of the public knowledgeable in the area of the law relating to responsibility for the problem offered to send details for Council. It was PROPOSED Cllr Watson, seconded Cllr Gates to write a letter of support to eradicate the problem from the area near the pond.

**CLERK**

A discussion on action taken by a Parishioner to report the manholes located on Repps Rd took place with progress being made to rectify the problem.

Revd Dr Steven Sivyer addressed Council to request permission to use the Green. The Chair gave instruction on how to gain access for the permission request form. Further investigation is required in relation to the legal status of giving funds to the Church.

**CLERK**

### **MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES**

Outstanding Award of Court Costs – Clerk report. Discussion took place on the next steps to be taken in proceedings.

It was AGREED, PROPOSED Cllr Gates, seconded Cllr Bradford to progress with an attachment of earnings order.

Damgate Staithe – The Clerk had not yet been unable to locate information relating to the Staithe. Cllr Huxtable recalled details of communication with the Environment Agency. Clerk to AGREED to investigate further with Cllr Hooper going to take photos of site as it is now.

**CLERK/ CLLR HOOPER**

### **CORRESPONDENCE**

Telephone call RE: Pest Control. Noted.

### **PLANNING**

Applications received from GYBC for comment were considered.

To consider any applications received from Broads Authority for comment. None.

To receive any notifications of decision. 06/19/0010/F: 15 Willow Way, Martham. GRANTED.

### **FINANCIAL MATTERS**

Bank Reconciliation was received and current balance of £66,124.12 noted.

Expenditure payments of £6,164.91 were AGREED. Receipts of £2785.00 were noted.

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**SMEE's**

SMEE visit and project update – Cllrs Jameson and Huke gave an update on the progress made in relation to the visit on behalf of Cllr Smith. The project is in it's infancy with more work to do with requests for approval from Council for the following:

Approval from council to manage the SMEE. AGREED.

GYBC to stop cutting the grass in this SMEE until further notice. Noted.

Confirmation from Insurance company for volunteers to use cutting equipment- In progress.

Confirm site boundaries of the site – In progress

Proposal for the trees being removed to be replaced by three Rowan / Mountain Ash trees. Proposed Cllr Hooper, seconded Cllr Roberts all in favour.

Replacement gate for SMEE. It was AGREED for the gate to be replaced with costs to be brought back to council.

**COMMUNITY ENGAGEMENT PLAN**

The revised plan was discussed Cllr Lawrence PROPOSED seconded Cllr Bradford to adopt the plan all in favour.

**THE GREEN**

Biodiversity proposal update – Cllr Huke It was AGREED to adopt the proposal PROPOSED Cllr Huke seconded Cllr Lawrence.

Additional duck feeding signage was discussed and unable to be included in the current signage plans due to responsibility laying with GYBC. Further discussion in relation to the addition of decoy ducks took place with agreement to write to GYBC in support for Parishioner.

**CLERK**

Cllrs Bradford/Huke Work updated on Back lane pond bench installation for laying the concrete base is due to start in April 2019.

**PARISIONER SURGERIES**

Consideration was given to holding surgeries Cllr Lawrence suggested a time of the first Saturday of every month and setting up a gazebo/stall when the Scarecrow Festival and Carnival took place. It was AGREED PROPOSED Cllr Lawrence, seconded Cllr Bradford to hold a stall at the Scarecrow Festival and Carnival for 2019. Further details relating to surgeries will be composed and brought back to Council - next meeting.

**CLLR LAWRENCE**

**HEARING LOOP**

Consideration was given to a suitable loop – in progress. June meeting.

**CLLR BRADFORD/CLERK**

**COMMUNITY BUILDING – Cllr Hooper**

Joint working with the community was discussed with Revd Dr Steven Sivyer offering free use of the Church for community activity. The Chairman gave thanks on behalf of the Council.

**DEFIBRILLATOR – Cllr Jameson**

Cllr Jameson gave an update on the monthly checks made. Noted.

**BUS STOP**

Prices for a replacement panel were considered. It was AGREED to investigate costs from local suppliers for a galvanised panel instead.

**CLERK**

**ITEMS FOR NEXT AGENDA**

- Parishioner surgeries
- Projector
- Damgate Footpath
- GP Coastal Surgeries

Next meeting Wednesday 17 April 2019

*Signed: ..... Chairman of the Council*

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EXPENDITURE March 2019		TOTAL
Viking	Stationary/Community Centre Supplies	£251.31
Parish Online	Subscription	£72.00
R Scott	Strimming and Litter picking	£304.00
Jayne Batley	Defib Signage	£20.52
Expenses	Hedge Nursery	£94.18
Martham Village Hall	Hall Heating	£2,000.00
Scarecrow Festival	Insurance	£250.01
Scarecrow Festival	Balance to pay	£175.00
Norse Waste Solutions	Bin rental and collection	£51.48
Norfolk Pension Fund	Staff pensions	£405.26
Council staff	Salaries	£1,620.89
Clerk Expenses	Travel	£79.65
Wave	Water Bill	£11.84
HMRC	Contributions	£690.54
United Resource Management	Recycling	£30.60
BT	Telephone	£35.16
BT	Telephone	72.47
<b>Total</b>		<b>£6,164.91</b>
<b>Income February 2019</b>		
Allotments	Plot Hire	£831.00
Community Centre	Room Hire	£300.00
Recycling		£654.00
Telephone Box Sale		£1,000.00
<b>Total</b>		<b>£2,785.00</b>

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