

MINUTES OF MARTHAM PARISH COUNCIL FINANCE COMMITTEE MEETING

Held on Wednesday 17th August 2016
In the Community Centre, Playingfield Lane, Martham at 7.30pm

Present Councillors Bradford, Huke, Johnson (Chair), Llewellyn.

1. Apologies for absence.
Cllr Starkings – bowling. Accepted.
2. Declarations and dispensations for any items on the agenda.
Cllr W Llewellyn – Item 7.
Cllr I Bradford reminded the meeting is a Trustee of the Playingfield Committee – Item 8.
3. To approve the minutes of the Finance meeting held on 4th May 2016.
Proposed Cllr Bradford, seconded Cllr Johnson and signed as a true and correct record of the meeting.
4. Update on matters arising;
 - a) Recycling – The Parish Council has received no payment for textiles for a year. The new contractors CTR have yet to make a payment, but have been collecting since at least the beginning of June. Clerk is chasing payment. To review at October budget meeting. CLERK
 - b) Grants – The final payment to the church has been made, as has the payment to the Village Hall - currently it is projected that the Playing field will have a surplus. Clerk to request that the hedge on Rollesby Road be cut. CLERK
It was AGREED that invitations be sent out to the Church, the Village Hall, and the Playingfield inviting them to apply for grants next year – any grant to be decided by full Council.
5. Gym – East Coast Healthcare have lost some funding streams. They are looking at retaining a service at Martham, but the form of this service is under discussion. The Clerk, Cllr Johnson and Cllr Starkings have been involved in discussions, but nothing concrete is yet decided. Cllr Huke to look at alternatives for Council to consider.
6. The monthly list of invoices value £4191.59 was PROPOSED Cllr Huke, seconded Cllr Bradford and AGREED with the exception of the salary payment to Mark Llewellyn which was referred to the Personnel Committee.

Wendy Llewellyn left the meeting.

7. Pension provision. The Clerk confirmed that the Parish Council could not offer NEST as the Contracts of both the Caretaker and the Youth Worker had offered LGPS. To be referred to Personnel. All necessary duties had so far been undertaken to comply with the auto enrolment date of 1st November 2016.
8. To consider grant allocation 2017/18. Councillors asked the Clerk to send out letters to the three recipients invited them to apply for the 2017/18 year in order to enable Councillors to prepare a budget.
9. To consider Internal Audit arrangements for 2016/17. The meeting decided to recommend Pauline James to continue as Internal Auditor.
10. To review budget and cost code allocation 2016/17.
The meeting considered remaining budget against projected expenditure.
Audit fees to be researched and circulated to Councillors. CLERK
Clerk to undertake initial Byelaw work for September meeting. CLERK
Council to try to recoup legal expenses to date having won the Land Registry Tribunal case.
No changes to be made to current budgets.
11. To consider transfer of monies to Nationwide Account.
It was PROPOSED Cllr Huke and seconded Cllr Bradford that the clerk maintain £40,000 available in the Santander savings/cheque account. That monies over and above this be deposited with Nationwide – this to be reviewed annually with budget.
Clerk to check Santander interest rate. CLERK
12. Date of next meeting and Items for agenda.
Next meeting October.

The meeting closed at 8.37pm