



# **MINUTES OF MARTHAM PARISH COUNCIL MEETING**

**Wednesday 16 May 2018 at 7.30pm**

Parish Councillors present: Cllr Bradford, Gates, Hooper (Chair), Huke, Hurkett, Smith, Starkings and Watson.

Clerk: S. Kent.

## **1. ELECTION OF CHAIRMAN**

Cllr Paul Hooper was PROPOSED Cllr Gates, seconded Cllr Bradford and elected to the Chair. The Chairman signed a declaration of office.

## **2. ELECTION OF VICE-CHAIRMAN.**

Cllr Colin Starkings was PROPOSED Cllr Gates, seconded Cllr Hooper and elected as Vice-Chair.

## **3. ATTENDANCE**

Apologies were received and accepted from Cllr Huxtable – away.

## **4. DECLARATIONS OF INTEREST AND DISPENSATIONS**

Cllrs Bradford and Starkings reminded the meeting of their Trusteeship of the Martham Coronation Recreation Ground Trust. Cllr Smith declared an interest regarding the location of her address in relation to proposed NCC Highways road changes on White Street.

## **5. MINUTES OF PREVIOUS MEETING**

The minutes of the Parish Council meeting held on 18 April 2018 were PROPOSED Cllr Bradford and seconded Cllr Starkings as a true and correct record of the meeting and signed by the Chair.

## **6. PUBLIC FORUM**

Reports were received by Borough Councillors Coleman. Mary Coleman informed Council of the 'reported lamp post' situation which will continue in its progress. Cllr Barry Coleman will follow up the Saxon Road sign and Bensley Road replacements reported at the meeting by Council members. Cllr Huke congratulated Mary Coleman on becoming Mayor.

County Councillor Thirtle informed Council about a new Friends Against Scams National Trading Standards training programme formed to raise awareness of the loss to society estimated at 10 billion pounds. <https://www.norfolk.gov.uk/business/trading-standards/scams/friends-against-scams>

Training is available on the Norfolk County Council website and available to the public if anyone would like to become a SCAMchampion or just become more aware of the risks by taking the online course which takes an hour.

## **7. MATTERS ARISING – TO RECEIVE UPDATES.**

7.1 The Clerk gave an update regarding the Bus Shelter installation on Somerton Road with the Date confirmed within the first week commencing 6 May 2018.

7.2 County Councillor Thirtle confirmed there were no items relating to Martham Parish Council on the Norfolk County Council Asset register.

7.3 Cllr Huke raised the suggestion of asking BT to remove the telephone box located on the Green 45/May 2018

7.4 next to the bus stop and replacing this with the original red BT refurbished phone box currently located outside the Community Centre. Having the phone box as an ornament for the village to enjoy without the glass being replaced was PROPOSED Cllr Huke seconded Cllr Hurkett. It was AGREED for the Clerk to contact BT to request the removal. Cllr Huke agreed to obtain quotes for moving the red BT box to the centre of the village.

**Clerk/Cllr Huke**

## **8 CORRESPONDENCE**

- 8.1 A request for the use of the marquee for the Martham Primary School Summer Concert was AGREED if help was obtained to erect the Marquee at the time of installation.
- 8.2 It was AGREED for sand and peat to be used to repair the holes made on the Green since the Fair had left. Cllr Huke agreed to complete this work. **Cllr Huke**

## **9 PLANNING**

- 9.2 To consider applications received from GYBC for comment:  
06/18/0229/F – Single storey side extension, Rectory House Repps Rd, NR29 4RA. No comment  
06/18/0228/A – New Advertisement signage for Business, 7 Hemsby Rd, NR29 4PB. No Comment  
06/18/0243/F – Variation of conditions 2, 16 and 17 of Planning Permission 06/15/0486/F.
- 9.3 To consider any applications received from Broads Authority for comment - None.
- 9.4 To receive any notifications of decision 06/18/0124/F – First Floor Extension over part garage. GRANTED.

## **10 FINANCIAL MATTERS**

- 10.1 Bank Reconciliation was received. Current balance was noted £68,548.48.
- 10.2 It was AGREED to authorise expenditure value of £4373.42. To note receipts – next meeting.
- 10.3 To note Internal Audit visit. Noted.
- 10.4 To consider a request for a donation from Age UK. It was not agreed to give a donation to Age UK as Council had agreed in previous policy to only give donations to local charities.

## **11 THE VILLAGE AND GREEN**

- 11.1 Pond retaining wall –Cllr Hurkett gave an update on the contractor who was currently very busy with previously booked work. Cllr Hooper asked for Highways to be contacted regarding the cracks in the nearby pavement when work was close to starting and then completed. Cllr Smith suggested adding problem to the Rangers list of village problems. **Clerk**

The willow tree was also discussed as the leaves were seen to be draping into the water. Cllr Hooper AGREED to remove the tree branches and Cllr Huke offered to assist the Chairman. **Cllr Hooper/Huke**

- 11.2 Back Lane Pond – next meeting. **Cllr Huke**
- 11.2 'Road Side Planting' was proposed with an application for licencing from NCC required for Repps Road for September PROPOSED Cllr Gates seconded Hurkett all in favour.
- 11.3 To consider application for tree work within Conservation Area No.8. It was AGREED for the Clerk to write to Great Yarmouth Borough Council to submit a request for a replacement tree. **Clerk**

## **12 POLICING**

- 12.1 SNAP Meeting – Cllr Hooper gave an update on the SNAP meeting which included an update from Police representatives at the meeting who informed meeting attendees SNAP meetings would be reviewed after a period of six months. Cllr Hooper AGREED to attend the next meeting on Thursday 12 July 7pm in the Bloaters Bar at Great Yarmouth Town Football Club, Wellesley Road, Great Yarmouth. **Cllr Hooper**

### 13 HIGHWAYS and FOOTPATHS

- 13.1 To note outcome of Martham Footpath No.1 (part) Modification Order 2016. Noted.
- 13.2 To receive a report for village Footpaths – Cllr Watson gave a verbal update on the Village Footpaths. The Clerk agreed to obtain quotes on the footpath specification for cutting and to write to NCC to request for contact with a footpath officer who can help with the re-instatement of footpaths. **Clerk** Footpath close to the allotments was also discussed and it was AGREED for the Clerk to add ‘Signs’ as an agenda item on the next allotment meeting. **Clerk**

13.3 To note Highways Ranger’s visit and discuss specific maintenance issues. Noted

### 14 ADMINISTRATION

- 13.1 It was AGREED for the Clerk to attend the NALC 2018 Conference £49.50 at NCFE Carrow Road in June 2018 if time permitted attendance.

### 15 ITEMS FOR NEXT AGENDA

Communications report

**Meeting closed at 8.46pm**

Signed: 15 June 2018

EXPENDITURE May 2018		
	TOTAL	
Norse Waste Solutions	£51.48	
Rodney Scott - March	£194.00	
Rodney Scott - April	£213.30	
Norfolk County Council - NPLAW	£582.00	
Internal Auditor	£130.50	
URM	£57.24	
EON	£265.69	
Konica Minolta	£277.22	
Salaries	£1,936.33	
United Resource management	£32.04	
SLCC	£116.49	
G and S Stores	£61.41	
Expenses	£14.82	
NALC	£360.00	
BT DD	£80.90	
<b>Total</b>	<b>£4,373.42</b>	

47/May 2018