

**MINUTES OF MARTHAM PARISH COUNCIL MEETING
WEDNESDAY 20th JANUARY 2016
AT THE COMMUNITY CENTRE, PLAYINGFIELD LANE, MARTHAM AT 7.30PM**

Present: Gates, Hooper, Hurkett, Huxtable, Johnson (chair), Starkings, Watson, Wright.
Clerk: Sarah Hunt

7 members of the public were also present.

1. To consider apologies for absence.
Cllr Bradford – Illness. Cllr Manifold – family matters. Cllr Smith – Alternative commitment.
2. Declarations of personal interest and dispensations.
Cllrs Huxtable, Starkings, Watson and Wright reminded the meeting of their allotment tenancies and dispensation.
Cllr Gates – Playingfield Trustee.
Cllr Wright – Village Hall Trustee.
Cllr Hooper declared an interest in 5 Rochford Road and would take no part in discussions on the planning application.
3. Minutes of the meeting held on 16th December 2015 were agreed a true and correct record PROPOSED Cllr Hurkett and seconded Cllr Wright with the addition of Cllr Huxtable who declared his allotment tenancy. AGREED.
4. Public Forum;
 - 4.1 The Chairman welcomed Mr James Chapman to the meeting. Mr Chapman explained that he was present to discuss the land on the Right Hand Side of Repps Road on entering the village, shown as MA28 on the SHLAA plan. Badger Builders had been chosen to look at the possibility of developing the land, and this was an initial presentation to bring the Parish Council and Parishioners into discussion, let them know where they are in the process, and encourage comments from the Parishioners.
 - 4.2 Mr Gilder addressed the meeting. Great Yarmouth Borough Council have a requirement, set by Central Government, to deliver an additional number of new homes – over 7,000 – The main villages of Belton, Hopton, Hemsby, Ormesby, Martham, Winterton, are all being looked at to take additional housing. It is clear that some are better placed for new developments than others.
The requirement will mean that Martham will be earmarked for development for additional housing, and currently it is anticipated that this could be over 450 over a period of time.
Badger Builders and Mr Chapman are aware that there are two other proposals currently the subject of planning applications – the Mushroom Farm, and the Broiler Farm.
It is key that any application on this site is made in a way that involves the village and Parish Council, and that it is a gradual delivery. If planning is awarded for 110 units they will not be built all at once.
Badger Building is privately owned, and has been trading for 25 years, the model of a slow, incremental site development has served them well.
Could they wait until the land is allocated within the building envelope?

Initialled:

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In the interim, whilst that increase in allocation is being processed Great Yarmouth Borough Council still has to be meet the housing allocations dictated by Central Government. This means there is a two year hiatus, but there is still a requirement to deliver housing.

Badger Building stated that they would like, as a company, to understand what the Parish Council view of an early application on this site would be, what scale of development, and what timescale the Parish Council would be expecting.

Access would be through the existing 'dip', rather than from any existing roadways – a completely new access would be built to the development. The drains and access would be completed in one build, however it would be a long term project with staged building of houses, anticipated over 3 – 5 years.

It is easier to include starter homes on a larger scale project. The Borough Council currently require a percentage to be starter homes. It is less likely these units would be for rent, and more likely they would be sale. There is currently no indication how that would change through altered legislation. To enable the facilities locally to keep up with the process money from the developer is earmarked and must be spent in the village where it is allocated.

The County Council always looks at planning applications and looks at schools carefully.

Mr Chapman has met with Governors of both Schools and has asked them their requirements.

Mr Chapman and Mr Gilder were thanked for opening this communication with the Parish Council by the Chairman who agreed that any comments received by the Council on the development would be collated and passed along. The Council would respond in due course.

- 4.3 Charlotte Stannard sent apologies, and will attend the February meeting to address the Council on the Good Neighbour Scheme.
- 4.4 P C Cook had reported to the Clerk that there were no current issues to report, and that the current local priority was marine crime.
- 4.5 It was brought to the meetings attention that there were currently issues with trial bikes using cross-field footpaths.
- 4.6 District Cllrs Barry and Mary Coleman had sent apologies to the meeting.
5. To receive updates on matters arising from December minutes:
 - 5.1 Bank Mandate is still ongoing.
 - 5.2 Replacement Textile Bank has been ordered and should be delivered within a few weeks.
 - 5.3 Interest Bearing Account – February Agenda. CLERK.
 - 5.4 The Registration of the Public Right of Way on Cess Road is ongoing.
 - 5.5 Tree work has been ordered on the village green, and is awaiting permissions.
 - 5.6 There has been no communication from the Environment Agency with regard to Damgate Staithe.
 - 5.7 Cess Road Smee will be cleared as agreed – uses for the Smee to be sought from Parishioners. Cllrs JOHNSON/WATSON

Initialled:

6. Telephone Box.

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The British Heart Foundation can no longer fund the defibrillator – alternative sources of funding being explored. CLLR JOHNSON.

BT still haven't disconnected the box.

7. Community Centre – see item 16.

8. Planning:

Applications received by the Parish Council for comment;

BA/2015/041/9/COND – Maggie's Folly, 49 Riverside, Martham. Proposed variation of condition 2 of PP BA/2015/0067/FUL to apply to amended drawings including addition of solar panels. No comment to be sent.

06/15/0762/F – Hall Road, Sevenoaks. Removal of condition 33 of PP 6/92/32/O in respect of agricultural restriction. This actually relates to 06/82/32/O, Hall Farm. No comment to be sent.

06/15/0767/F – 5 Rochford Road, Martham. Extensions to front and rear. No comment to be sent.

BA/2015/0412/HOUSEH – 31 Riverside, Martham. Repair/replace existing boat dyke piling with sweet chestnut poles as per BA recommended solution and replace soil. No comment to be sent.

06/15/0777/F – Hemsby Road, Mill Barn, Martham. New dwelling with cart style garage. This is a resubmission to demolish the barn and rebuild a dwelling 10 metres back into the property. It was PROPOSED Cllr Hooper and seconded Cllr Starkings that the Council write in support of the application. For – six votes.

Against – one vote. Abstention – one vote. AGREED.

Decisions made by Great Yarmouth Borough Council;

06/15/0640/F – Flegg High School – Construction of an external 3G artificial turf pitch with fencing, floodlighting, storage container and modular buildings.

GRANTED.

06/15/0667/F – 5 Coronation Avenue, Glenfield, Martham – Side and rear extensions, roof extension and loft conversion. GRANTED

06/15/0623/F – Barde Cottage, 12 Playingfield Lane – Variation of condition 2 re: PP 06/11/0667/F – revised fenestration. GRANTED.

06/15/0720/F – 6 Welbeck Avenue, Martham – Conservatory to rear. GRANTED.

8.2 Cllr Hooper reported that the Clerk and himself had attended a meeting at Great Yarmouth Borough Council offices with Mr Dean Minns. It was an interesting discussion covering the future of S106 money. There are opportunities to have money from developments allocated to alleviate the effects of development within the village. Mr Minns was made aware that Martham Parish Council is keen to be actively involved in identifying work that would contribute to improved infrastructure in the village to address the problems additional developments will bring.

The trackway from Holly Close to the Co-op on the Village Green was highlighted at this meeting as an issue with regard to the Martham Broiler Farm development as it will take increased foot traffic.

The current zebra crossing is unsatisfactory, and needs to be upgraded to a Pelican crossing and the location reviewed. A letter has also been sent to Highways with these concerns.

If S106 money is not spent within defined timescales then developers can claw it back.

Cllr Hooper is attending an external training session to ensure that the Council remains informed with all changes in legislation.

Initialled:

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Clerk: Mrs S Hunt

Community Centre, Playingfield Lane, Martham, Great Yarmouth, NR29 4SP

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Any thoughts from Council with regard to local improvements should be added, for the time being, to the comments returned when consulted over planning.

8.3 Martham East Broiler Farm – Cllr Hooper reported that Anglian Water had been invited to address the meeting, but no one was available, a telephone conversation had taken place with someone from the Planning Team, contact was still being attempted with the Operations Department.

Cllr Hooper is currently trying to gauge how much of an issue low water pressure is within the village.

All residents so far who have reported low pressure have had at least the required minimum. Next meeting. CLERK.

Mr Chapman addressed the meeting and explained that the Drainage Board is keen to alleviate any potential future flooding issues, and has a schedule of works in hand in the village. This involves ditch reinstatement and maintenance, a silt filter at Hall Road, and ongoing monitoring.

The sewerage issue is now controlled.

9. Finance.

9.1 The list of monthly invoices value £5,754.28 as circulated with the addition of eon at £240.88 were PROPOSED Cllr Gates, seconded Cllr Watson and APPROVED. Income for December 2015 of £1,562.60 was noted.

9.2 The bank reconciliation was received by the meeting and signed by the Chair as agreeing to bank statements.

9.3 The internal audit was received by the meeting. No comments were made.

9.4 DCK Beavers had completed the VAT audit as requested. VAT remains under the de-minimis level over a 7 year period so no repayment is necessary. The recommendation is that the Council does not need to register for VAT currently. NOTED.

10. Footpaths.

10.1 Cllrs Gates/Huxtable/Starkings and the Clerk attended a Byways and Public Rights of way Course. This was presented by LCPAS and once again was a valuable course.

10.2 Rights of Way that are not recorded on the definitive map, where the use pre-dates 1949, will not be able to be registered under current legislation after 2026. Many of these are referred to as the 'lost ways' and communities and Parish Council's are encouraged to register their existence before the change. The legislation is being reviewed, but this is how it stands at present.

11. Administration.

11.1 Clerks Holiday; 21 – 24th March inclusive and 25th May – 8th June inclusive. NOTED.

11.2 It was PROPOSED Cllr Huxtable and seconded Cllr Starkings and AGREED that the Clerk attend the Practitioners Conference, 25th and 26th February.

11.3 The Clerk confirmed attendance at a DBS checking workshop on 28th January to enable the Council to continue to authorize DBS applications in house.

12. Village Green.

12.1 Benches. These have been checked and some need refurbishment. Quotes being obtained. CLERK.

12.2 Dates were announced for the forthcoming Land Registry Tribunal. It was noted that the Chair and Clerk were meeting with the Barrister, Mr Vivian

Chapman, along with members of NPLaw. The Clerk has been very busy with this case, and Councillors were asked for their forbearance until its conclusion.

13. Allotments.

13.1 The Planings are on order.

13.2 All invoices are now issued, some payments remain outstanding.

14. Correspondence.

Councillor Cartiss had responded with regard to the Parish Council letter asking that the Fire Service be treated as a priority during budget setting. Noted.

NPLaw have sent a Traffic Order concerning the no waiting order on Staithe Road at the top of Black Street. Noted.

Great Yarmouth Borough Council have responded with regard to the Hedge at Rowan Road. It has been inspected by Enforcement Officers. Noted.

Highways/PC Cook with regard to the Tractor on Marlborough Green Crescent. No offences are being committed.

15. Damgate Staithe.

There is no further update.

16. Community Centre.

16.1 Car Parking. Three Companies have so far been approached for an up to date quotation – one has been received.

16.2 Vodafone 3G installation – this has taken place and is now complete.

Thanks were expressed to Cllr Smith for a lot of hard work working with sites in the village to bring this service to Martham.

17. Boat Dyke Trust.

It was PROPOSED Cllr Gates and seconded Cllr Starkings that the transfer be signed by the Clerk on behalf of the Council. AGREED.

18. Items for next agenda.

None.

The meeting closed at 9.10pm.

To confirm the date of the next meeting of the full Council will be held on Wednesday 17th February 2016 at 7.30pm at the Community Centre, Playingfield Lane.

Signed:

17th February 2016

EXPENSES 20th January 2015			
	NET	VAT	TOTAL
Salaries	£ 2,441.77		£ 2,441.77
British Telecom	£ 123.17	£ 24.63	£ 147.80
Flogas (heating gas)	£ 176.96	£ 8.85	£ 185.81
Viking Direct (stationary)	£ 200.65	£ 18.53	£ 219.18
Pauline James (internal audit)	£ 121.50		£ 121.50
G Y B Services (Christmas Lights)	£ 1,446.00	£ 289.20	£ 1,735.20
Norse Eastern Ltd	£ 37.50	£ 7.50	£ 45.00
G & S Stores	£ 20.77	£ 4.16	£ 24.93
LCPAS - training	£ 125.00		£ 125.00
dck beavers (VAT Advice)	£ 195.00	£ 39.00	£ 234.00
Berryman	£ 18.00	£ 3.60	£ 21.60
eks living clean litter picking	£ 116.00	£ 23.20	£ 139.20
Simons Landscaping (fencing)	£ 190.00	£ 38.00	£ 228.00
Sarah Hunt - expenses	£ 77.82	£ 7.47	£ 85.29
Eon	£ 229.41	£ 11.47	£ 240.88
	£ 5,519.55	£ 475.61	£ 5,995.16

INCOME FIGURES FOR DECEMBER 2015

Donation - Cllr B Coleman - defibrillator	£590.00
Room hire	£200.00
gym	£420.50
recycling	£177.10
Allotment Rent	£60.00
youth club	£115.00
	£1,562.60

S Hunt - Expenses 20th January 2016

youth club - tesco	£ 18.33	£ 3.67	£ 22.00
Community Centre	£ 9.33	£ 1.47	£ 10.80
youth club - co op	£ 11.67	£ 2.33	£ 14.00
Postage	£ 0.74		£ 0.74
Christmas light cards and donation	£ 37.75		£ 37.75
	£ 77.82	£ 7.47	£ 85.29

Initialed:

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