



MINUTES OF PARISH COUNCIL MEETING

Wednesday 21 November 2018 at 7.30pm

1. ATTENDANCE

All Councillors were in attendance Cllrs Bradford, Gates, Hooper (Chair), Huke, Huxtable, Jameson, Lawrence, Roberts, Smith, Starkings and Watson.

62 Members of the public were also in attendance

Clerk: S.Kent

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllrs Huxtable, Starkings, Watson hold allotment tenancies and have dispensations in place.

Cllrs Bradford, Starkings and Watson are Trustees of Martham Coronation Recreation Ground Trust.

Cllrs Bradford and Hooper are trustees of the Martham Boat Dyke Trust.

3. MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council meeting held on 17 October 2018 were PROPOSED as a true and correct record Cllr Bradford, seconded Cllr Watson and signed by the Chair.

4. PUBLIC FORUM

- 4.1 - County Councillor Haydn Thirtle reported on the Great Yarmouth 'Waterways' project, the Third River Crossing extension to the consultation. Norfolk County Council Children's Centre consultation on proposed changes and possible closures was discussed. The Chair expressed concerns due to the growing number of families in Martham and the Children's Centre located within the community.
- Great Yarmouth Borough Councillors were not in attendance.
 - Police: PC Gary May gave his apologies and requested for any information regarding the theft of lead from the church roof at Rollesby at the meeting. The Chair asked that if anybody saw or heard anything suspicious in the area to contact PC May or call 101 with their information (Crime reference 36/70259/18).

Chris Linehan Assistant Principle at Flegg High Ormiston Academy Visit introduced students from the school and introduced the opportunity for collaboration regarding the #iwill social action project. The school had applied for significant funding with the intention of improving community links and contributing to a greener, safer and attractive village as the heart of the community. Cllrs Smith and Huke AGREED to act as communication leads and have regular meetings in relation to the project.

A presentation from EPC Buildings/Turley regarding a proposed scheme for residential development on land to the rear of Staithe Road and Damgate Lane was received.

David Fayers Director of EPC Buildings informed Council that a full application will be submitted to Great Yarmouth Borough Council. The proposal included the description of a high quality and energy efficient scheme which is utility bill neutral.

The Chairman asked for comments and questions from Cllrs. A number of concerns were raised which included the following: (a) lack of road access required for the site, (b) site located outside of the village building limits, (c) visual impact on the Broads and the river (d) change to the priority on Staithe Road, (e) number of houses already granted permission in village is 450, (f) increase in demands to village services, (g) ability to sell the houses, (h) possibility of purchasing the land then re-selling, (i) access road to the site is directly thorough the land where the scout hut is located (j) Maintenance of the green area of open spaces once properties sold (k) traffic management throughout the village and (l) overcrowded site.

Public participation

Many members of the public expressed concerns, asked questions and endorsed Cllr comments in relation to the proposal: -

Concerns raised:

Height of the properties proposed as existing nearby properties are bungalows/Impact on the village and the local primary school/Impact extra cars would have on the village traffic/Heating for the Scout Hut was located close to this area/The open area on the proposal is currently occupied by the Scout Hut/Lack of car parking available/Sewerage facilities in the village/Safety of children accessing schools with extra traffic/New properties blocking the view of current householders/Dangerous road junctions

Questions raised:

Why is a pond was included in the proposal/Is there a problem with the drainage/Who is going to maintain the pond/Has a traffic assessment been completed as part of the proposal/Why has Martham been chosen for the scheme/Has consideration been given to large trucks accessing the site if building is agreed/How will residents get to Norwich if the Staithe Road priority is changed to connect to the development/What is the Warranty on the houses if they are built?

Responses noted from EPC Buildings/Turley representatives included the following:

Road access is currently in negotiation with site access being addressed as part of the application. Norfolk County Council have been contacted in relation to school capacity. A landlord had been secured for the affordable housing. Properties designed are seen as ground-breaking as there is nothing like this. Maintenance of open spaces would be by either a management company or the Borough Council through a 106 agreement. A full traffic assessment will take place as part of the proposal. There would be a 65 year warranty on the properties.

The Chairman directed people to locations of the 'Local Plan' and how to access Great Yarmouth Borough Councils 'Core Strategy-part 2' in relation to Martham.

- 4.2 Apologies were received from Heart2Heart organisation regarding 'Defibrillator Training' due to a family emergency. Training arranged for Wednesday 28 November still to go ahead.
- 4.3 A member of the public gave a report on findings relating to ducks in the village. It was PROPOSED Cllr Lawrence, seconded Cllr Hooper to contact 'Martham Primary Academy' and 'Flegg High Ormiston Academy' schools to introduce a 'Duck Feeding Education Programme'. It was PROPOSED Cllr Lawrence, seconded Cllr Smith to investigate signage for the ponds which includes an explanation of appropriate food for feeding the ducks. **CLLR LAWRENCE**

5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES

- 5.1 Initial inspection of Graveyard trees – Cllr Huxtable reported that on inspection two trees had been identified as potential for 'Tree Preservation Orders'. It was AGREED to progress with the work and update Council of progress made in the new year- January meeting. **CLLR HUXTABLE/CLERK**
- 5.2 The Clerk provided a report detailing the law in relation to the rehoming of ducks. Noted.
- 5.3 Installation of benches and fixing of footpath sign/post – Cllrs Watson and Starkings gave an update of four benches made and installed by the Small works party. The post off Cess Road had not been found and is still outstanding. **CLLRS TARKINGS/WATSON**
- 5.4 Broads Engage workshop – Cllrs Bradford and Hooper gave an update of the workshop. County Councillor Thirtle added that 67 people attended representing 46 organisations so it was seen to be beneficial. Cllr Huxtable enquired about the Staithe situated at the top of Damgate Lane. Cllrs

Bradford and Hooper AGREED to take photos and the Clerk agreed to investigate if any documentation was held within the Parish records. **CLLRS BRADFORD/HOOPER and CLERK**

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6. CORRESPONDENCE

- 6.1 Letter: Norfolk County Council - Great Yarmouth Third River Crossing (extension of consultation period). An extension to the consultation ending on Sunday 9 December. Noted.

7. PLANNING

- 7.1 Applications received from GYBC for comment:
06/18/0601/F: Damgate Lane, Martham – Three bungalows and garages and parking spaces.
Comments: Objections raised – ‘Outside the area of building limits’ and increased traffic down Damgate Lane.
- 7.2 To consider any applications received from Broads Authority for comment - None.
- 7.3 Notifications of decision from GYBC:
06/18/0397/F: Proposed rear extension to join main dwelling to garage, 3 Broom Close NR29 4TU.
GRANTED.

8. FINANCIAL MATTERS

- 8.1 The Bank Reconciliation as at 1 November 2018 was received. The current balance of £94,974.08 was noted.
- 8.2 Expenditure of £5702.79 was AGREED. Receipts of £4,633.86 were noted.
- 8.3 The Final External Auditor Report and Certificate for 2017/2018 was noted.
- 8.4 It was PROPOSED Cllr Starkings and seconded Cllr Hooper - all in favour, to change the contact name on the Santander Parish ‘Current account’ and Santander ‘Savings’ account from the previous Clerk to the new Clerk Stacey Kent.
- 8.5 Consideration was given for the price to lay concrete pads to re-site the ‘British Legion Bench’ and an additional new concrete bench for Back Lane pond. It was PROPOSED Cllr Starkings seconded Cllr Bradford to progress with ‘A. Howell Design and Build’ at a total cost of £540.00.
- 8.6 The Chair presented options for a new concrete picnic bench for Back Lane pond. It was PROPOSED Cllr Hooper, seconded Cllr Huke to purchase option 3 supplier ‘Pubshop’ at cost of £597.47 inc VAT.

9. THE GREEN

- 9.1 Amendments to the ‘Village Signs Policy’ were considered. It was AGREED to adopt the policy with changes and the addition of note of cost of £25 charges by Great Yarmouth Borough Council. **CLERK**
- 9.2 It was AGREED for use of the Village Green for ‘Christmas Carols’ on Christmas Eve Monday 24 December 2018 at 6pm.

10. POLICING

- 10.1 Crime updates statistics for 1-31 October 2018 were noted.

11. ADMINISTRATION

- 11.1 A draft ‘Hedgehog Policy’ was discussed and agreed for adoption Proposed Cllr Huxtable seconded Cllr Bradford.
- 11.2 New and refresher Councillor training. The most recent NALC programme of training was highlighted for Cllrs with any requests to be addressed to Council. Noted.
- 11.3 A discussion was held on the consultation from Great Yarmouth Borough Council to review the ‘Elections Cycle’. It was PROPOSED Cllr Bradford seconded Cllr Smith to choose the option to reduce the term of current Parish Councillors and hold the next scheduled election for the parish 2 May 2019 instead of 7 May 2020. In light of this proposal it was AGREED for the clerk to attend the ‘Preparing for the 2019 Elections’ training in January 2019 at a cost of £35.00.
- 11.4 ‘Being an Effective Councillor’ training – update Cllrs Lawrence/Jameson and Roberts. Cllrs reported on the benefits of the training.

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12. ITEMS FOR NEXT AGENDA

Due Diligence, Scarecrow Festival and Cricket pitch safety netting.

Next meeting Wednesday 19 December 2018

Published 10 December 2018

Suey Kent

Clerk and Responsible Financial Officer
Martham Parish Council

EXPENDITURE November 2018		
TV Licensing	License for Community Centre	£150.50
Viking Stationary	Office stationary/supplies	£165.49
Norse Waste Solutions	Community Centre Bin Rental	£51.48
EKS Living Clean Litter picking	Litter picking in village	£125.38
United Resource Management	Flint Tonnage Glass Recycling	£14.76
P.Buckle	Cleaning supplies	£5.10
HMRC	NI/Contributions	£692.54
Great Yarmouth Glass	Bus Shelter panel replacement	£156.08
EON electricity	Community Centre Electricity	£38.54
Anglia Boiler Maintenance	Fix of fault on gas boiler	£78.00
NALC - Training	Challenging conversations	£72.00
NACL - Training	Being an Effective Councillor	£216.00
R.Scott Garden Services	Spraying/Strimming/Littler picking	£239.20
Norfolk County Council	Allotment Estate Rent	£580.00
Salaries	Staff Salaries	£1,620.88
United Resource Management	Glass collection	£10.80
The Flower Gallery	Remembrance Wreath	£20.00
C. Starkings	Bench supplies	£216.70
S.Kent	Bird Boxes	£103.46
Norfolk Pension Fund	Staff pension	£405.26
BT	Telephone - Oct	£177.00
BT	Telephone	£22.92
Southern Electric	Electricity - Community Centre	£60.70
Martham Recreation Ground	Insurance - Community Centre	£480.00
Total		£5,702.79

Income	April - June	July- Sept	Oct- Nov	
Allotments	£112.00			£112.00
Community Centre	£830.00	£500.00	£424.00	£1,754.00
Scarecrow Festival	£522.00	£1,804.00		£2,336.00
Gray's Fair	£250.00			£250.00
Interest	£162.09	£24.50	£5.27	£191.86
			Total	£4,633.86

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