

MINUTES OF MARTHAM PARISH COUNCIL MEETING
WEDNESDAY 18th March 2015
AT THE COMMUNITY CENTRE, PLAYINGFIELD LANE, MARTHAM AT 7.30PM

Present: Cllrs Bradford, Gates, Hooper (chair), Hurkett, Huxtable, Manifold, Smith, Starkings, Watson, Wright.

Clerk: Sarah Hunt

One parishioner, P C Cook and Cllr M Coleman were also present.

PUBLIC FORUM

P C Cook reported that things were quiet at the moment. Councillors had no questions. Cllr Mary Coleman offered apologies for Cllr Barry Coleman. Cllr Coleman had reported 5 lampposts and the bins on the playground plus the chevron sign at the junction of White Street and Back Lane.

A Parishioner questioned Council with regard to the purchase of a shed for the allotments, and also whether the Councils who employ the Clerk pay towards training courses.

COUNCIL

1. Apologies for absence. Cllr Johnson – Work.
2. Declarations of personal interest and dispensations for any items on the agenda. Cllrs Huxtable, Starkings and Wright – Allotment holders. Cllr Smith advised the meeting that as a near neighbour of 12 Back Lane she would not join in the planning discussion on that property.
3. The Minutes of 18th February 2015 were altered at the request of Cllr Manifold to reflect his opinion that the decision taken not to place a fingerpost sign on the Village Green 'made the Parish Council appear anti-business and that was the reason he had voted against not having one'. Cllr Manifold told the meeting the Chairman had told Cllr Manifold he could have his opinion in the minutes. Cllr Hooper added these comments to the minutes and they were duly signed as an accurate record of the meeting. PROPOSED Cllr Watson, seconded Cllr Gates.
4. There were no matters arising not covered on the Agenda.
5. Finance.
 - 5.1 To approve payments of £3546.86 as circulated plus the addition of £950.00 for Fiona Davies for the village sign. To note receipts February £2,925.10, March £1,421.86. Payments were AGREED, PROPOSED Cllr Bradford, seconded Cllr Gates.
 - 5.2 To receive bank statement and reconciliation. Signed by the Chairman as balancing.
 - 5.3 To receive precept and concurrent functions notification. The meeting noted that the precept was down by 0.7%.

- 5.4 To receive Finance Minutes. Noted. Asset register to be altered to include shed at Community Centre and Layby. **CLERK.**
- 5.5 Grass cutting Contract 2015-2016. It was PROPOSED Cllr Watson and seconded Cllr Huxtable that G Y B Services be appointed at the sum of £3,393.21 plus VAT. AGREED. **CLERK.**
6. Correspondence.
- 083/2014 – Copy of a letter to the Scouts, and the response with regard to encroachment onto the area not leased.
- 084/2014 – email from Susan Neville – see item 8.
- 087/2014 – Playingfield Trustees minutes and agenda. Noted.
7. Planning.
- Decisions received from Great Yarmouth Borough Council:
- 06/14/0843/F – 5 Helen Avenue – Garage conversion to Granny Annexe – GRANTED.
- Plans received for comment:
- BA/2015/0067/FUL – Maggies Folly, 49 Riverside – Demolish existing property and construct new property. No comment to be sent.
- 06/15/0072/F – SSAF, Old Blacksmiths Workshop Back Lane – Two affordable two bedroomed residential units in lieu of approved three bedroomed unit. No comment to be sent.
- 06/15/0045/F – 12 Back Lane – Removal of condition 3 of PP – to allow unit to be used as a separate unit of accommodation. No material planning concerns can be raised. No comment to be sent.
8. Toilets.
- It was suggested all Councillors take the time to visit these during the next month – RADAR key available from Clerk. They are in very poor condition. The painted surfaces are flaky and have been poorly done. Cleanliness is not very good. Disabled Unit has non-functioning lock. Asbestos roof. Asbestos in Cisterns. They have been allowed to run down. A footfall meter was placed in the block, however there are some concerns over the accuracy. This does show however that around 300 people a week are using the toilets.
- A meeting has taken place and a management agreement for the Summer was considered, however this is not viewed to be of any benefit for Martham.
- By the end of the Summer if the Parish Council wishes to take them on then they must submit a proposal to Great Yarmouth Borough Council showing how they will be run and funded. It was PROPOSED Cllr Huxtable, seconded Cllr Wright, that a sub committee comprising Cllr Johnson, Hooper, Hurkett and the Clerk investigate a way forwards and come back to Council with recommendations. AGREED. **CLLRS JOHNSON/HOOPER/HURKETT/CLERK.**
9. Litter Pick.
- To take place Saturday 25th April 10am. Invitations to design a poster have gone out to Village Youth Organisations. It was PROPOSED Cllr Manifold and seconded Cllr Wright that 2 Amazon vouchers value £20 each be purchased for prizes. **Cllr HOOPER.**

10. Communications.

- 10.1 Update on Vodaphone Sure Signal. Vodaphone are visiting the village on Tuesday 24th March for a design plan. Five final buildings will be chosen at the end of the that process. The draft agreement was available to Councillors for the Community Centre. It was PROPOSED Cllr Gates, seconded Cllr Bradford that if the Community Centre be successful the Clerk be approved to sign the agreement. AGREED. **CLERK.**
- 10.2 Community Led Plan. First meeting to take place on Wednesday 22nd April 7.30pm. Some interest has been shown by people anticipating attending.

11. Highways.

Notification of planned crossing on Black Street. It was PROPOSED Cllr Watson and seconded Cllr Wright that the Council write back fully endorsing the proposed crossing. **CLERK.**

12. Trees.

Replacements have been costed for a Red Flowering Horse Chestnut to replace that felled outside the Kings Arms. A Cherry on the main Green as the specimen there is dying, and a tree on Daisy Close. These will be ball rooted with a one year guarantee, the Horse Chestnut to be £79, the Chery £70, delivery £65 and the replacement for Daisy Close to be confirmed, but in the same bracket. It was PROPOSED Cllr Manifold seconded Cllr Gates that these trees be obtained and planted. **Cllr HUXTABLE.** Willow Tree on the Green. It was PROPOSED Cllr Manifold and seconded Cllr Huxtable that a professional opinion be sought. **Cllr HUXTABLE/CLERK.** Work on Trees in Conservation Area – Old Rectory, Black Street. Cllr Huxtable had responded to this consultation on behalf of the Parish Council. Discussions have been had with Great Yarmouth Borough Council, and in the main they concur. A site inspection is being undertaken and necessary protection measures will be taken.

13. Village Green.

- 13.1 Reinstatement of connection to pond. Next meeting. **CLERK.**
- 13.2 Update on Tribunal Case. The judge asked the applicant to justify the inclusion of an expert witness report. This has now been withdrawn. The next meeting with the Solicitors will be on 2nd April.

14. Next Meeting – 15th April 2015

Footpaths – Cllr Manifold.
Village Green Lighting – Cllr Johnson.
Connection to Pond – Cllr Johnson
Christmas Fayre – Cllr Johnson
Web update – Cllr Smith.

The meeting closed at 8.44pm.

Signed:

Dated: 15th April 2015

EXPENSES 18th March 2015 Meeting				cheque
	NET	VAT	TOTAL	
Stevies Sheds	£ 433.33	£ 86.67	£ 520.00	22609
Anglian Water - Back Lane	£ 1.24	£ -	£ 1.24	22610
Norse	£ 33.88	£ 6.80	£ 40.68	22611
Open Spaces Society	£ 45.00		£ 45.00	22612
Viking Direct	£ 81.38	£ 8.28	£ 89.66	22613
Berryman	£ 22.75	£ 4.55	£ 27.30	22614
G & S Stores	£ 24.99	£ 5.00	£ 29.99	22615
Anglian Water - Community Centre	£ 65.08		£ 65.08	22616
Mr Steven Beales	£ 126.55		£ 126.55	22617
Mr Mark Llewellyn	£ 190.73		£ 190.73	22618
Mrs Sarah Hunt	£ 1,316.89		£ 1,316.89	22619
Norfolk Pension Fund	£ 429.17		£ 429.17	22620
Miracle Cleaning	£ 97.20	£ 19.44	£ 116.64	22621
Inland Revenue	£ 426.96		£ 426.96	22622
Sarah Hunt - expenses	£ 30.81	£ 6.16	£ 36.97	22623
T Clayton - new taps comm. Cntr	£ 84.00		£ 84.00	22624
	£ 3,409.96	£ 136.90	£ 3,546.86	

S Hunt - Expenses 18th March 2015

Tesco's - community centre/youth club	£ 28.31	£ 5.66	£ 33.97
Youth Club	£ 2.50	£ 0.50	£ 3.00
	£ 30.81	£ 6.16	£ 36.97

Income 18th February meeting

Allotments			£1,280.00
hall hire			£170.00
gym			£696.35
youth club			£355.00
ballast			£15.00
ashmanhaugh parish council			£9.50
recycling			£364.25
smee			£35.00
			£2,925.10

Income 18th March meeting

allotments			£85.00
hall hire			£400.00
gym			£697.05
youth club			£200.00
cement			£1.00
footpath maps			£18.20
wayleave			£20.61
			£1,421.86