

MINUTES OF MARTHAM PARISH COUNCIL FINANCE COMMITTEE MEETING

Held on Wednesday 9th April 2014
In the Community Centre, Playingfield Lane, Martham
at 7.30pm

Present: Councillors; Bradford, Gates, Manifold and Murrant.
Clerk: Mrs S Hunt

1. Resolve: "to accept apologies for absence"
None received. Cllr Jordan absent.
2. To confirm the minutes of the Finance Committee meeting held on 5th February 2014 as attached.
These were agreed and signed as a true and correct record.
3. Matters arising.
None.
4. To agree the Accounts for the year ended 31st March 2014. Attached are:
 - The Income & Expenditure Account for the year ended 31st March 2014.
 - Bank reconciliation as at 31st March 2014.
 - Supports notes and assets register.
5. To agree the Annual Return, subject to Audit, for the year ended 31st March 2014 as attached.
Agreed as complying with regulations and recommended to full Council at their meeting 16th April 2014. Internal Audit scheduled for 27th May 2014.
To be submitted once signed off by Internal Auditor.
6. To consider opening balances as recommended by RFO.
These were discussed and AGREED as presented. Noted by the meeting that the reserves were increased by £5,000 to £10,000.
7. To consider allocation of concurrent functions allowance.
Approved as allocated.
8. To consider grass cutting contract.
To be awarded to Secret Gardens.
9. To consider Memorial Cleaning contract.
To be awarded to Colin Smith.

Signed:

2nd July 2014

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