

**MINUTES OF MARTHAM PARISH COUNCIL MEETING**  
**WEDNESDAY 20<sup>th</sup> April 2016**  
**AT THE COMMUNITY CENTRE, PLAYINGFIELD LANE, MARTHAM at 7.30PM**

Present: Cllrs Bradford, Gates, Hooper, Hurkett, Johnson (chair), Manifold, Smith, Starkings, Watson, Wright.

Clerk: Sarah Hunt

1. To consider apologies for absence.  
Cllr Huxtable – Band practice.
2. Declarations of personal interest and dispensations.  
Playingfield Trustees: Cllr Ian Bradford, Cllr Tony Gates.  
Allotment Holders: Cllr Starkings, Watson, Wright.
3. The minutes of the Parish Council meeting held 16<sup>th</sup> March 2016 were proposed Cllr Starkings and seconded Cllr Bradford as a true and correct record and signed by the Chair.
4. Public Forum:
  - 4.1 Mr Marshall addressed Councillors on behalf of the Village Hall as a Trustee explaining that the Village Hall was well used at present, and hosted a lot of local clubs.
  - 4.2 PC Cook sent apologies to the meeting.
  - 4.3 Borough Councillor B Coleman confirmed that he had discussed a number of issues with the Parish Office during the month, liaising between the Council and the Borough.  
Borough Councillor M Coleman confirmed that lamp 120R was now repaired, and 121R now out. This had been reported.
5. To receive an update on any matter arising from the minutes;
  - 5.1 Nationwide Account. The Clerk reported that paperwork had been submitted and the opening of this account was now anticipated shortly.
  - 5.2 War Memorial. Cllr Starkings confirmed that the Listing status had been applied for.
  - 5.3 Defibrillator. Cllr Johnson informed the meeting that the disconnection had not yet taken place, so the telephone box could not yet be moved.
6. Village Green.
  - 6.1 Benches. Cllrs Starkings reported that the Scarecrow Festival organisers had indicated willingness to purchase a bench or benches on behalf of the village.  
Next Agenda. CLERK
  - 6.2 Land Registry Tribunal Update. Cllr Johnson and the Clerk attended County Hall and took part in a conference with Mr Chapman and the solicitors. Court dates remain 10<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup> May commencing at 10.30am at the Great Yarmouth Magistrates Court.
  - 6.3 Village Pond – Plants. Cllr Gates expressed concern regarding the lack of vegetation and condition of the ponds. Cllr Bradford to look at water sampling. CLLR BRADFORD. Next Agenda. CLERK

- 6.4 Replacement of Car Park Sign outside Co-op. It was PROPOSED Cllr Gates and seconded Cllr Manifold that Cllr Hurkett to liaise with Clerk over wording and a replacement sign be ordered to a maximum value of £250.00. CLLR HURKETT
- 6.5 Duck Signs. Two emails have been received with concerns over duck safety in the village. After much discussion it was decided that signs were already in place, alternative options to be considered at the next meeting. Next Agenda. CLERK.
- 6.6 Village Sign. This is being repaired free of charge.
- 7. Planning.
  - 7.1 Plans decided by Great Yarmouth Borough Council; 06/16/0068/F – 11 Black St, Extension to rear of property. GRANTED Noted. The Mushroom Farm site has been approved at Committee but GYBC are still in negotiation with the developers so the notice has yet to be issued.
  - 7.2 Attendance at Planning Committee Meetings Great Yarmouth Borough Council. Cllr Hooper reported that he had attended with the Clerk and Cllr Huxtable when the development off Hemsby Road was discussed at Committee at Great Yarmouth, and also alone when the Mushroom Farm was debated. On both occasions Cllr Hooper had addressed the Committee to reiterate the concerns previously agreed by Council. Cllr Hooper informed the meeting that he will seek approval for attending when the application is discussed.
  - 7.3 Great Yarmouth Local Plan Core Strategy. New Policy documents received – available to meeting. Noted. To be kept in Parish Office.
  - 7.4 Planning Legislation Changes – LAIS 1388. Cllr Hooper outlined the changes proposed at National Level – ‘in principle’ replaces ‘outline’ and the second stage is ‘technical details’ – the presumption is to approval at In Principle level. The new legislation would give the Planning Authority 5 weeks to consider a minor application, and 10 weeks to consider a major application. There would be no obligation to consult the Parish Council, they would no longer be a statutory consultee. Permitted development rights will be extended to Schools. The Borough Council could be in competition with private providers to act as the Planning Authority.
  - 7.5 Consultation on Norfolk Housing and Economic Land Availability Assessment. Noted.
- 8. Finance.
  - 8.1 To consider the monthly list of invoices totalling £6,699.25, to note income for March of £1,642.33. Proposed Cllr Watson, seconded Cllr Wright. AGREED.
  - 8.2 The bank reconciliation as at 31<sup>st</sup> March 2016 was approved as agreeing to statement and signed by the Chairman.
- 9. Correspondence.
  - NORSE; The recycling rate has increased to £55.23 a tonne.
  - Great Yarmouth Borough Council – 100% Rate rebate 2016/17.
  - Norfolk County Council – all planning applications now online.

10. Footpaths update. Cllr Watson reported that The Oddfellows Hall footpath was now adequately fence, and some posts were missing. Cllr Watson to go to the Parish Office to show Clerk where they are located. CLLR WATSON
11. Noticeboard on Side of Post Office. It was PROPOSED Cllr Manifold and seconded Cllr Bradford that this be donated to the Church. Alan Moore to remove. AGREED.
12. Smees.  
Common Road Smee to consider use of. Cllr Johnson. Next Meeting. CLERK  
Cess Road Smee. Cllr Manifold offered feedback from meeting with Lewis Snow. Mr Snow would like to rent the smee from the Parish Council for use as a dog exercise area. Clerk to write to Mr Lewis – draft letter to be sent to Cllr Manifold and Cllr Hooper before sending. CLERK.
13. Administration.
  - 13.1 Scout Hedge Cutting – It was PROPOSED Cllr Johnson and seconded Cllr Hooper that this not be recharged.
  - 13.2 Scout Grass Cutting – 2015 and 16 Cutting Seasons. To be recharged at 2014 rates - £165.00 for 2015 and £165 for 2016.
  - 13.3 No Councillors to attend NALC Spring Conference.
  - 13.4 Welcome Pack. Cllr Hooper. Next Meeting.
14. Village Hall Report. Cllr Wright gave a copy of the minutes to the Clerk for distribution.
15. Items for Meeting 18<sup>th</sup> May2016.  
Tree Trunk in Black Street pond.

Next Meeting **Annual Parish Meeting** on Wednesday 11<sup>th</sup> May at 7.30pm in the Community Centre.

**PARISH COUNCIL ANNUAL MEETING** on Wednesday 18<sup>th</sup> May at 7.30 Community Centre.

Signed:

Dated 18<sup>th</sup> May 2016

EXPENSES 20th April 2016	
SLCC (approved March)	£12.00
Open Spaces Society (membership)	£45.00
EKS Living Clean (litter pick) Feb	£111.36
PRS For music	£12.38
Momentum Norfolk (membership)	£50.00
Salaries	£2489.28
PPL	£144.41
Norfolk alc (membership)	£503.99
EKS Living Clean (litter pick) March	£139.20
Viking Direct	£189.14
Keith Debbage	£180.00
Norfolk Co. Co. (allots & Safer prog. Members)	£595.00
Environment Agency	£13.92
Berryman (recycling)	£49.32
Martham DIY	£5.22
Anglia Boiler Maint. (Service small boiler)	£98.34
eon	£218.79
G Y B Services (scout hedge)	£122.23
cancelled	£0.00
Rodney Scott Services march - playingfield	£221.66
Cancelled	£0.00
G Y B Services - village green trees	£1,120.85
Norse waste collection	£45.00
Sarah Hunt Expenses	£51.67
LCPAS - training	£25.00
Anglia Water - Community Centre	£186.93
Anglia Water - Back Lane	£28.20
Anglia Water - Allotments	£40.36
	6699.25

S Hunt - Expenses 20th April 2016	
Norfolk records office - Printing	£5.00
Norfolk Records Office - Photography	£10.50
Community Centre cleaning	£2.67
Youth Club Tuck Shop	£33.50
	<b>£51.67</b>

<b>Income - March</b>	
Recycling	£238.83
Room Hire	£870.00
Gym	£428.50
Allotments	£30.00
Youth Club	£75.00

**£1,642.33**

Initialled: