

MINUTES OF MARTHAM PARISH COUNCIL FINANCE COMMITTEE MEETING

Held Wednesday 7th December 2016

In the Community Centre, Playingfield Lane, Martham at 7.30pm

Present: Councillors; Bradford, Gates, Huke, Hurkett, Starkings (chair)

Clerk: Sarah Hunt

1. Apologies for absence.
None.
2. Declarations of personal interest and dispensations for any items on the agenda.
Cllr Bradford notified the meeting of his Trusteeship of Martham Coronation Recreation Ground Trust.
Cllr Starkings is attending the Martham Coronation Ground Recreation Ground Trust meetings in his capacity with the Bowls Club.
3. Minutes of the Finance meeting held on 14th October 2015 were PROPOSED Cllr Bradford, seconded Cllr Huke, and signed by the Chair.
4. Recycling.
The Clerk confirmed that the new textile bin was in place, the old BCR bin removed. There had been some initial figures which compared favourably with 2015, however there was then an issue with the lock. This has been rectified, and a comparison should be available shortly with last year. So far this year Council has received £567.37 income, with £301.60 of that being Textiles. Expenditure of £192.75 has given a figure of £374.62 income. Clerk to monitor.
5. Gym.
The gym is now paying £100 a week room hire. The service is continuing at present, although changes are still taking place.
Cllr Huke to investigate other options once the future is known.
6. Grants.
To consider applications made for 2017/18.
 - 6.1 Village Hall. A request had been made for the Parish Council to purchase chairs and donate them to the Village Hall. It was PROPOSED Cllr Gates, seconded Cllr Bradford that the recommendation go to full council that no donation be made. Clerk requested to assist the Clerk to the Village Hall to seek funding elsewhere.
 - 6.2 Church. A request had been made for the Parish Council to allocate £3,300 towards the open space. Grass cutting quotation from GYBServices for 2017

growing season is £2,990.00. It was PROPOSED Cllr Starkings, seconded Cllr Bradford that this be recommended to full council.

6.3 Playingfield. A request was made for £9,100 towards the maintenance of the Recreation Fields. It was PROPOSED Cllr Starkings and seconded Cllr Hurkett that £6,500 be requested from Concurrent Functions and that the Parish Council continue to provide the grass cutting, strimming and litter picking services. AGREED.

7. To review and adjust cost code allocation. Agreed as submitted PROPOSED Cllr Starkings, seconded Cllr Huke. Changes to be made. Clerk.

8. Draft Budget 2017/18.
The draft budget was reviewed by Councillors.

9. Precept recommendation 2017/18.
PROPOSED Cllr Starkings, seconded Cllr Bradford that the recommendation be that an increase of £200 be made in the precepted amount to £49,800.00. This should give a 0% increase on Band D properties.

10. Opening a Lloyds Bank Account.
It was AGREED by the meeting that a recommendation be made that the Parish Council open a Lloyds Bank Account to enable electronic payments to be made. All policies to be updated when this is available.

11. Santander Balance.
To be reviewed once the Lloyds Bank Account is in place.

12. Internal Audit.
This had been received on the day of the meeting and was reviewed by Councillors. The Financial Regulations were reviewed as suggested – changes to be recommended to full council.

13. Items for next agenda.
None.

RECOMMENDATIONS:

1. That the Village Hall Grant Application be refused.
2. That subject to the application for Concurrent Functions £3,300 be earmarked for use in the Church grounds. That Great Yarmouth Borough Services be contracted at the sum of £2,990.00. That any balance be payable towards rubbish collection for the public bin maintained there.
3. That subject to the application for Concurrent Functions £6,500 be earmarked for maintenance of the Recreation Fields. That a specification on the necessary maintenance and services be provided to the Council by the Trustees and that the Clerk obtain the necessary quotations.
4. That the Concurrent Functions Grant request be £15,400 as last year.

- That the precept amount be £49,800.00 – an increase of £200 over 2016/17.
5. That the Clerk be instructed to open a Lloyds Treasurers Account in order to make electronic payments free of charge.
 6. That the Financial Regulations be adopted by full council as amended.

The meeting closed at 8.52pm