



MINUTES OF PARISH COUNCIL FINANCE MEETING

A meeting of the Martham Parish Council Finance meeting was held on Wednesday 9th August 2017 at 7.30pm at the Community Centre.

1. ATTENDANCE

Present: Cllrs Bradford, Gates, Huke, and Starkings (Chair). Apologies were received and accepted from Cllr Hurkett - illness.

Clerk and R.F.O. – Mrs Sarah Hunt

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllr Bradford notified the meeting of his Trusteeship of the Martham Coronation Recreation Ground Trust.

3. MINUTES OF PREVIOUS MEETING

The minutes of the minutes of the Parish Council Finance meeting held on 12th April 2017 were PROPOSED Cllr Huke, seconded Cllr Gates and signed by the Chairman as a true and correct record of that meeting.

4. PUBLIC FORUM

No members of the public present.

5. MATTERS ARISING – TO RECEIVE UPDATES

5.1 Lloyds Bank Account. The Clerk reported that this was now converted to a Treasurers Account and the Parish Council had been awarded £319.50 by way of compensation. In July another £6.50 in charges was taken, although a refund had been made to cover June, July and August the Clerk is still in discussion to ensure that this account remains free of charge for Council to operate. Internet log on information is being distributed to the signatories on the account who then need to set up the Clerk as an administrator.

5.2 Gym update. The Gym is now operating 2 days a week, Monday and Thursday. This is no longer GoGeronimo, but Rachael Lacey delivering exercise classes using the existing equipment. It was AGREED that this should be at 50% of the current hire rate for four days of £100 and £50 per week be charged.

6. BUDGET 2017/18

Budgeted expenditure for the first quarter of the year was reviewed and no transfers needed. The Insurance renewal was received by the meeting at a cost of £777.97 from September, this is the third year of the three year contract and will be up for re-quoting for September 2018.

The historical maintenance schedule was reviewed by the meeting and it was AGREED that Cllr Huke and Starkings design an up to date maintenance schedule cross referenced to the Asset Register to support budgeting and managing of assets. To be put on September Agenda. CLLRS HUKES/STARKINGS

7. GRANTS 2018/19

It was AGREED that the Martham Coronation Recreation Ground Trust, Village Hall and Parochial Church Council be invited to apply to full Council for a grant for the 2018/19 financial year.

It was AGREED that it be recommended to Full Council that the Martham Boat Dyke Trust not be charged for their meetings in order that they are better able to support village need.

8. CONCURRENT FUNCTIONS/COUNCIL TAX SUPPORT GRANT.

The Clerk attended the Parish Liaison Meeting on Monday 10th July where these were discussed. The review of both will be presented to Great Yarmouth Borough Council members in September and their decision should be notified to the Parish Council in October. The tax base figures should be available in November allowing the Council time to do all necessary calculations prior to precept setting which has to be returned to Great Yarmouth Borough Council by January 2018.

9. ITEMS FOR NEXT AGENDA

Next meeting to be called in October when information from Borough available to inform budget discussions.

Maintenance Schedule to be reviewed.

Draft budget 2018/19 to be drafted.

The meeting closed at 8.08pm.

RECOMMENDATIONS TO FULL COUNCIL:

1. That the Gym be charged at a rate of £50.00 a week for two days use.
2. That the Martham Coronation Recreation Ground Trust, Village Hall and Parochial Church Council be invited to apply for a grant for 2018/19.
3. That the Martham Boat Dyke Trust be given free use of the community centre for meetings (currently £60.00/year for 12 meetings).