

**MINUTES OF MARTHAM PARISH COUNCIL MEETING
HELD ON WEDNESDAY 19th NOVEMBER 2014
AT THE COMMUNITY CENTRE, PLAYINGFIELD LANE, MARTHAM
AT 7.30PM**

Present: Cllrs Bradford, Gates, Hooper (Chair), Huxtable, Johnson (part), Manifold, Smith, Starkings, Watson, Wright.
Clerk: Mrs S Hunt.

PUBLIC FORUM

A parishioner addressed the Council with regard to the proposed planning development off Hemsby Road. There were concerns about the land in front of the current industrial units. This land has been delegated 'light industrial' but is shown on the plans as developed for houses. It would put the current industrial units into a residential zone.

There will be a large amount of traffic generated from the 'Mushroom Site' exiting onto White Street. It was suggested that the developers consider the old road behind the site as an alternative exit.

It was suggested that the site in front of the industrial units would be idea for a retail unit with lots of parking as more shopping facilities are needed in Martham.

There is an industrial unit currently in Back Lane, which has struggled due to Highways and GYBC being unhappy about traffic there. Closing one end of the Road can only make this worse.

The Chairman responded that all comments would be considered, but that as no application had yet been submitted Parish Council could not yet make any informed comment.

P C Cook reported that it has been a quiet time in the village. Whilst not in Martham there have been an increase in heating oil thefts, this is being actively dealt with. Speeding on Repps Road continues to be a priority. There have been some minor problems with some young people in the village over the last few weeks, intervention has been made and the issues are dying down.

Cllr Mary Coleman informed the meeting that she had forwarded an email to Mr Simon Mutton at GYB Services in support of the Clerk who was trying to get action following her meeting last July with Micheal Stephenson with regard to the lighting at the Community Centre.

The Christmas Tree for the Village Green has been ordered.

The meeting commenced at 7.42pm.

1. Apologies for absence.
Councillor Murrant – Illness.
Councillor Johnson – late, work.
2. Declarations of personal interest and dispensations for any items on the agenda.
Cllrs Huxtable, Starkings, Watson and Wright reminded the meeting of their allotment tenancies.

3. The minutes of the Council meeting held on Wednesday 15th October 2014 and the minutes of the Camera meeting held on 5th November 2014 were agreed as a true and correct record and signed accordingly. PROPOSED Cllr Gates, seconded Cllr Watson.
4. There were no matters arising requiring an update.
5. Finance.
 - 5.1 The minutes of the Finance meeting held on 17th November 2014 were noted.
 - 5.2 The bank reconciliation was checked by the meeting and signed by the Chairman as agreeing to statements.
 - 5.3 The precept was agreed for 2015/16 as recommended by the Finance Committee. Total concurrent functions of £17,325, precept of £42,850. This is an increase of £2,000 which is to be available for possible legal fees. PROPOSED Cllr Manifold, seconded Cllr Watson.
 - 5.4 Payments totalling £6,297.24 (cheque 22551 on the appendix is to be cancelled) where PROPOSED Cllr Huxtable and seconded Cllr Smith. Receipts totalling £2,642.35 were noted.
6. Correspondence.

051/2014 – A grant has been awarded to the Youth Club for £300.74 for equipment from Momentum.

053/2014 – Highways – resurfacing works will take place in the centre of the village on 15th and 16th January, from Black Street to the Queen Victoria including new white lining and a new zebra crossing.

055/2014 – Highways – Blocking of drainage ditches by dumped garden refuse is an issue within the village. This is considered fly tipping and should be reported.
7. Planning.
 - 7.1 Council had been given copies of the newspaper article and the response from Norfolk Land Limited with regard to the potential planning application at Hemsby Road. Cllr Hooper made it clear he had been speaking to the paper as an individual, not as a representative of the Council. Any press requests are to be directed to the Parish Office.
The email raised several points discussed by Councillors:
 - Councillors continued to feel that the foul and surface water flow may well cause a problem.
 - Facilities within the village must be considered so that they are not overcrowded.
 - The school figures did not appear to be accurate, or are not the same as those issued by the schools themselves.
 - There were concerns expressed at the level of development throughout the area, and the impact on the emergency services and James Pagett hospital.

Cllr Hooper has drafted a document that he will make available to the next meeting. Next Agenda. **CLERK.**
 - 7.2 Possible S106 projects. The Clerk requested that Councillors consider any projects they feel would benefit the expanded village should a large scale development go ahead in order to ask GYBC to consider them.
 - Car Park at the Community Centre.
 - Extension to the Centre to enable changing facilities for the football teams/other field users.

Cllr Johnson joined the meeting

- Electricity to the Green

Councillors Manifold and Bradford to explore these and bring to next meeting. To go on Agenda. **CLERK.**

7.3 Applications/Determinations.

The following decisions were taken by Great Yarmouth Borough Council:

06/14/0658/F – 52 Staithe Road – Single Storey Rear Extension – Granted.

BA/2014/0213/CLUED – Maggie's Folly, 49 Riverside – Certificate of Lawful use for Holiday Accommodation – Granted. (Broads Authority)

06/14/0626/F – Land Off Sycamore Avenue – Installation of Air Source Heat Pumps – Granted.

06/14/0608/F – 154 Repps Road – Single Storey Rear Extension – Revised – Granted.

The following applications had been received by the Parish Council for comment:

06/14/0645/F – Martham First School, New Vicarage – Two storey rectory and conversion of village hall to new garages. It was PROPOSED Cllr Huxtable and seconded Cllr Hooper that the clerk be asked to write in support of this application, but to mention that it needed to comply with any restrictions on the Village Hall. **CLERK.**

06/14/0572/F – Old Barn, Hemsby Road – Proposed New Dwelling. This is an application to take down the barn and move it back onto the plot enabling the road to be straightened and improved visibility. It was PROPOSED Cllr Hooper and seconded Cllr Manifold that the Clerk write in support of this application on the grounds of road safety. **CLERK.**

BA/2014/0357/NONMAT (Broads Authority) – Hyrn End, Cess Road – Omission of 2nd windows, addition of flue for log burner.

06/14/0691/F – land off Sycamore Avenue – Variation of conditions 6, 9, 11 and 14 relating to access road, surface water and hedge. The map was made available to the meeting and it was confirmed that the hedge under application was in the centre of the plot between the two sites, it was not the hedge at the bottom of Rowan Road.

06/14/0682/F – The Barn, Cess Road – Variation of condition of 06/00/0242/F to allow annexe for family member.

06/14/0688/F – 2 Aspen Close – Proposed conservatory.

06/14/0651/F – 8 The Green – Proposed front and rear extension.

The Council had received an update with regard to 154 Repps Road. The original application which was denied has now been appealed.

It was PROPOSED Cllr Manifold and seconded Cllr Huxtable that the Clerk write to the Planning Department and enquire re: The building site near the Green. **CLERK.**

8. Litter. To go onto February agenda. **CLERK.**

9. Playingfield Charity.

- 9.1 To receive the licence agreements for Martham Sports and Social Club and Martham Bowls Club. (Previously distributed by email). It was PROPOSED Cllr Manifold and seconded Cllr Watson that both licences be accepted by the Council. Agreed.

10. Community Centre.
 - 10.1 Shed purchase – update. Work on the base commences next week.
 - 10.2 The Clerk has found a grant for the Catering Equipment – application to be submitted.
 - 10.3 Broadband upgrade. The Centre had a limited capacity which was now being reached monthly. PROPOSED Cllr Hooper seconded Cllr Smith that this be increased. Agreed. **CLERK.**
11. Footpaths.
 - 11.1 Update on No.1 footpath. This work being undertaken by Mr Curtiss.
 - 11.2 Registration of Damgate Lane path has now been submitted.
12. Parish Partnership Scheme. It was PROPOSED Cllr Huxtable and seconded Cllr Gates that permanent signs on Hemsby Road be explored. **CLERK.**
13. Affordable Housing. Cllr Hooper – next meeting. **CLERK.**
14. Community Bus Association. Information was available to the meeting of the three services available to the village – Clerk to disseminate the information to raise awareness. Clerk to explore how to increase bus services to the village to include a service to Acle. **CLERK.**
15. Meals on Wheels. Cllr Manifold explained to the meeting that a register was kept by UK Power Networks of vulnerable people who would be provided with a hot meal in the event of an extended power cut. The Clerk was asked to forward this information to Yare Care, the Dr Surgery, and the Church's in case they were not aware. **CLERK.**
16. Communications.
 - 16.1 Data Protection Policy. Cllr Smith presented this to the meeting. PROPOSED Cllr Hooper and seconded Cllr Johnson and agreed.
 - 16.2 Update on Vodaphone Sure Signal. Cllr Smith has submitted the application as with seven locational possibilities: SSAF, Baptist Church, Premier Electronics, Community Centre, Fire Station, Flegg High x 2 and Library. The cost of running each box is expected to be £30 annually. The Fire Service and Flegg High have offered to absorb the cost. Cllr Hooper PROPOSED that the Council underwrite the cost of the others if the organisations are not able to fund them.
Cllr Manifold stated that any Councillor who was a Vodaphone Customer should not be allowed to vote, and if they did that they should be reported to the Standards Committee, he demanded that Councillors show via a display of hands who had a contract with Vodaphone. Cllr Huxtable stated this was not Parish Council business.
The Clerk informed the meeting that this was on the Agenda as Parish Council business, had been devolved through County Council, and that other Parish Councils had spearheaded applications and been successful. The Clerk advised the meeting that Councillors could vote on the proposal whoever they had a contract with and did not need to declare an interest. Cllr Huxtable PROPOSED an amendment to the proposal that this was not Council business and Council should not vote on underwriting the cost, seconded Cllr Manifold and upheld five votes to four. Cllrs Manifold, Huxtable, Gates, Watson and Wright voting for. Cllrs Hooper, Bradford, Johnson and Smith against with Cllr Starkings abstaining.
17. Signpost on Village Green. Next meeting. **CLERK**

18. Allotments. Cllr Starkings reported that the poisoning had been successful. There is currently one vacant allotment which has been provisionally let. The noticeboard is now up.
19. Personnel.
A parishioner has been repeatedly contacting the Clerk and Chairman with requests for information additional to the official records and challenging the decisions of the Council. The Clerk had sought legal advice on behalf of the Council as this had been an escalating situation, and it had become time consuming and stressful. The Clerk and Councillors were advised that they were under no obligation to provide any information over and that obtained within official documents and that the Council had a responsibility to the Clerk to ensure that this situation was contained. It was PROPOSED Cllr Huxtable and seconded Cllr Watson that the Clerk be instructed not to respond to this individual unless legally necessary, or to confirm a fault report had been acted upon. Agreed. Clerk to write to the individual and advise. Full details are contained within the Clerks personnel file.
20. Village Green.
- 20.1 Disconnection from silt filter. Cllr Johnson confirmed this had now been completed.
- 20.2 Land Registry Case. The access application has now been passed to the First Tier Land Tribunal and the Council continues to object through the Court process. The Statement of Case has now been received.
- 20.3 Litter Bin and Co-op car park. The regional manager of the Co-operative met with the Chairman and the Clerk. Costs of erecting a bin are being considered by the Co-op, GYBServices have agreed to empty this free of charge once it is installed. The Co-op are looking at using a smaller lorry to deliver the chilled foods which will alleviate the access issues whilst deliveries are taking place.
- 20.4 Tree Lights. Cllr Johnson reported that the New Wine Church is paying for the tree this year. That last year's temporary lights are fine for this year.
- 20.5 Village Sign. Three quotes had been received and made available to Councillors. The Clerk was asked to investigate the cost of a replacement Aluminium sign. **CLERK.**
- 20.6 Trackway. It was PROPOSED Cllr Gates and seconded Cllr Huxtable that the three Councillors dealing with the Green legal case address any issues. Agreed.
21. Calendar of meetings 2015.
The calendar of meetings and the Year Planner for 2015 was adopted by the meeting.
22. Next Meeting – 17th December 2014
Apologies from District Councillors Barry and Mary Coleman, Cllr Wright alternative engagement, Cllr Smith, holiday.

The meeting closed at 9.20pm

Signed:

17th December 2014

Expenses:

Mr Vivian Chapman	£2,000.00
Chapman Farms – replaces 22518	£ 400.00
Miracle Cleaning – Litter Picking	£ 145.80
Berryman – recycling	£ 41.46
Viking – stationary	£ 297.08
P C Blake – allotment clearing	£ 60.00
Burrell Pest Control – Rat Poisoning, allotments	£ 90.00
Secret Gardens	£ 586.00
East Anglian Tankering Service	£ 150.00
1 st Class Fire Protection	£ 143.58
Bowers and Barr	£ 148.50
SLCC - membership	£ 184.00
Sarah Hunt – expenses	£ 305.88
Steven Beales	£ 115.50
Mark Llewellyn	£ 190.53
Sarah Hunt	£ 1,221.59
Inland Revenue	£ 366.08
Norfolk Pensions Fund	£ 391.24
TOTAL	£6,297.24

INCOME:

Youth Club	£ 55.00
Gym	£ 456.35
Hall Hire	£ 60.00
Fantasia – Footpath Maps	£ 41.00
Councillors Coleman – youth worker grant	£1,430.00
Room hire – Health Intelligence	£ 600.00
TOTAL INCOME	£2,642.35

EXPENSES:

DTSB Digital	£ 6.99
T V Licence	£145.50
Co-op Tuck shop supplies	£ 4.47
Halloween Youth Club	£ 11.88
Halloween Youth Club	£ 28.92
Lidl – Tuck youth club	£ 10.43
Co-op Tuck Youth Club	£ 16.44
Tuck and calendar	£ 7.99
Tesco – Tuck Shop	£ 51.66
The Safe Shop – Lock	£ 21.60
TOTAL EXPENSES	£305.88