MINUTES OF MARTHAM PARISH COUNCIL

FINANCE COMMITTEE MEETING

Held on Wednesday 23rd July 2014

In the Community Centre, Playingfield Lane, Martham at 7.30pm.

Present: Councillors; Bradford, Gates, Manifold, Murrant (Chair) and Starkings.

Clerk/RFO: Sarah Hunt

1. Apologies.

None.

1. To confirm the minutes of the Finance Committee meeting held on 9th April 2014.

These were agreed and signed as a true and correct record.

1. To review the current financial situation.

Bus Shelters currently £19.67. Will need increasing, graffiti removal costs not yet allowed for.

Churchyard/Memorial currently £1,356.00. Will need increasing due to memorial refurbishment.

Community Centre £7,660.72. There is money available here for transfer, costs of car park and steps still to come.

Footpaths currently £875.38. This will need increasing slightly by the end of the season.

Meeting costs currently £88.50. This can be transferred out, meetings are now free at the Community Centre.

Section 137 currently £765.44. Seems high for donations to charity.

Smees currently £104.70. This will need increasing.

Training currently £47.00. This will definitely need increasing – **CLERK** to transfer balance of meeting costs into here immediately.

All adjustments to be made at budget setting meeting in October. Prior to meeting all sub-committees including allotments to be asked if there are any upcoming projects for Finance to be aware of before adjusting cost codes. **CLERK**

1. Purchases.
	1. Strimmer. It was AGREED upon receipt of three prices to place an order at Acle. £305 including safety gear. Money to come from recycling. **CLLR MANIFOLD**
	2. Taps for Allotments. It was AGREED not to pursue any more taps at the moment.
	3. Computer/Printer. Clerk to investigate using any advice necessary.
2. Internal Controls. PROPOSED Cllr Murrant, seconded Cllr Bradford that the document be adopted as submitted. AGREED.

The meeting closed at 8.30pm.

Next meeting 12th November 2014 at 7.30pm