



## **MINUTES OF PARISH COUNCIL MEETING**

**Wednesday 15 August 2018 at 7.30pm**

### **1. ATTENDANCE**

Parish Councillors present: Cllr Gates, Hooper (Chair), Huke, Starkings, Huxtable and Watson.  
Apologies: Cllrs Bradford and Smith.  
Clerk: S. Kent.  
Six members of the public were present.

### **2. DECLARATIONS OF INTEREST AND DISPENSATIONS**

Cllrs Huxtable, Starkings and Watson hold allotment tenancies and have dispensations in place.  
Cllr Bradford is a Martham Coronation Recreation Ground Trustee.  
Cllr Starkings is a Martham Coronation Recreation Ground Trustee.

### **3. MINUTES OF PREVIOUS MEETING**

The minutes of the Parish Council meeting held on 18 July 2018 were PROPOSED Cllr Huke and seconded Cllr Starkings as a true and correct record of the meeting and signed by the Chair.

### **4. PUBLIC FORUM**

- 4.1 **4.1.1** County Councillor Haydn Thirtle reported the current deficit in Norfolk County Council savings was at 94 million pounds despite having made savings of 300 million pounds over the last three years.  
Cllr Thirtle informed Council of his new appointment as Chairman for the Broads Authority Committee and shared further information relating to a meeting with Network Rail and a request for the replacement of a number of bridges. Central government will be contacted to discuss future funding.  
A discussion was held in relation to the need for cutting around the riverbank footpaths close to Damgate, Somerton and Potter Heigham. Cllr Thirtle took note on behalf of the Broads Authority.
- 4.1.2** The current Mayor of Great Yarmouth and Borough Councillor Mary Coleman were in attendance.  
Great Yarmouth Borough Councillor Barry Coleman gave an update on proposals for the Third River Consultation and plans to enlarge the area close to the Vauxhall Bridge roundabout.
- 4.1.3** Cllr Barry Coleman also reported how the Waterways and Boating Lake project was progressing well and confirmed Great Yarmouth Borough Council (GYBC) had been involved with the financial gap in the project. If anyone was interested in volunteering with the project there are opportunities to become involved in gardening and maintenance and should contact Great Yarmouth Borough Council.
- 4.1.4** Cllr Coleman reported how the Big Lottery Grant bid to improve the Winter Gardens was unsuccessful as the Business Plan was not seen to be sustainable and described how the Lottery were open to a 5 million pound grant for repair if an entrepreneur were able to put a case forward.

**4.1.5** The Police Rural Crime Newsletter was circulated for Council information. A discussion took place regarding the GYBC 'Borough News' magazine which is circulated across the whole of the Great Yarmouth Borough three times a year. Concern had been raised about the lack of Parish representation in the magazine. It was AGREED to write to Officers at GYBC to ascertain the situation with submitting parish news from Council.

## **5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES**

5.2 Telephone Box – Council had received an offer from a local collector for 'purchase and removal'. Due to Standing Orders the matter was put on hold until all current Council members were in attendance.

## **6. CORRESPONDENCE**

Letter – Norfolk County Council – Third River Crossing consultation. Noted.

Email – GYBC Tourism and Culture Strategy workshop invitation. Cllrs Hooper and Huxtable AGREED to attend the workshop on 20 September 2018. **CLLRS HOOPER/HUXTABLE**

Letter- 'RAF Association invitation'- Cllr Hooper AGREED to attend. **CLLR HOOPER**

Email – Martham Sports and Social Club – to consider request for use of tables. AGREED.

## **7. PLANNING**

7.1 To consider applications received from GYBC for comment:

096/18/04374/F: New front entrance hall, replacing existing. New dormer window to master bedroom, 2 Moregrove Lane Martham, NR29 4QA. No comment.

7.2 To consider any notifications of decision received from GYBC for comment.

7.3 To consider any applications received from Broads Authority for comment. None.

7.3 To receive any notifications of decision from Broads Authority for comment. None.

## **8. FINANCIAL MATTERS**

8.1 Bank Reconciliation and current balance. Next meeting.

8.2 Expenditure of £8779.57 for August was AGREED, PROPOSED Cllr Gates, seconded Cllr Huke.

8.3 Consideration was given to the question raised by the Scarecrow Committee to purchase the Christmas tree from the Scarecrow Festival sums raised this year. It was AGREED, PROPOSED Cllr Gates, seconded Cllr Watson to inform the Scarecrow committee of this decision and purchase a disposable tree at a cost of £500.

8.4 The Electricity supplier was considered. It was AGREED, proposed Cllr Starkings, seconded Cllr Hooper to progress with the three year contract with SSE.

## **9. ALLOTMENTS**

9.1 To note minutes of Allotment meeting on 1 August 2018. Noted.

9.2 To consider recommendations:

1. To amend allotment contracts to include costs of clearance of plot in 2019 when issued to the allotment holder. AGREED.
2. To establish exact costs involved in future maintenance of plots and costs to cultivate plots twice a year. AGREED.
3. That in working with the Clerk an allocation of a £300 budget for ongoing maintenance in between meetings for the allotments. AGREED.

4. That the tenancy agreement wording for clearing rubbish to be included as shown in the minutes. AGREED.
5. Rent increases should be put on hold until NCC rent was determined and Water rates were established for 2019. AGREED. **CLERK**

#### **10. THE GREEN**

- 10.1 Pond retaining wall – Cllr Starkings updated Council as work was now complete. Cost for the work to replace the damaged post is ongoing. Next meeting. **CLLR STARKINGS/CLERK**  
Further discussion took place as fly-tipping had been seen. The Clerk agreed to report this to the relevant authorities. **CLERK**
- 10.2 Back Lane Pond – Cllr Hooper gave an update regarding the work that had taken place and thanked all who had contributed their time to finish the pond. Cllr Huke added that planning for planting the surrounding edges of the pond was in progress and he would update Council with progress. **CLLR HUKU**
- 10.3 The Clerk added how the budget was being monitored closely to the single quote she had received for the work and will continue with this as invoices are received. **CLERK**

#### **11. POLICING**

- 11.1 Cllr Hooper updated Council on the County Lines drug problem the Police were experiencing. Next SNAP Meeting on Thursday 18 October 2018 at 7pm Bloaters Bar Wellesley Football Ground. Noted.

#### **12. HEALTH AND SAFETY**

- 12.1 Advice received from GYBC regarding inflatable play equipment was considered. Noted. The Clerk suggested introducing a policy in relation to inflatables considering the successful and village events. October meeting. **CLERK**

#### **13. COMMUNITY CENTRE**

- 13.1 The replacement of a Fire Door at the Community Centre was discussed. The Clerk informed Council that on further inspection by an expert the door may not need replacing at this time as the condition was influenced by weather conditions. It was suggested to monitor the situation over the coming months. AGREED. **CLERK**
- 13.2 The Clerk shared a presentation of the design and prices for a 'Hearing loop'. It was AGREED to obtain further quotes for purchase and installation of a 'fixed' Hearing loop for the Community Centre. October meeting. **CLERK**

#### **14. ITEMS FOR NEXT AGENDA**

Hedges  
Planning  
Use of the Village Green  
Graveyard extension  
Court Case  
Dog poo bins

Next meeting Wednesday 19 September 2018

Published 7 September 2018

*Stacey Kent*

Clerk and Responsible Financial Officer  
Martham Parish Council

Signed:

15 August 2018

EXPENDITURE August 2018	Total
Norse Waste Solutions	£51.48
Norse Waste Solutions	£75.42
EKS Living Clean	£125.38
United Resource management	£48.60
Broadland Computers Ltd	£40.00
G and H Services	£2,544.00
Salaries	£2,716.69
PH Starling Ltd	£366.00
P.James (Audit)	£112.00
Bentomat	£2,400.00
<b>Total</b>	<b>£8,479.57</b>

Initialled:

58/August 2018