



MINUTES OF PARISH COUNCIL MEETING

Wednesday 19 September 2018 at 7.30pm
Martham Community Centre Playingfield Lane

Parish Councillors present: Cllrs Bradford, Gates, Hooper (Chair), Huke, Huxtable (part), Jameson (part), Lawrence (part), Roberts (part), Smith, Starkings and Watson.
Clerk: S. Kent.

Apologies: County Councillor Haydn Thirtle

Nine members of the public were also present.

1. CO-OPTION OF COUNCILLORS

- 1.1 Mr David Lawrence was PROPOSED by Cllr Gates and seconded Cllr Smith. AGREED.
Cllr Lawrence signed a declaration of office and joined the meeting.
- 1.2 Mr Richard Jameson was PROPOSED by Cllr Huke and seconded Cllr Bradford. AGREED.
Cllr Jameson signed a declaration of office and joined the meeting.
- 1.3 Ms Emma Roberts was PROPOSED by Cllr Starkings and seconded Cllr Hooper. AGREED.
Cllr Roberts signed a declaration of office and joined the meeting.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllrs Huxtable, Starkings Watson hold allotment tenancies and have dispensations in place.
Cllrs Bradford and Starkings are Martham Coronation Recreation Ground Trustees.
Cllr Huke declared an interest in planning applications for Broom Close and Persimmon Homes as a local resident.

3. MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council meeting held on 15 August 2018 were PROPOSED Cllr Huke and seconded Cllr Starkings as a true and correct record of the meeting and signed by the Chair.

Cllr Huxtable joined the meeting.

4. PUBLIC FORUM

- 4.1 Great Yarmouth Borough Councillors and Mayor Mary Coleman and Barry Coleman reported that they will not be standing in the GYBC elections in May 2019. Cllrs gave thanks to the Cllrs Coleman for their contribution to the Parish.
The Chair brought item 14.1 forward for further discussion with Borough Councillors. Cllr Jameson agreed to attend the Church meeting the following evening to represent Council. **CLLR JAMESON**
- 4.2 The Police Rural Crime Newsletter was circulated for Council information. Cllr Hooper reported on current Police statistics and the Crime updates taken from the newsletter.
- 4.3 Council heard from a member of the public in relation to the payment process in place for the Council. Expectations that payments would be made on completion of work were unclear as there is currently a 'cheque only' process in place which had caused delay in receiving payment. The Chair apologised for the miss-communication on the matter which had then delayed receipt of payment.
- 4.4 A member of the public reported how lights on Marlborough Green and Repps Road required attention. The Clerk agreed to report the faults. **CLERK**

5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES

- 5.1 Court case – the Clerk gave an update of the current situation and options available to Council at this time. It was RESOLVED to pursue the next stage in enforcement action to recover the money.
PROPOSED Cllr Hooper seconded Cllr Huke. **AGREED.**
- 5.2 Traffic Management Overview site meeting – ongoing.

6. CORRESPONDENCE

- 6.1 Local Plan – the Chair gave an update on the GYBC Consultation on Draft Local Plan Part 2 and the implications this has for Martham. A question regarding development limits was raised to Cllr Coleman as he currently sits on the Local Plan working party.

7. PLANNING

- 7.1 To consider applications received from GYBC for comment:
06/18/0459/O Sub division to form plot for detached bungalow 7 Hyrn Close NR29 4QY. Objections raised on the grounds of over-development. AGREED.
06/18/0397/F Proposed rear extension to join main dwelling to garage 3 Broom Close NR29 4TU. No comment.
06/18/0450/PDC Proposed change of use from storage to dwelling. The Old Exchange Common Road. Objections raised on the basis of unsuitable dwelling and outside building limits. AGREED.
06/08/0457/F Retrospective application for decking area, wooded shed 154, Martham Rd, NR29 4QZ. No comment.
06/08/0483/F Location of temporary sales cabin Persimmon Homes NR29 4PG. No comment.
06/18/0513/F: Proposed new dwelling 6 Pyman Close, NR29 4UR. Objections raised on the basis of sub-division of plot, parking and building out of context of existing development. AGREED.
- 7.2 To consider any applications received from Broads Authority for comment :
BA/2018/0227/FUL Change of use to accommodate a campsite, Land adjacent to Martham Pits. No comment.
- 7.3 Notification of decision for Planning Permission from Great Yarmouth Borough Council:
06/18/0278/F Upgrade the foul sewerage facilities. Water Management Alliance Martham Depot. GRANTED.
- 7.4 Planning procedures – a discussion was held on the length of time outstanding applications were taking which are approaching three years. It was AGREED for the Chair and Clerk to look into this.

CLLR HOOPER/CLERK

8. FINANCIAL MATTERS

- 8.2 The Clerk gave an update on the current bank reconciliation and balances which are being prepared for the next Finance Committee meeting.
- 8.3 Expenditure of £8789.81 was noted.

9. THE GREEN

- 11.1 The Use of the Village Green policy requires updating so it was AGREED for all Cllrs to look at the current policy and bring comments back to the next meeting. The Clerk added that a Health and Safety procedure/checklist and Risk Assessment will also be required which she has agreed to undertake.

CLLRS/CLERK

10. POLICING

- 10.2 The next SNAP Meeting on 18 October 2018 at Smudgers Bar, Wellesley Football Ground in Great Yarmouth. Noted.

11. ADMINISTRATION

- 11.2 Cllr Huke raised the idea of adopting a 'Hedgehog Highway'. A discussion took place and it was AGREED for Cllr Huke to share further information with Council for further consideration at the next meeting.
- 11.3 No progress had been made on the roadside planting application to NCC. It was AGREED for the Clerk to chase.

CLLR HUKU

CLERK

12. GRAVEYARDS

- 12.1 Discussion relating to the Graveyard extension took place. It was AGREED to investigate if it is possible to register the land as an asset of community value.
- Cllr Huxtable AGREED to inspect the trees located in the area of the Graveyard. **CLLR HUXTABLE**

13. HIGHWAYS AND FOOTPATHS.

13.2 Hedges- a discussion was held around a number of hedges which required cutting within the village. It was AGREED to report the hedges deemed to be dangerous to drivers to be reported to the relevant authorities. **CLERK**

13.2 Dog poo bins. A request had been received by Council to install a bin within the village. It was AGREED to investigate the costs involved with installing and emptying the bin on a regular basis. **CLERK**

14. ITEMS FOR NEXT AGENDA

Scarecrow Festival

Relocation of the British Legion Bench and purchase of an additional picnic table

Playingfield

Hearing Loop

Committees and Working Groups.

Next meeting Wednesday 17 October 2018

Published 8 October 2018

Stacey Kent

Clerk and Responsible Financial Officer
Martham Parish Council

Signed:

17 October 2018

EXPENDITURE September 2018	TOTAL
Acle garden machinery	£121.13
Viking Stationary	£197.26
Carl Bird Limited	£1,421.32
HMRC	£733.21
Salaries	£2,027.15
Norse waste solutions	£51.48
EKS Living Clean Litter picking	£156.72
Keith Roofe	£2,630.68
Training and Travel Expenses	£106.20
Audit - P. James	£47.50
LCPAS Training	£80.00
Tyrell and Brown	£93.91
R.Scott	£566.60
Konica Minolta	£173.80
Broadland computers	£108.00
Anglian Water (wave)	£263.36
BT	£80.53
Total	£8,789.81

Initialled: