



## MINUTES OF MARTHAM PARISH COUNCIL MEETING

Wednesday 19<sup>th</sup> July 2017 at 7.30pm

Parish councillors present: Cllr Bradford, Gates, Henning, Hooper (Chair), Huke, Hurkett, Huxtable, Starkings, Sutton, Watson.

Clerk: Mrs S Hunt.

2 members of the public were present.

### 1. ATTENDANCE

Apologies were accepted from Cllr Smith - Working.

### 2. DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllrs Huxtable, Starkings and Watson have a dispensation with regard to allotment matters.

Cllrs Bradford and Watson are Trustees of the Martham Coronation Recreation Ground Trust.

### 3. MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council meeting held on 21<sup>st</sup> June 2017 were AGREED as a true and correct record of the meeting, PROPOSED Cllr Huke, seconded Cllr Bradford and signed by the Chair.

### 4. PUBLIC FORUM

4.1 District Councillors Coleman sent apologies. County Cllr Thirtle reported to the meeting that he had been allocated a budget of £6,000 that could be used to expedite Highways matters. Norfolk County Council have been awarded £2 million from Central Government to fund Adult Social workers to rehabilitate people and free up hospital beds. Prior to the additional 50 staff there were already 31 vacancies.

4.2 A parishioner discussed the Church Farm pond adjacent to the new development. The Clerk was asked by Council to ascertain whether there was a conservation order on the pond or a scheme protecting trees in the area. **CLERK**

### 5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES.

5.1 Commemorative Bench. Cllr Hooper is discussing location and necessary paperwork with the Parochial Church Council. Next Meeting. **CLERK**

5.2 Pothole repair – The Green. Highways have confirmed this is a temporary repair only.

5.3 Lloyds Bank Complaint – continues.

5.4 Daisy Close – another email sent 4/7/17 – no response received. Ongoing.

### 6. TELEPHONE BOX/DEFIBRILLATOR

This is now returned. Prices of re-glazing to be provided to the next meeting. **CLLRS STARKINGS/HURKETT**  
Location of reinstatement to be discussed next meeting.

Is the current BT Box being removed? **CLERK**

It was PROPOSED Cllr Hooper and seconded Cllr Bradford that the Defibrillator be located on the external wall of the Cricket Scoreboard. AGREED.

Cllr Bradford to liaise with Cricket Club. **CLLRS BRADFORD**

Clerk to explore funding. **CLERK**

### 7. CORRESPONDENCE

Great Yarmouth Police newsletter – June 2017. Tabled.

Initialled:

Norfolk County Farms Newsletter – Tabled.

Parishioner email re; Village Green/Pond/Antisocial Behaviour. Clerk to write to P C May.

Litter associated with the kebab shop. Clerk to write to Planning to ask if there is a litter control order on the property. Explain that it is a current issue and ask for them to take action to control the problem.

Also Environmental Health, Waste and recycling officer – both seek to manage litter hotpots. **CLERK**

Parish Partnership 50/50 funding 2017/18 open for applications. Next meeting. **CLERK**

## 8. PLANNING

8.1 Applications received from GYBC for comment;

06/17/0379/F – 55 Cess Road, NR29 4RQ. Single storey side extension and alterations to existing garage. No objection

06/17/0396/F – Martham Telephone Exchange, Repps Road, NR29 4RA. Change of use from B8 storage to residential. Extension to east and small extension to the North, raising roof height to accommodate first floor. PROPOSED Cllr Hooper and seconded Cllr Watson that Council 'objects strongly'. AGREED.

06/17/0398/F – 4 Cherry Tree Ave, NR29 4QP. Proposed two storey rear extension and demolition of existing conservatory. No objections.

8.2 Notification of decisions taken by GYBC;

06/17/0267/F – Selwyn House, 29 The Green. Conversion of barn to dwelling. GRANTED.

06/17/0317/F – 2 Daisy Close. Proposed single storey rear extension. GRANTED.

06/17/0063/F – 31 Rollesby Road. Demolish existing porch and replace with larger porch (retrospective application). GRANTED.

06/17/0305/F – 5 Willow Way, NR29 4SH. Side extension to existing house and reconstruction of detached garage. GRANTED.

Breach of planning notice issued to Martham Kebab re; Opening Hours. Noted.

8.3 Community Land Trust – Clerk reported back from Parish Liaison Presentation. Cllrs Hooper, Huke and Huxtable to arrange meeting with Debbie Wildridge. Cllr Hooper to arrange. **CLLR HOOPER**

8.4 S106 – Parish Liaison Meeting Feedback. The meeting focused on S106. Guidance should be coming out to Council from Great Yarmouth Borough Council Officers.

8.5 Pre-Planning Policy. September Meeting. **CLLR HOOPER/CLERK**

## 9. COMMUNITY CENTRE

9.1 Community Centre Lease. Cllr Watson reported that the Charity will produce a 'licence to occupy' for free occupancy until the 1<sup>st</sup> March 2018. September meeting. **CLERK**

9.2 Community Centre Inner Door Lock. Cllr Starkings to arrange to a value of £100.

Clerk to check insurance requirements. **CLERK**

9.3 Caretaker contract. It was AGREED that this be extended to the end of February. **CLERK**

9.4 Disabled tap in extension to be altered from push to lever. Price needed. **CLLR HURKETT**

## 10. FINANCIAL MATTERS

10.1 The bank reconciliation as at 3.7.17 was signed by the chair current balance of £112,383.22 noted.

10.2 Expenditure of £8,619.87 plus £25,000 transfer to Nationwide was AGREED PROPOSED Cllr Watson, seconded Cllr Gates. June receipts of £1,490.10 were NOTED.

10.3 To note Finance Committee meeting Wed 9<sup>th</sup> August at 7.30pm.

## 11. POLICIES/UPDATES

The following were AGREED as updated;

11.1 Marquee Hire Permit.

11.2 Community Centre Hire Form and Conditions and Regulations.

11.3 Permit to use Village Greens and Parking Policy.

## 12. BUS SHELTER – SOMERTON ROAD.

12.1 Update from police on vandalism. No prosecution will be brought.

- 12.2 It was AGREED to remove the existing damaged bus stop. PROPOSED Cllr Hooper, seconded Cllr Watson. **CLERK**  
Clerk to try and ascertain how many people use that stop. **CLERK**  
Next Meeting. **CLERK**

### **13. RECYCLING**

- 13.1 To consider current textile provision and alternative providers. Next meeting. **CLERK**

### **14. THE GREEN.**

- 14.1 Bollards – 20 No. to be ordered. PROPOSED Cllr Hooper, seconded Cllr Starkings. **CLERK**  
14.2 Issues identified by Cllr Huke. All rectified.  
14.3 To consider Circus attendance Summer 2017. Both approved.  
14.4 Watering of Flower Boxes. Cllr Hooper to seek solution.  
14.5 Martham Village Sign. Cllrs **Gates/Hurkett/Starkings** to see a second opinion. Next meeting. **CLERK**

### **15. ALLOTMENTS**

- 15.1 To receive minutes of Allotment Committee Meeting 12<sup>th</sup> July 2017. Noted.  
15.2 To consider recommendations. All AGREED subject to amendment to letter. PROPOSED Cllr Huke, seconded Cllr Gates.  
15.3 To receive Allotment Risk Assessment – Noted.  
Tree inspection has been undertaken by Cllr Huxtable.

### **16. STAITHES RESEARCH REPORT.**

Please advise any response to the Clerk or Chair.

### **17. ITEMS FOR NEXT AGENDA**

Next meeting Wednesday 16<sup>th</sup> August 2017  
S106 arrangements.  
Encroachment on Black Street Green.

**The press and public were excluded due to the confidential nature of the matter to be discussed.**

### **18. BOUNDARY SURVEY**

September meeting.

**The meeting closed at 9.32pm**

**Signed:**

EXPENSES 19th July 2017			
	NET	VAT	TOTAL
<b>Cricket Club</b>	<b>£1,900.00</b>		<b>£1,900.00</b>
<b>Martham Fun Carnival</b>	<b>£250.01</b>		<b>£250.01</b>
Rodney Scott	£221.00		£221.00
Anglian Water - Comm Centre	£112.89		£112.89
Anglian Water - Allotments	£25.57		£25.57
Anglian Water - Back Lane Pond	£14.86		£14.86
Viking - stationary	£58.92	£11.78	£70.70
EKS Litter picking	£127.30	£25.46	£152.76
G & S Stores	£5.23	£1.04	£6.27
Acle garden machinery	£16.16	£3.23	£19.39
eon - electricity - community centre	£185.56	£9.28	£194.84
norse	£59.85	£11.97	£71.82
Nationwide Bank - transfer	£25,000.00		£25,000.00
Alma Ironcraft - telephone box	£2,470.00	£494.00	£2,964.00
URM - glass recycling	£21.00	£4.20	£25.20
Cancelled			
Salaries	£2,590.56		£2,590.56
	<b>£33,058.91</b>	<b>560.96</b>	<b>£33,619.87</b>

**Bold already paid June 2017**

<b>Income - June</b>			
Interest			£10.10
Community Centre			£1,480.00
			<b>£1,490.10</b>

Initialled: